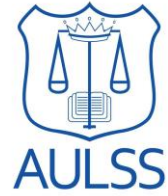


# Adelaide University Law Students' Society Inc.

## Minutes: Annual General Meeting



**Date:** 24 October 2022

**Meeting Opened:** 6:03pm

**Meeting Closed:** 9:04pm

**Location:** Lecture Theatre 1, Ligertwood 231, The University of Adelaide and Zoom.

**Note:** no one presented over Zoom.

<b>Meeting called by:</b> Bella Mickan	<b>Minutes taken by:</b> Bella Mickan
Present (42):	
1. Celena Le*	
2. Thu Nguyen^	
3. Kane McAskill*	
4. Jessica March^	
5. Emma Colovi^	
6. Natalie Nimon^	
7. Kurt Schenk^	
8. Jarod Eddy^	
9. Christos Michaels^	
10. Felix Eldridge^	
11. Henry Allen^	
12. Grace Jin^	
13. Patricia Papathanasopoulos^	
14. Abbey Amundson^	
15. Airlie Windle^	
16. Shunem Josiah^	
17. Sophie Tait^	
18. Kathryn Jannes^	
19. Ikhwan Fazli^	
20. Hamish McNamara%	
21. Henry Lewis^	
22. Deeptanshu Sharma%	
23. Ruby Stewart^	
24. Catherine Chhour*	
25. Bryan Lau*	
26. Anthony Luppino*	
27. Isabella Burgess^	
28. Annie Yuan*	
29. Georgia Chiswell^	
30. Magenta Stoba^	
31. Gurjot Singh^	
32. Bhoomika Trivedi^	
33. Yurui Jiang^	
34. Shivani Gandhi^	
35. Zachary Carter*	
36. Aiden Zeyang Wang^	
37. Tony Tu^ (entered 6:13pm)	

- 38. Lin Wang^
- 39. Cerys Davies^ (entered 7:15pm)
- 40. Chelsea Chieng\*
- 41. Bella Mickan\*
- 42. Gurjot Singh^ (entered 6:45pm)
- 43. Jarrod (entered
- 44. Winston Li
- 45. Caitlin McArthur

*\*Member of the AULSS Executive*

*^Members of the Committee*

*% non-Committee members – General AULSS members*

Valid apologies (1):

- 1. Katia Saffiedin^

Invalid apologies (1):

- 1. Shivani Gandhi^

Not present without notice (0): 0

### **Notice**

In accordance with clause 38 of the Constitution, notice for this Annual General Meeting ('AGM') was provided on 30 September 2022 following consultation with the President. An Agenda, Report (including the proposed amendments) and other related documents for the SGM, including the:

- 2022 AGM Agenda
- 2022 AGM Report
- the 2021 SGM Minutes.

were circulated on 14 October 2022.

### **Quorum**

There were 42 AULSS Committee members as at the date of the SGM. The minimum number of members required to reach quorum was therefore 22. In accordance with clause 22(3) of the Constitution, there being 39 members present at the start of the meeting, and 42 by the end of the meeting, (including at least two members of the Executive), quorum was present when the SGM opened.

### **Chairperson**

In accordance with clause 24(1) of the Constitution, the President acted as Chairperson.

### **Executive reports**

No request was made for Executive reports to be provided.

## Agenda Items

<b>Item: Procedural Matters</b>	
<b>Presented by</b>	Chelsea Chieng
<b>Discussion</b>	<p>Chelsea: I would like to start off with acknowledging the land we meet on tonight is the traditional lands of the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.</p> <p>So, AGM everyone! We made it. This is the last meeting of the year so congratulations. Thanks for sticking in with the ride and making it this far.</p> <p><i>Chelsea then thanked the Executive and the entire Committee for all their incredible hard work over this year, commitment, friendship, and support. She hopes that everyone has enjoyed this year and enjoyed contributing and giving back.</i></p> <p>Chelsea: When Bella and I first began this year, our goal was to create a safe space and positive committee experience for you all and we hope this has pulled through. This is a lot of work, but this should be fun.</p> <p><i>Chelsea explained how tonight would be running – each Director will give a very brief rundown of each event/initiative held throughout the year, however, will mainly be focusing on the recommendations as we have many incoming 2023 Committee sitting in this room right now including some new people.</i></p> <p>Chelsea: shout out to Bryan also, who will be President next year.</p> <p>Chelsea: does anyone have any questions as to how tonight will be running?</p> <p><i>No one had any questions.</i></p>

<b>Item: Minutes and issues from the Annual General Meeting held on 18 October 2021</b>	
<b>Presented by</b>	Chelsea Chieng
<b>Discussion</b>	<p>Chelsea: The minutes from the previous AGM held on 18 October 2021 were circulated on 14 October 2022: I would like to move that:</p>
<b>Motion</b>	<i>The members of the AULSS confirm that the Minutes circulated on 14 October 2022 are the minutes of a Annual General Meeting and were the minutes of the Annual General Meeting held on 18 October 2022 AGM minutes.</i>
<b>Moved by</b>	Bryan Lau
<b>Carried by</b>	Zachary Carter
<b>Votes</b>	In favour: all present (42)

	Against: zero (0) Abstaining: zero (0)
<b>Conclusion</b>	<i>The motion carries.</i>

**Item: President Update**

<b>Presented by</b>	Chelsea Chieng
<b>Discussion</b>	<p>Chelsea read through her President Report as per the written Annual Report with the following additions:</p> <p><i>Chelsea first read through her President welcome, emphasising that the AULSS have held over 120 events and initiatives this year. Chelsea read out her quote noting that whilst we may not be changing the world, we are certainly changing the Law School.</i></p> <ul style="list-style-type: none"> <li>- Although we may not be changing the world, we are changing the Law School.</li> </ul> <p><i>Chelsea then read through her report</i></p> <p>ALSA:</p> <ul style="list-style-type: none"> <li>- Chelsea: ALSA was probably the highlight of my Presidency.</li> <li>- <i>Chelsea went through the winners of ALSA detailed in her report. Highlighting that the AULSS won the best Career's Portfolio.</i></li> <li>- <i>Chelsea showed the photos from ALSA and noted that many of the President's and Vice-Presidents across Australia and New Zealand attended ALSA.</i></li> <li>- <i>Chelsea emphasised the importance of sponsorship and this was the reason for us adding a sponsorship representative into the Constitution this year. Same for diversity and inclusion, which is why we added the new positions of Queer and International Rep.</i></li> <li>- Chelsea: if anyone is interested in joining the ALSA Committee they are currently looking people to join. <ul style="list-style-type: none"> <li>o Chelsea: on this point of elections, I have spoken to Bryan, Felix and Minnah about co-option and there is a clause which allows me to open up co-option for Executive position in my terms – this will be open on Sunday 20 November, the day after exams. Next year's Exec will receive these and vote. The rest of the position will be in January.</li> </ul> </li> <li>- <i>Chelsea continued to run through the recommendations detailed in her report.</i></li> <li>- Chelsea: we have implemented a lot from ALSA demonstrating the value of ALSA. I continue to support the value of ALSA, you don't understand how important it is until you attend. I have spoken to next year's Exec about the value of it. We did something different due to financial position of the Committee, although it isn't actually that bad, we did not cover all the costs – I would recommend next year's Committee reevaluate the financial position. It is my duty to emphasis the value and importance of ALSA because it has not</li> </ul>

been in person for many of your tenure on the Committee. We were honoured to attend and represent the Committee.

#### Uniform Civil Clerkship Scheme

- Chelsea emphasised changing the timeline as detailed in her report and the fact that it is an extremely large burden on just one person.

#### Co-Option

- Chelsea: I will say that co-option is extremely popular and fantastic initiative.

#### O'Week

- Chelsea: I note that hardly any law students attended the second O'Week.
- Bella: yes, not many law students attended but a lot of other students from other faculties did.
- Chelsea: It is nevertheless worth it and we do pay for it.
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#### Student Surveys:

- Chelsea: this needs to be utilised more.

#### Surveys:

- Chelsea: please take a minute to fill this out. I plugged it in the Evidence lecture, so please fill it out. Our most popular survey was the relocation survey, whilst this may not have had an impact at all, it was still good to let students voice their concern. The results were damning, I have put here some screenshot demonstrating students did not want it to be relocated. We got some massive love letters for Alex Jones; we all miss him dearly.

#### Welcome to International Law Students

- Chelsea: this was a rewarding event. Thank you to Cornelia for letting us know about the event and also Bryan and Bella for helping out with this event.
- Chelsea: next year Committee, please look out for grants, the AULSS can get grants that we weren't even aware about.

#### *Interfaculty and Tri-Varsity Collaboration*

- Chelsea: I absolutely recommend that Committees continue and it is a great way to get turn out. We all love mingling with med and engineering students. It is also a way to bring together resources.

#### AULSS x John Bray Alumni Network ('JBAN') Mentorship Program

- Chelsea: this will be my last initiative as President. we had 30 students and last time I checked we had 15 mentors with a varying range of specialities – even some KC's! Mentor applications close on 31<sup>st</sup> and I will be pairing them. If you want a mentor, come

speak to me and I can see what I can do. Look, this did get pushed back due to issues on the John Bray Committee side of things. Although I'm sad this didn't roll out until the end of the year, they can still meet over the summer. The groundwork has been set. I will speak to Bryan about goals for next year. At the end of the day, so many of us come into Law School without knowing anyone in the profession. For example, I did not know anyone. So, it is an important initiative and is something I am really proud of. Thank you to Peter who was instrumental in this initiative.

- This committee is awesome, Bryan will sit on it next year and I plan on sitting on it again last year.

#### Elections:

- Chelsea: as you all know, technical difficulties – let's not go down that again. Bryan, use a different email.
- *Chelsea then went through other recommendations detailed in her report.*

*Chelsea announced the incoming 2022/2023 AULSS Committee members:*

Position	Student
President	Bryan Lau
Vice-President	Felix Eldridge
Treasurer	Minnah Butt
Direction of Careers	Sofia Tait
Director of Communications	Henry Allen
Director of Competitions	Patricia Papathanasopoulos
Director of Education	Tony Tu
Activities Representatives	Georgia Chiswell, Charlie Hayes, Kathryn Jannes and Natalie Nimon.
Career Representnatives	Jess March, Lucas Michaels, Chris Mary, Henry Lew, Jarrod Eddy
Competitions Representatives	Isabella Burgess, Harry Passehl, Georgia Zhang, Yurui Jiang, Evelyn Walker, Chloe Rungie
Communications Representatives	Ruby Stewart
Education Representatives	Alannah Begbie, Eleni Sarantou
Queer Representatives	Valentino Esposito
Social Justice and Equity Representatives	: Jennifer Lamb & Lydia Mel
IT Representative	Samantha Kuan
International Student Representative	Aiden Zeyang Wang
Hilarian Editors	Ikhwan Fazli, Cerys Davies & Kush Goyal

Chelsea: Congratulations to everyone in the room has been elected. I am so excited for you all. We have a good mix of people coming in from

previous years and a lot of new faces including new faces on Executive, so it is good to have a fresh set of eyes. We got a good number of applications this year and I expect we will get a lot of co-option interest. Samantha is already co-opted, thank you Thu. Also shout out to Thu in general for being so amazing this year, she pulls through for all of us.

*The Committee then clapped for Thu.*

*Chelsea then ran through her recommendation's detailed in her report, emphasising leaving heaps of time for election and organising it.*

Chelsea: does anyone else have any recommendations with voting? I know someone suggested printing off candidate guide, this is a good idea.

Yurui: put up a sign leading to the election room because a lot of students do not know where it is.

Chelsea: great idea. Thanks also to Bryan for making the video showing students where to vote – we should have posted that every day. Thanks to Annie for compiling the election guide.

*Committee clapped for Annie.*

#### Constitutional Amendments

- Chelsea: thank you to the Committee for accepting this new position we passed at the SGM. I am proud and thankful for all your support. The committee used to be quite conservative in adding positions. But we also needed to expand in areas as there is a lot of work on such few people.
- Thank you to Felix for all your work on the amendments and wording of the Constitution as well.

#### Sexual harassment

- *Chelsea ran over the sexual harassment issues that have presented throughout the year and all the recommendations she has made for future years. This was also heavily detailed in Committee Meeting 8. She also went through the list of support lines to call.*

Chelsea: I am excited to see what next year's Committee will do, especially with no capacity requirements with COVID-19 (fingers crossed). I have been honoured to serve as President and contribute to five years on the committee. This has been a crazy for five years.

*Chelsea continued to thank the Committee.*

*The Members present applauded Chelsea for her efforts (and a few cheered!)*

	Bella: I am surprised you didn't cry!
	Chelsea: I have a tear.
<b>Moved</b>	Yurui
<b>Carried</b>	Bryan

**Item: Vice-President Update**

**Presented by** Bella Mickan

**Discussion** Bella read through her Vice-President Report as per the written Annual Report with the following additions:

*Bella thanked the Committee and for how amazing they have been all year. She thanked Chelsea for encouraging her to run for the Committee a few years ago. Bella discussed that going from a careers representative to Vice-President was quite a jump and at time challenging, and that she couldn't have done it without the support of the executive.*

*Bella emphasised the heavy workload of writing minutes, calling of meetings and compiling of reports and suggested that perhaps meetings could be live-streamed next year.*

*Bella discussed the importance of Executive Meetings.*

Bella: when did Executive Meetings get introduced?

Chelsea: they were usually just on an ad-hoc basis, however, last year they scheduled them in and it was game changing. I certainly think these should continue years.

Bella: definitely, but also don't be afraid to cancel them if you have nothing to discuss. Scheduling them in before Committee Meetings will also shorten the time of Committee Meetings, as in previous years meetings have gone for longer than three hours.

Merchandise

- Bella: I am very proud of the merchandise this year. I cannot believe how much we sold. I am thankful for being introduced into Nelson's Teamwear who have completely changed the game for AULSS merchandise.
- *Bella ran through the most popular designs and recommendations for next year, emphasising that merchandise should be on a made-to-order basis only. She also emphasised the need to bring back Hoodie Competitions, noting that she did not have capacity this year due to all the new merchandise and changing suppliers*
- Annie: yes, I mentioned that the hoodie competition should be bought back.



	<ul style="list-style-type: none"> <li>- Bella: agreed, as we have used the same design for a while now.</li> </ul> <p>Law School Local</p> <ul style="list-style-type: none"> <li>- <i>Bella noted that this was the largest LSL this year.</i></li> <li>- Bella: thank you everyone who got us all the amazing deals. Especially thanks to Tony who got us eleven deals.</li> <li>- <i>Committee clapped for Tony</i></li> </ul> <p>Office</p> <ul style="list-style-type: none"> <li>- Shout out to Sofia for cleaning the office and Patricia.</li> <li>- <i>Committee clapped for both members.</i></li> <li>- I think it just comes with a shared space that an office gets busy.</li> </ul> <p><i>Bella discussed ALSA, emphasising the need to change committee chats to Google Chats or Slack. Bella asked the Committees thoughts.</i></p> <p>Thu: Teams would be ideal as the University has moved over to Microsoft.</p> <p>Bella: great point. Anyone other comments? I do think it is worth looking into</p> <p><i>The rest of the Committee did not seem too fussed that they use Facebook to communicate.</i></p> <p>Chelsea: say something is to happen and you are mixing personal and AULSS, it is easier to track conversations on another platform. This is a professional Committee.</p> <p><i>Bella then suggested adding a Secretary onto the Committee for the reasons outlined in her report. As it stands, the VP cannot help the President with anything and this year they hardly worked together due to the burden of writing minutes on VP.</i></p> <p>Bryan: Could we add this position prior to the SGM?</p> <p>Chelsea: you can call an SGM at any time even the beginning of the year.</p> <p><i>Bella thanked the entire Committee stating she loved every second of this role.</i></p> <p><i>The Members present applauded Bella for her efforts.</i></p>
<b>Moved</b>	Chelsea
<b>Carried</b>	Felix

**Item: Treasurer**

**Presented by** Kane McCaskill

<b>Discussion</b>	<p>Kane read through his Treasurer Report as per the written Annual Report with the following additions:</p> <ul style="list-style-type: none"><li>- Kane: I will keep this as short as possible and draw your attention to the main figures. I feel honoured to serve as Treasurer, it has been very inspiring. I was co-opted and I want to recognise the previous Treasurer's effort and left me with little to change and just manage things.</li></ul> <p><i>Kane ran through the profits, noting it was a fantastic achievement. Kane broke down the profits/income and expenses to the Committee. Kane ran through recommendations in his report.</i></p> <p><i>Kane noted he has already spoken to the incoming Treasurer, Minnah Butt, regarding recommendations and changes that can be made.</i></p> <p><i>Kane ran through the donations of the AULSS.</i></p> <p><i>Kane emphasised the effectiveness of the Treasurer Tracker implemented by Aryan.</i></p> <p><i>Kane thanked Chelsea for her efforts during the interim between his co-option and previous Treasures resignation.</i></p> <p>Kane: thank you to Annie for engaging with stakeholders and other members for helping it. Our sponsorship increased by over \$5,000.</p> <p><i>Kane flagged each sponsor of the AULSS as written in his report.</i></p> <p><i>He then went through all his recommendations noting that the AULSS card was used very responsibly, but we could be clearer with its use with the Treasurer.</i></p> <p>Textbook Fund</p> <ul style="list-style-type: none"><li>• Kane suggested increasing the donation we make to the Textbook Fund.</li><li>• Kane: We have money to move this into the fund and would help a lot of students</li><li>• Chelsea: Just to let everyone know, we did not receive any applications for this fund this year. I didn't include this in my report because of that. I think this was because a changeover in staff. The law school is responsible for handling this. It is unfortunate that we didn't receive applications, but this money can roll over into the new year. I suggest AULSS take more charge in this next year.</li></ul> <p><i>Kane went through his suggestions regarding High Value Transactions and an Advisory Board as outlined in his report.</i></p> <p><i>Kane read through the remainder of his report.</i></p> <p><i>Kane thanked Executive, Committee, and Chelsea and Bella for how hard they work. He looks forward to seeing what is achieved next year and congratulated everyone.</i></p>
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	<p><i>The Members present applauded Kane for his efforts.</i></p> <p><u>The Meeting was paused at 7:18pm</u></p> <p><u>The Meeting resumed at 7:25pm.</u></p>
<b>Moved</b>	Chelsea
<b>Carried</b>	Catherine

**Item: Activities**

<b>Presented by</b>	Catherine Chhour
<b>Discussion</b>	<p>Catherine read through her President Report as per the written Annual Report with the following additions:</p> <p>Catherine: I can't believe we are nearing the end of the year Thank you to my wonderful girls for all your support this year you have all done an amazing job at picking things up – so proud of you all. Thanks Georgia Natalie Katia and Shiv. Thanks to ruby as well for thanking Ruby for all her marketing. Thank you also to Chelsea.</p> <p><i>Members applauded the other mentioned members.</i></p> <p><i>Catherine noted that she was so lucky to not be too affected by COVID-19 and that we could get about as usual. It was unfortunate some got COVID-19 during Law Ball but overall, it had been a lot safer than other years.</i></p> <p><i>Catherine then went through each event that she held this year, thanked each representative who was responsible for the event. She also went through the numbers of attendees, strengths, and recommendations of each event. She also displayed photos from each event.</i></p> <p>Catherine: thank you also to Olivia who resigned however she went onto pursue teaching. She played a huge part in activities during Semester 1.</p> <p>Catherine: This year, I really enjoyed collaborating with other student societies, like the Med and Engineer Society and these should continue.</p> <p>Law Ball:</p> <ul style="list-style-type: none"> <li>- Catherine: I worked very hard on this, and I was very proud of the turnout. The decorations were amazing this year.</li> <li>- <i>Catherine explained the issues of timing with Football and recommended that next year Law Ball goes back to the Adelaide Oval.</i></li> </ul> <p>Stress Less Event: thanks to Georgia and Olivia worked with the first-year reps, Kathryn and Gurjot for their work on this.</p> <p>Catherine: We did not receive a big turnout for Back-to-School Merger Party, but it was still good to be involved:</p>

	<p>Catherine: The photos are coming for Quiz Night they just have not been posted yet.</p> <p>Suits, Scrubs and Spanners:</p> <ul style="list-style-type: none"> <li>- Catherine: Engineer students really bought out the best in us and helped mingling between all the faculties</li> </ul> <p>Closing Party:</p> <ul style="list-style-type: none"> <li>- Catherine: Keep your eyes out, you do not want to miss this!</li> </ul> <p><i>Catherine then went through her Suggestions for 2023 as outlined in her report.</i></p> <p>Georgia: I think we should be posting on other platforms too like emails. Not everyone sees the events on Facebook.</p> <p>Catherine: great idea because not everyone has Facebook.</p> <p><i>Catherine thanked the Committee and was very proud of her girls. She has been a rep for 2 years and being a Director was very rewarding. She wished her luck to next year's Committee.</i></p> <p><i>The Members present applauded Catherine for her efforts.</i></p>
<b>Moved</b>	Natalie
<b>Carried</b>	Georgia

<b>Item: Careers</b>	
<b>Presented by</b>	Anthony Luppino
<b>Discussion</b>	<p>Anthony read through this Career's Report as per the written Annual Report with the following additions:</p> <p>Anthony: I will keep this short, that's why I wrote 9,000 words! We have run a record number of events this year and this comes down to the hard work of my team. You guys were the backbone of this portfolio this year and we could not have achieved this much without you. Most of our sponsored events were in Semester 2 and we had a lot to do. We filled all our sponsorship items.</p> <p><i>Anthony continued to thank her team and wished Goodluck incoming Director Sofia.</i></p> <p><i>Anthony then went through each event, noting that collaborating with new firms was invaluable.</i></p> <p>2022 Triversity Law Fair</p> <ul style="list-style-type: none"> <li>- Anthony: this was our biggest event of the year. Adelaide Law School made up half of attendees.</li> </ul>

	<p>- <i>Anthony noted that the event was in a very small space so something for Sofia to consider next year.</i></p> <p><i>Anthony noted the value of How to Interview Evening and Mock Interviews as often students do not receive feedback after their job interviews.</i></p> <p><i>Anthony went through each sponsored event from law firms noting that 6-7pm is a great time slot and gets the most attendance.</i></p> <p>Anthony: the 2022 Careers &amp; Clerkships Guide was the biggest project of my life and took over 6 months to do. I am very proud that we won a prize at ALSA for a guide.</p> <p><i>Anthony continued to go through the remainder of his events as detailed in his report and thanked each representative who was delegated the task of running each event.</i></p> <p><i>Anthony emphasised that all-student emails work well to attract student attendance.</i></p> <p>Anthony: with the easing of COVID-19, there is an opportunity for Eastern States to come down to Adelaide and give a talk about their firm. I recommend that next year's Committee try and push this.</p> <p>Anthony: thanks to everyone who attended the College of Law event last week.</p> <p>Jobs Board: we really re-vamped this, and I have heard lots of students have gotten employed from the Board. Big thanks to Thu for posting every week and uploading. We have had over 4,000 visits throughout the year.</p> <p><i>Anthony ran through each recommendation in his report.</i></p> <p><i>Anthony thanked the Committee and each team member. Thanks for all your hard work. It was the most rewarding year of his life. Thanks to Chelsea and Bella for all their support throughout the year.</i></p> <p><i>The Members present applauded Anthony for his efforts.</i></p>
<b>Moved</b>	Sofia
<b>Carried</b>	Winston

**Item: Communications**

<b>Presented by</b>	Annie Zhang
<b>Discussion</b>	<p>Annie read through her Communications Report as per the written Annual Report with the following additions:</p> <p>Annie: I had no events this year so I will be showing you a lot of photos, so this report will be a bit different from the others. This is my third year on</p>

the Committee, within various different roles since first year, this year I owe it to my team for their consistent hard work through this year who made everything possible.

*Annie thanked all her reps, from IT, Comms to Hilarian and deferred to her report for all her other thank you – she took her report to have been read.*

Annie: At the beginning of the year, the portfolio sat down and had a meeting and discussed the creative vision and design for AULSS. In previous years, it was not consolidated so my mission was to make it abstract, colourful, and quirky. Hopefully we have achieved that.

*Annie showed the designs of the Portfolio throughout the year, noting that they won an award for the Clerkship Guide. Some designs her reps did, some she did.*

Annie: I think you get the general vibe from looking at these photos.

*Annie recommended that the incoming Committee keep the overall design and energy of this year as we have received a lot of positive feedback from the shift from previous years. Annie stated that it should facilitate engagement with events.*

As to logistics, I defer to my report. But I thank the Executive for placing trust in me this year. In previous years we have had difficulties with figuring out who dominates the Instagram etc. but the trivial stuff was left to me and my reps this year and we could discuss more important things. I believe Comms should have the final say in what is going out to the students.

*Annie ran through AULSS Resource Bank and Comms x [PORTFOLIO] Marketing and Event Plan documents noting that this should be used in the future and is very beneficial allowing us to stay on top of things when we are very busy.*

*Annie then ran through each recommendation, emphasising the workload placed on her in sponsorship.*

Annie: Henry, remain really good relationships with our sponsorship next year. You will have to discuss this with Minnah next year as well.

*Annie showed more photos to demonstrate the aesthetic change from previous years and more fun posts from our activities. – keeping consistent colouring which has been fun for students as they may get bored of same old posts.*

*Annie went through each of the AULSS social media platform emphasising that all these platforms should be utilised and catered to the platform.*

	<p><i>Annie deferred to Thu's and the Hilarian's report which is included under Annie's report. She then thanked them for their contribution and their hard work.</i></p> <p><i>Annie displayed the photos of the 2022 Hilarian Magazine front cover designs and thanked Cerys for her designs.</i></p> <p><i>Annie congratulated the next years Committee and continued with her thanks.</i></p> <p>Annie: I will not be on the AULSS next year but thanks to all the Committee members. I encourage Henry to take the reins and I am sure he will do an amazing job.</p> <p><i>The Members present applauded Annie for her efforts.</i></p>
<b>Moved</b>	Henry
<b>Carried</b>	Isabella

**Item: Competitions**

<b>Presented by</b>	Celena Le
<b>Discussion</b>	<p>Celena read through her Competitions Report as per the written Annual Report with the following additions:</p> <p><i>Celena showed a photo of her Portfolio</i></p> <p>Celena: I take my report as read it is very comprehensive for Patricia. I hope it is a step-by-step process. If you have questions you can look to this but if you have questions, I will be completely available to you.</p> <p><i>Celena summarised each activity of portfolio as outlined in her report.</i></p> <p>Celena: just being present on a round night that is about 5 hours you are spending at university, so on balance 255 hours minimum just spent at university for round night which does not account for time spent for writing problems, updating rules, handling appeals, sourcing judgment etc. We had to source 109 Judges, so we contacted 250 members of the profession, noting for Family Law Competition we contacted 30 professionals so that does not capture the number. Plus managing 250 student's aka competitors. So winning ALSAs best Competitions Delegation is no doubt a testimony to the hard work put in by the portfolio. I will do a cheesy wrap up at the end but the amount of work from whether it is venues, to quality of judgment to problem questions, the amount of work we put in really shows. When you have competitors coming back from ALSA saying our comps are better, that is a testimony to all the hard work we have put in this year. Your ideas, hard work and passion – I am so grateful for that.</p>

In terms of administration and workload for the year, all our Competitions work in the same way in the sense they follow same administrative process – in terms of sourcing judgment, sourcing problem questions, registrations, actually running it. So for purposes of this oral report, I will rely on things that are not of the ordinary and also focus on recommendations for next year.

*Celena then ran through Co-Option and made recommendations as per her written report. She highlighted co-opting as many as you can and do not feel afraid for asking the Executive for more. The sheer work we do, we need all the hands-on board.*

*Celena thanked the Executive for supporting her on co-opting more members.*

*Celena then ran through each event*

Celena: jess had the grand idea of holding finals in a Court. We did this for the moots. And this was most appropriate.

*Celena went through the importance of a Pre-Semester 1 Meeting.*

Celena: The ALSA problem bank is horrible, so we need to write our own questions.

*Celena went through all the events of Semester 1 and presented the recommendations and benefits. She emphasised the importance of introducing technology, increasing attendance even during COVID-19 and also for accessibility.*

Celena: transparency about the workload is important to create understanding of how important it is for students not to drop out of events. Communication with Communications portfolio is key. For example, first years will sign up to Open Moot but when they discover workload, they will likely drop out creating huge issues for the portfolio.

*Celena then ran through her Semester 2 events of the year, highlighting the same points as Semester 1 which can be found in her report.*

Celena: Special shout out to Grace and Bhoomika who created a competition out of nothing and problem questions out of nothing – that being the Family Law Competition. They had meetings until 2am working out and writing problem questions. So I see the work you put in. it is awesome. Now we have a full new competition we are doing.

*Celena presented her recommendations.*



	<p>Celena: we have to remember that when we are collaborating with other universities, we need to be aware that they are much less resourced than us. Whilst they seem great on paper, we have to be aware that we are accepting a lot of work. That is no fault of their own, I don't know how they run with such small Committees – but something to be aware of.</p> <p><i>Celena a continued to go through her recommendations, emphasising the difference that starting at 6:00pm and having only a singular time slot had on the functioning of the portfolio. This promotes the mental health and wellbeing of the portfolio.</i></p> <p><i>Celena suggested a volunteer sub-committee and having them manage themselves would reduce administrative workload.</i></p> <p><i>Celena thanked the Committee for being volunteers.</i></p> <p>Celena: regarding the handbook and end of year dinner, by the end of this run I wanted to prioritise the wellbeing of my reps, I said I didn't want to do it – it was too short of time – and I didn't want to work them this hard. But for next year, if you can get on top of handbook ASAP, it needs to be renewed desperately – some is plainly incorrect which is worrying because people refer and rely on it.</p> <p><i>Celena went through her idea regarding terms and conditions for a blacklist which can be found in her report. Celena thanked Jess for stepping in and when people dropped out from Competitions or just plainly didn't show up.</i></p> <p><i>Celena thanked the Committee especially those volunteering. Thank you especially to the support from the Executive – I felt so supported this year and in previous years the Executive has not been supportive of the Competitions team.</i></p> <p>Celena: core shout out to Magenta, Thu, Bryan, Kane and Annie.</p> <p><i>Celena wished Goodluck to the Committee for next year.</i></p> <p><i>The Members present applauded Celena for her efforts.</i></p>
<b>Moved</b>	Patricia
<b>Carried</b>	Jess

<b>Item: Education</b>	
<b>Presented by</b>	Bryan Lau
<b>Discussion</b>	Bryan read through his Education Report as per the written Annual Report with the following additions:

Bryan: Again, I will try to keep this as short as possible. Firstly, thanks to my wonderful team. I said this a couple of weeks ago after hearing Tony say it, but we are a different group of people, we are all so different, but when push comes to shove, we just get stuff done. Again, I don't think we could have achieved what we did this year without the help of you all.

I have been on this portfolio for three years. When I was first-year, I always thought the Education Portfolio was overlooked – not many people knew what it was about – this change last year when Nadeesh took control of everything and has created an amazing legacy. I hope that I have upheld that legacy.

*Bryan then went through his goals for the year, hoping that he has achieved them.*

Just like Chelsea's report, I have a quote. *Bryan read the quote in Chinese.*

*The Committee clapped for Bryan.*

My report is skewed to informing Tony, next year's Education portfolio and I will take it as read. Tony and I will have a handover this year.

*Bryan then went through each of his events.*

Bryan: With the first-year guide, I cannot stress enough that this must be started early. Tony, you are in the same position as I was last year in that we were both one member short. As such, you need to start this as early as possible.

*Bryan thanked the Committee members who helped him with the first-year guide, he is very proud of this publication.*

*Bryan then continued to go through his recommendations as detailed in his report.*

AULSS First Year Mentorship Program: Again, this was started last year by the previous Director of Education, it was such a popular program, so I really wanted to continue this again.

*Bryan ran through the numbers which can be found in his report in relation to the large number of students who engaged in this program. He noted that there was great feedback received. He stated he wish that he put out a survey at the end of each semester to gain insight from students as to the effectiveness of the program – he recommended that Tony do this next year.*

*Bryan continued to go through each event held by the portfolio, noting that there were restrictions on capacity for events in Semester 1.*

Bryan: if you can Tony, stick with Atlantis. They do not charge a high fee and they have a very big space so you could potentially have more than 150 people – so stick with this venue.

First Year Elections:

- I think this year we received the highest number of applications of any other year for first-year representative.
- Unfortunately, I had to remove one application simply because this student's candidate statement was way over 150-word limit and I tried to contact her many times, so I had to remove her. Regardless, the large number of applications showed how passionate first year students were to join AULSS – it also, however, posed a problem with counting. Me and the team spent over three hours counting applications just to ensure that we got it right.
- *Bryan ran through the recommendations for this issue, noting that the Constitution was amended to account for this problem.*

*Bryan was not sure whether to run First Year QnA and study tips because not many students attended last year. They did not attend this year either, as such recommends scrapping this event.*

*Bryan then ran through Problem & Short Answer Questions 101, noting it was a terrific event with great turn out. He noted the same for Legal Research & Referencing 101.*

Bryan: thank you to our librarian Paula for her help running this event.

Bryan: ensure that you get consent from the Dean that you can use HD examples otherwise you can get into a lot of trouble for distributing out previous answers.

Bryan: thank you to the panellists in Exam Prep 101 – sorry Annie I just realised that I have spelt your name wrong.

Annie: that's okay.

*Bryan went on to explain Mature Aged Drink Nights*

Tony: I will just say a couple of things about the Mature Aged Drink Nights, Also, congratulations to the incoming Committee. Probably the first event that went over budget, but I did it in a wholesome way. 21 people came. It was the only event where the general public exceeded the Committee! Just want to put that out there. It turned out very well, we managed to meet people we don't usually meet. It was a great night and I managed to meet a lot of people. I also ran an alcohol-free event during the day, this is something we should do again. The idea is that, if you bring your friends

	<p>and I bring my friends we all have a lot more friends – although Bryan said this a lot more eloquently than me. Thank you.</p> <p><i>The Committee clapped for Tony.</i></p> <p><i>Bryan then went onto discuss the remaining events detailed in his report.</i></p> <p>Bryan: Gurjot would you like to say a few things about the second first-year drinks night event?</p> <p>Gurjot: sure, I think it went pretty well. For next year, try to make it free if possible – it would make it accessible – and try don't go overboard with the decorations. Also, with the mid-year intake try and include them a bit more. I don't think there was many that came. Out. It would be good if would release tickets out to them when they first get introduced</p> <p>Kathryn: I think the point was the mid-year student intake seminar was cancelled, and that would have been a good marketing event for the place. They didn't even know about it. Sorry, continue, Gurjot:</p> <p>Gurjot: overall, yes there were a couple out there but could have had more.</p> <p>Bryan: moving onto AALA, thank you for my team and AALA for helping out with this event. Continuing collaboration with AALA and continue to strengthen our relationship with them.</p> <p><i>Bryan went through the remaining events and recommendations in his report. He thanked the many panellists and other committee members, and general law school, for assisting with the many Education events over the year. A thanks to the GDLP providers was given.</i></p> <p><i>Bryan continued to thank his portfolio.</i></p> <p>Bryan: whilst my term on the Education portfolio is over, I am not leaving the AULSS. For those of you who are continuing on next year I can't wait to see what we get up to!</p> <p><i>The Members present applauded Bryan for his efforts.</i></p>
<b>Moved</b>	Henry
<b>Carried</b>	Gurjot

<b>Item: Social Justice</b>	
<b>Presented by</b>	Zachary Carter
<b>Discussion</b>	Zachary read through his Social Justice Report as per the written Annual Report with the following additions:

Bella: Last one to go guys, listen up!

Zach: I will start by congratulating and welcoming the 2023 Committee. Jennifer, Lydia and Valentino. Is anyone here tonight?

*They were not present.*

Zach: I am going to keep this very brief especially considering that no one for next years SJ Portfolio is here and this will be a conversation I have when they are co-opted next year. I will just go through

In my summary I discuss that the SJ portfolio itself has transformed in the last couple of years, from the good work of 2021 I tried to maintain a more active role by running more events and putting more work into it.

*Zach went through all the fundraisers, noting they were a lot of work. 4 events were held for Walk for Justice alone.*

Zach: if you are thinking about fundraising in the future, do it inside law school, we experimented with other areas, but law school is good. We know who they are, and they are a lot more willing to stop and engage.

*Zach went through Ladies night and made many recommendations as detailed in this report. Emphasising that SJ should collab with Activities portfolio for event relate activities.*

*Zach spoke of how much enjoyed holding the Aboriginal Law seminar and the important of running events like these.*

Zach: one of the students who came to the seminar ended up getting a job at the Aboriginal Legal Rights Movement emphasising the importance of providing these opportunities to students.

*Zac continued to speak of sexual harassment seminar. This was one of his favourites. He thanked Magenta for organising this event.*

Zac: this was a reminder and eye opener that knowledge is really important, and just knowing about it can sometimes be the most powerful things. Thanks again Magenta for all your hard work.

*Zac continued to go through his events and seminars, discussing how important these events are for students to get access to information and volunteer or job opportunities.*

Zac: The Women's Legal Services Seminar was held last week. This Seminar we welcomed 2 guests from the firm and they provided an overview in to their services and volunteer program, providing good pamphlets. I found this very rewarding because of the students that stay afterwards and stated they would be applying for the program.

*Zac discussed the SJ Article Publications, thanking those who wrote them, stating how well they were written. Stuff written down that is more digestible and easier to read, we don't get too hard into law, we just try approach difficult topics and situations in 500 words. If you want to read them. Please do. They are on the website.*

*Zac went through his suggestions with respect to these articles, emphasising more promotion.*

Zach: Walk for Justice was a lot of work, it was cool, we won. this is something I want to put to you as a Committee, I am confident it will be organised a lot better on behalf of Justice Net as it had not been run for a few years. It is such an important cause; I can't afford legal representation so I don't know how other people could.

*Zach deferred to his report for SJ sports, noting that he did not know it was his responsibility and it is currently a bit confusing. As a committee, we should try looking at a Sports Representative.*

*Zach talked about My Marathon fundraiser; consider looking at something that with a lit bit more of a legal focus.*

*Zach spoke of the difficulties with OUTLAWS in the sense that they put in more effort than they get out of it. He thanked Magenta for her vary active role in doing this.*

- If one person comes, if two people come, that is enough because it is not a failure on our behalf, maybe that is the two people that needed it.

*Zach said that now having a Queer Representative, this may be able to be re-vamped.*

Free Period Products: I hope you guys have been using them if you need. I have put in my report to let us know if they are getting low. Are people using them?

Magenta: Yes, I have been told that they have been using them. The boxes are clearly open. Also, I went to Judith, the Dean, and she completely supported this and said she wants to even fund this in future years. She also sent me an email saying she has come Coles vouchers that could go towards them.

Zach: absolutely, like you said, Coles would be cheaper.

*Zach went through his final suggestions as an entire Committee.*

Political Stance: we are meant to be an a-political party, which I thought just meant we were not taking a stance on a particular political party. Then

	<p>I was informed that it means we don't take strong stance on political issues in a way that does not represent all sides of the issue. I think this is silly because as the social justice portfolio, to be able to uphold these doesn't seem possible., you need to challenge these ideas and promote contentious issues that are recognised as human rights. It gets difficult, but things for you discuss. In my report I have gone into depth as to the reasons of why.</p> <p>Chelsea: Can I comment on the a-political thing. This was something that was vamped up last year. But I have checked, and we don't have an a-political policy, it is merely an informal policy that we do take on board and for good reason – I do support it. But my recommendations are:</p> <ol style="list-style-type: none"> <li>1. Put this policy in writing.</li> <li>2. Looking into SJ being exempt from the policy (like the Hilarian has certain exemptions).</li> </ol> <p>Zach: this takes me to the end of my report. I would like to do something thanks you. Thank you to my reps. This also goes to everyone; I don't think you understand how much your support and all the work you did motivated me to do what I was doing. Big thanks to my executive, massive thanks to Chelsea and Bella – you guys don't know how much you did to help me to pull through what I have done. Thanks to Annie and Shu for you designs. I cannot be more grateful.</p> <p><i>The Members present applauded Zachary for her efforts.</i></p>
<b>Moved</b>	Magenta
<b>Carried</b>	Georgia

## Other Businesses

<b>Item: Other Businesses</b>	
<b>Presented by</b>	Chelsea Chieng
<b>Discussion</b>	<p>Are there any other items that the Committee would like to raise before the completion of this meeting?</p> <p>Chelsea: thank you guys so much. Should we take a committee photo. I might also put on some music.</p> <p><i>The Committee did not wish to raise any other items.</i></p>
<b>Moved</b>	Bella
<b>Carried</b>	Bryan

**Meeting closed at 9:04 pm ACST**



Signed by the member who presided at this meeting pursuant to s 51(1)(b)(ii) of the *Associations Incorporation Act 1985* (SA):

Name: Chelsea Chieng

Position: President

Signature: 

Date: 29/11/2022