

EXECUTIVE REPORTS  
COMMITTEE MEETING (2)

# Adelaide University Law Students' Society

## Committee Meeting 2

6:00pm Monday 28 March 2022  
Ligertwood 231 Lecture Theatre



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

PRESIDENT	
<b>DATE</b>	23 March 2022
<b>REPORT BY</b>	Chelsea Chieng
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li><b>1. Welcome International Students</b></li> <li><b>2. Uniform Clerkship Scheme</b></li> <li><b>3. Graduate Outcomes Survey</b></li> <li><b>4. Thank you!</b></li> </ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li><b>1. Welcome International Students</b> <ul style="list-style-type: none"> <li>• Date: Tuesday 5 April 2022</li> <li>• Time: 12:00pm – 1:00pm</li> <li>• Location: Piper Alderman Moot Court, Ligertwood</li> <li>• Price: Free</li> </ul> </li> </ol>
<b>3. ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li><b>1. Welcome International Students</b> <ul style="list-style-type: none"> <li>• The AULSS will be hosting this event to welcome the International Students back to campus.</li> <li>• I successfully applied for a grant from the Adelaide University Welcome Back Festival, who will be very generously funding \$500.00 for the event.</li> <li>• This money will be spent on food, coffees and potentially something fun with any leftover amounts.</li> <li>• Remember: this event is open to both International and Domestic students to promote inclusivity and mingling between the two.</li> <li>• I would love to see the Committee supporting the event and welcoming the students.</li> </ul> </li> </ol>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

### 2. Uniform Clerkship Scheme

- The dates for the Uniform Clerkship Scheme 2022 are:
  - Firms Open Applications: Monday 4 July 9am
  - Firms Close Applications: Friday 29 July 5pm
  - Firm Interviews Commence: Monday 8 August (one week break in between)
  - Offers Made by Firms: Monday 5 September 9am
  - Offers Accepted by Firms: Wednesday 7 September 5pm
- The firms that have confirmed their participation in the scheme so far are:
  - Lynch Meyer
  - HWL Ebsworth
  - Johnson Winter & Slattery
  - MinterEllison
  - Kain Lawyers
  - Mellor Ollsson
- We are still waiting to hear back from:
  - Dentons, Thomson Geer and Norman Waterhouse

### 3. Graduate Outcomes Survey

- The promotion via all students email and our social media platforms for the Graduate Survey were released in week 3.
- At the time of writing this report, we have so far received 20 responses. However, this survey is something that will be open all year, with multiple rounds of promotion.



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	<ul style="list-style-type: none"><li>• Thus, I imagine the number of responses will further increase towards semester 2 when final year students move closer to their graduation.</li><li>• CTA to all final year students: could you please complete this survey as soon as you know the employment you will be entering after graduation?</li><li>• This survey will provide invaluable data to both the Law School and other students. Not only will students know what the current job prospects are in different fields and the percentages of students gaining employment in a particular field, but will also help the Law School tailor our degree towards the reality of graduate employment outcomes.</li></ul> <p><b>4. Improving ticketing, data and accountability for AULSS events</b></p> <ul style="list-style-type: none"><li>• Currently, it is at the discretion of each portfolio and event organiser to decide the information required from attendees when selling tickets (whether that be through Eventbrite or Humanitix).</li><li>• The Executive ask that all event organisers collect individual data for each ticket purchaser.<ul style="list-style-type: none"><li>○ For many of our events in the past, a student could purchase 10 tickets at once and use their personal information on each of the ticket order forms. This means all 10 tickets would be in the one name.</li></ul></li><li>• This method of ticket ordering does not provide the AULSS with a comprehensive guest list and attendee data.</li></ul>
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- Individual attendee information is important for a number of reasons:
  1. Allows adequate COVID-19 contact tracing, especially important as the number of cases continues to rise in SA.
  2. Provides accountability methods essential for safe environments at our events.
- Thus, for every single AULSS event, whether that be our largest Law Ball or smaller seminars, when selling tickets/registrations, I ask that event organisers tick the box on Eventbrite (or Humanitix equivalent) to require attendee information for each individual attendee, including any details you believe to be relevant.
  - TO DO THIS: Click on 'order options', 'order form' and then select the box that says collect buyer information from 'each attendee' (see Appendix 1).
  - For example, for any Tri-varsity or Tri-society it is imperative that ticket purchasers indicate which University/Society they are from.
- If you have any other ideas for accountability measures please let me know.

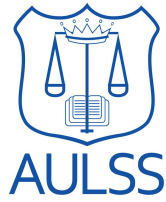
### **5. Thank you!**

- I would like to end my report with a quick thank you to the entire Committee for all your hard work over the first few weeks!
- We are off to an amazing start to the year and your passion, enthusiasm and dedication is noticed by all – including the Executive, students and the staff.



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<ul style="list-style-type: none"><li>• Keep up the great work and please contact me if you have any ideas, questions, concerns etc!</li></ul>
<b>4. DISCUSSION POINTS</b>	1. NA
<b>5. MOTIONS</b>	1. N/A
<b>6. ACTION ITEMS</b>	1. N/A
<b>7. ANY OTHER BUSINESS</b>	1. N/A
<b>8. APPENDIX</b>	<ul style="list-style-type: none"><li>• Eventbrite Ticket Order</li></ul>

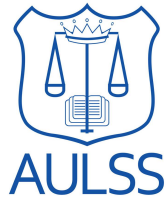


## EXECUTIVE REPORTS COMMITTEE MEETING (2)

### Appendix 1 – Eventbrite Ticket Order

The screenshot shows the Eventbrite interface for configuring an order form. The event is 'PRO VINO 2022' on Saturday, 2 Apr 2022 at 9:00 AM. The left sidebar shows navigation options: Manage my events, PRO VINO 2022, Basic Info, Details, Tickets, Publish, Dashboard, Order Options, Order Form, and Order Confirmation. The main content area is titled 'Order Form' and includes a description: 'Manage the information you collect from attendees during checkout.' Below this, there are two buttons: 'Buyer only' and 'Each attendee', with 'Each attendee' selected. A section titled 'Collect information from' shows two checked options: 'General Admission' and 'Activities Admission'. A section titled 'What do you need to know about your attendees?' includes a note: 'We collect first name, surname and email by default.' Below this is a table with columns 'Details', 'Include', and 'Required'.

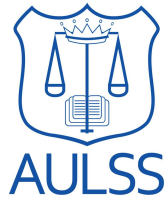
Details	Include	Required
Prefix (Mr, Mrs, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Suffix	<input type="checkbox"/>	<input type="checkbox"/>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

VICE-PRESIDENT	
<b>DATE</b>	21 March 2022
<b>REPORT BY</b>	Bella Mickan
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"><li>1. Law School Local</li><li>2. Merchandise</li></ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"><li><b>1. Law School Local Sales</b><ul style="list-style-type: none"><li>• Date:<ul style="list-style-type: none"><li>○ <b>Tuesday</b> 22 March and 29 March 2022 (10am-1pm)</li><li>○ <b>Wednesday</b> 23 March and 30 March 2022 (11am-1pm)</li><li>○ <b>Thursday</b> 24 March and 31 March 2022 (11am-1pm)</li></ul></li><li>• Location: Ligertwood Foyer</li><li>• Price: \$10.00</li></ul></li><li><b>2. Merchandise Sales</b><ul style="list-style-type: none"><li>• Date: TBC</li><li>• Time: TBC</li><li>• Location: Sales in Ligertwood Foyer.</li><li>• Price: TBC</li></ul></li></ol>





## EXECUTIVE REPORTS COMMITTEE MEETING (2)

<p><b>3. ACTIVITIES OF PORTFOLIO</b></p>	<p><b>1. Law School Local Sales</b></p> <ul style="list-style-type: none"><li>• Thank you to the volunteers that have signed up to do Law School Local sales</li><li>• I would like to personally thank Patricia, Chelsea, Emma, Nicholas, Georgia, Lucas, Amy, Sofia, Ruby, Grace, Henry and Thu for helping me out.</li><li>• At the time of writing, sales have not officially begun, however, the website is up to date and the Instagram posts went out which seemed to get a lot of traction.</li><li>• I would like to thank Annie for her amazing graphic design skills. The posts looked amazing, and you can tell she put a lot of time and effort into making them.</li><li>• Thank you, Thu, for being so on top of the website. She turns around requests within the hour. This is also the case for general website tasks. You are doing amazing.</li><li>• Please see the website for confirmation of our entire list of venues. I am still in communications with other venues arranging deals. Venues can jump on board at any time so please, again, if you know of any places let me know.</li><li>• When you are selling LSL cards please up sell merch. Also, please read my Facebook post as this explains how to sell LSL cards. You must ask for proof of enrolment, put their details in the excel spreadsheet and put the AULSS 2022 sticker on both the card and key ring.</li></ul> <p><b>2. Merchandise Supplier:</b></p> <ul style="list-style-type: none"><li>• This has been a very time-consuming and stressful task.</li></ul>
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	<ul style="list-style-type: none"><li>• Although I said last meeting that we would not change suppliers, I had a student approach me about a new supplier. We have not changed suppliers in years, so I was incredibly nervous to consider this.</li><li>• However, I was open to having a meeting with them and saw them last Tuesday. I believe what they can offer us is outstanding. Many things stood out for me so I will list some here:<ul style="list-style-type: none"><li>○ <i>Extremely cheaper</i> – talking \$10-\$15 per item. The AULSS aims to keep our events and merchandise and law school local etc. as affordable as we can. The \$5-\$10 increase we were previously looking at + booking fee was too expensive this year. We would have made less than a \$1 profit and maybe even a loss on some items. This is unsustainable as merchandise helps support the rest of the portfolios and without it the Committee would generally not thrive like we do.</li><li>○ <i>Pre-packaged for us</i> – wrapped up with their name packaged on the front. Is packed in alphabetical order and delivered to us. This makes volunteering all the easier. Merchandise is an incredibly stressful task for all of us throughout year and any way that this is made easier is something we should consider.</li><li>○ <i>Current customers</i> – Adelaide University based – eng society, all</li></ul></li></ul>
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## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<p>the sporting societies too. Flinders Law as well.</p> <ul style="list-style-type: none"><li>○ <i>Shipping option available</i> if students do not want to come in University or are doing University remotely. Plus, we have had enquiries from old scholar's interstate to ship them merch. This will work well for us.</li><li>○ <i>Minimum orders are only 8 per design</i> (e.g., 8 across any embroidery that is white).</li><li>○ <i>Orders are made on their website</i> meaning students will not have to pay a booking fee on Eventbrite – reduces constant communication between suppliers and myself regarding how many orders students have made – they can see the orders themselves as they come through.</li><li>○ <i>Option to personalise your jumper for \$10</i></li><li>○ <i>Extensive colour range</i> that does not affect minimum orders.</li></ul> <ul style="list-style-type: none"><li>● I will now get up an example of their website now so I can show you how it is done.</li><li>● I feel very confident about changing suppliers for a range of reasons as listed above.</li><li>● Overall, the Executive Committee and I made a decision in our Executive Meeting last Monday to change suppliers this year.</li><li>● We believe this will be an invaluable swap over that will help many Committee's years to come.</li><li>● Although it is more work for me to swap over, it is extremely valuable for the entire</li></ul>
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	<p>Committee in the long run and well worth doing I believe.</p> <ul style="list-style-type: none"> <li>• *Please note, there are fees associated with setting up the initial embroidery, however, these are costs worth paying upfront, and the benefits will be evident later.</li> </ul> <p><b>3. Merchandise Items:</b></p> <ul style="list-style-type: none"> <li>• <b>T-shirts:</b> New colours have been added and design has been change – see below. Creates consistency across the aulss brand.</li> <li>• <b>Crewneck options:</b> Introduction of AS Colour Crew Necks as well as RAMO.</li> <li>• <b>Colour range:</b> I have also spoken to Annie and Chelsea about our marking/branding policy, and we do not believe expanding our colours will affect this in anyway. Therefore, we will be expanding our colours. I will show you our colour options.</li> </ul>
<p><b>4. DISCUSSION POINTS</b></p>	<ol style="list-style-type: none"> <li>1. Questions/comments about changing suppliers?</li> <li>2. Questions/comments about t-shirt design change?</li> </ol>
<p><b>5. MOTIONS</b></p>	<ol style="list-style-type: none"> <li>1. N/A</li> </ol>
<p><b>6. ACTION ITEMS</b></p>	<ol style="list-style-type: none"> <li>1. N/A</li> </ol>
<p><b>7. ANY OTHER BUSINESS</b></p>	<ol style="list-style-type: none"> <li>1. N/A</li> </ol>

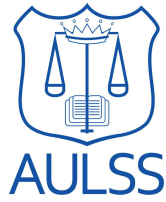


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<b>8. APPENDIX</b>	<ul style="list-style-type: none"> <li>Updated Vice President Budget.</li> <li>Merchandise designs</li> </ul>
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### Appendix 1 – Updated (Insert Portfolio Budget)



<b>BUDGET: Vice-President 2022</b>			
<b>Income Items</b>			
Item	Price	Quantity	Projected Total
Merchandise sales			\$920.00
LSL sales	\$10.00	53	\$530.00
			\$1,450.00
Total			
<b>Expense Items</b>			
Item	Price	Quantity	Projected Total
Office Supplies (Nespresso and masks)	\$7	20x10 pack	\$154.00
Stickers for LSL cards	\$149.82	1	\$149.82
Committee Meeting 1 dinner	\$120.00	1	\$120.00
Total			
			\$423.82
Net			
			\$1,026.18

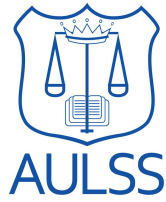


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### Appendix 2 – Any other Appendix Item

<p>Adelaide Uni Law Society</p> <hr/> <p>Ascolour White marle Crew</p> <p>Front</p> 		 <p><u>Product Information:</u> Brand: Style: Decoration Method: Product Image:</p>
<p>1300 854 461</p>		<p><a href="http://www.nelsonteamwear.com.au">www.nelsonteamwear.com.au</a></p>

<p>Adelaide Uni Law Society</p> <hr/> <p>Ramo White Crew</p> <p>Front</p> 		 <p><u>Product Information:</u> Brand: Style: Decoration Method: Product Image:</p>
<p>1300 854 461</p>		<p><a href="http://www.nelsonteamwear.com.au">www.nelsonteamwear.com.au</a></p>



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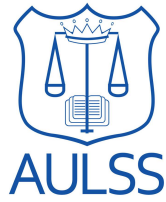
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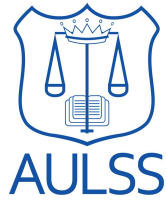
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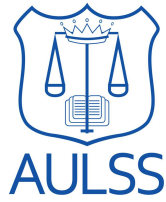
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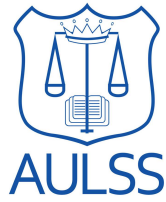
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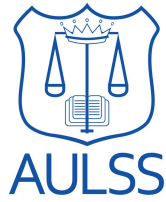
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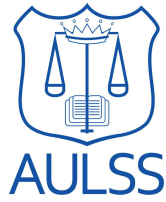
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## EXECUTIVE REPORTS COMMITTEE MEETING (2)

### LIMITED EDITION RANGE:

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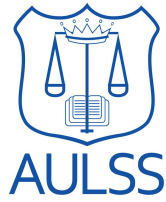
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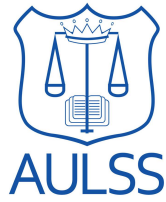
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## EXECUTIVE REPORTS COMMITTEE MEETING (2)

Treasurer	
<b>DATE</b>	25 March 2022
<b>REPORT BY</b>	Aryan Banerjee
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Sponsorships</li> <li>2. Law Ball Deposit</li> <li>3. Triversity Law Fair</li> <li>4. New POS Terminal</li> </ol>
<b>2. UPCOMING EVENTS</b>	NA
<b>3. ACTIVITIES OF PORTFOLIO</b>	NA
<b>4. DISCUSSION POINTS</b>	<ol style="list-style-type: none"> <li>2. <b>Sponsorship TD:</b> I am pleased to inform you that our Sponsorship TD has now exceeded \$30,000, a significant jump from last year at this stage. Given that firms routinely ask for opportunities to present, I think that we will be able to get to around \$35,000 to \$37,000 (maybe \$40,000!) in Sponsorships for this year. Please ask your work if they want to sponsor the AULSS (if they haven't already).</li> <li>3. <b>Law Ball Deposits:</b> The current "maths" indicates that we might be able to turn a (tiny) profit of \$30 by selling 1198 tickets. Currently we are looking at a projected loss of about 4-5K but this may be minimised subject to Catherine's report.</li> <li>4. <b>Triversity Law Fair:</b> ALL committee members are REQUIRED to attend the Triversity Law Fair and you need to tell me why you were not present. I am</li> </ol>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<p>fairly relaxed with this rule but I will be sending through an attendance tracker to note who was present and not. The only reason we do this is to justify the revenue we receive from these organisations, so if you can, please attend. I cannot emphasise this enough.</p> <p>5. <b>New POS machine:</b> Zac brought to my attention that there was trouble with having only one Albert for sales during two events on the same day – while this is an unlikely occurrence I will look into potentially ordering a second POS terminal or set up a scheduling assistant to make sure that there are no issues with a conflict in POS terminal requirements</p>
<b>5. MOTIONS</b>	2. N/A
<b>6. ACTION ITEMS</b>	2. N/A
<b>7. ANY OTHER BUSINESS</b>	2. N/A
<b>8. APPENDIX</b>	NA

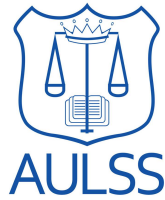
### Appendix 1 – Updated (Treasurer Portfolio Budget)

2022 Treasurer Portfolio Budget				
<b>INCOME ITEMS</b>				
Item	Price	Quantity	Actual	Notes
Sponsorship Income	25,237.41			Total Sponsorship Income
Total			\$25,237.41	
<b>EXPENSE ITEMS</b>				
Item	Price	Quantity	Actual	Notes
N/A				
Total			\$0.00	



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

SOCIAL JUSTICE & EQUITY	
<b>DATE</b>	23 March 2022 (23/03/2022)
<b>REPORT BY</b>	Zachary Carter
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"><li>1. Fundraiser</li><li>2. Subcommittee for Social Justice</li><li>3. Outlaws</li><li>4. Aboriginal Peer Mentoring Program</li><li>5. Article 1</li><li>6. AULSS Sports</li></ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"><li><b>1. Outlaws Meeting 1</b><ul style="list-style-type: none"><li>• Date: Friday 1 April</li><li>• Time: 4:30-6:30</li><li>• Location: Rainbow Room, Union House</li><li>• Price: Free</li></ul></li><li><b>2. Ladies Night</b><ul style="list-style-type: none"><li>• Date: Saturday 7 May</li><li>• Time: 7:30</li><li>• Location: Golden Boy</li><li>• Price: 50</li></ul></li><li><b>3. Aboriginal Law Seminar</b><ul style="list-style-type: none"><li>• Date: Tuesday 17<sup>th</sup> May</li><li>• Time: 6:00-7:30pm.</li><li>• Location: Law School</li><li>• Price: Free</li></ul></li></ol>



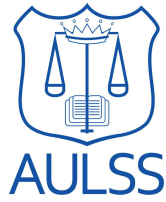
## EXECUTIVE REPORTS COMMITTEE MEETING (2)

<p><b>3. ACTIVITIES OF PORTFOLIO</b></p>	<ul style="list-style-type: none"><li>• <b>Fundraiser</b><ul style="list-style-type: none"><li>• On Thursday 24 March, the Portfolio ran its first fundraiser.</li><li>• The Portfolio sold ice-cream at Walter Young Garden.</li><li>• Proceeds contributed to the AULSS Social Justice fund, to be donated at a later date.</li></ul></li> <li>• <b>Subcommittee for Social Justice</b><ul style="list-style-type: none"><li>• In week 2, the Portfolio opened a Subcommittee for Social Justice. The Subcommittee is responsible for assisting in the organising and operation of the Portfolio's fundraisers.</li><li>• The Portfolio received 8 applications to join the Subcommittee.</li><li>• The Subcommittee is available to law students to join throughout the year.</li></ul></li> <li>• <b>Outlaws</b><ul style="list-style-type: none"><li>• On Friday 1 April, the Portfolio is holding its first Outlaws meeting.</li><li>• The meeting will take place at the Rainbow Room, Union House, from 4:00pm-6:00pm.</li><li>• The meeting will be the first event for Outlaws, in providing a safe space for LGBTQIA+ and ally law students.</li></ul></li> <li>• <b>Aboriginal Law Student Mentoring Program</b></li></ul>
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## EXECUTIVE REPORTS COMMITTEE MEETING (2)

- On Thursday 24 March, I attended the opening party for the Aboriginal Law Student Mentoring Program.
- The program pairs law students who identify as Aboriginal and/or Torres Strait Islander with a legal professional.
- We discussed how the AULSS may contribute and assist with the program.
  
- **Article 1**
  
- The Portfolio is releasing its first article Friday 1 April.
- The article is being written by Paige, who is discussing the impact of climate change on developing States.
  
- **AULSS Sports**
  
- The Portfolio opened nominations for AULSS Sports in week 2.
- We were fortunate enough to register after the closing date with Stepney.
- We received 12 nominations allowing for the formation of a Ladies Netball Team with 8 law students. Unfortunately, this meant that 4 students who registered were unable to participate in AULSS Sports.
- The Executive has made decision to cover the registration costs for the students.
- To improve AULSS Sports next semester, the Portfolio has discussed opening registrations for a longer period, and to advertise more actively on socials. Furthermore, we have discussed the idea of providing sporting options that require less of a commitment.



**EXECUTIVE REPORTS  
COMMITTEE MEETING (2)**

<b>4. DISCUSSION POINTS</b>	1. N/A
<b>5. MOTIONS</b>	1. N/A
<b>6. ACTION ITEMS</b>	1. N/A
<b>7. ANY OTHER BUSINESS</b>	1. N/A
<b>8. APPENDIX</b>	<ul style="list-style-type: none"><li>• Updated (Insert Portfolio) Budget.</li><li>• Any other Appendix Item</li></ul>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

EDUCATION	
<b>DATE</b>	24 March 2022
<b>REPORT BY</b>	Bryan Lau
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. First Year Drinks</li> <li>2. First Year Elections</li> <li>3. First Year QnA + Study Tips</li> <li>4. Problem Question and Short Answer 101</li> <li>5. Legal Research and Referencing 101</li> </ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li><b>1. Problem Question and Short Answer 101</b> <ul style="list-style-type: none"> <li>• Date: Wednesday 30 March</li> <li>• Time: 12pm – 1pm</li> <li>• Location: Napier 209</li> </ul> </li> <li><b>2. Legal Research and Referencing 101</b> <ul style="list-style-type: none"> <li>• Date: Wednesday 6 April</li> <li>• Time: 12pm – 1pm</li> <li>• Location: Napier 209</li> </ul> </li> </ol>
<b>3. ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li><b>5. First Year Drinks</b> <ul style="list-style-type: none"> <li>• Thank you to the executive committee members who took the time to greet the First Years at this event.</li> <li>• We had around 150 people at this event.</li> <li>• It was great to meet with such an enthusiastic first year cohort.</li> <li>• Thank you to Annie for being the official photographer for the night.</li> </ul> </li> <li><b>6. First Year Elections</b> <ul style="list-style-type: none"> <li>• I would like to formally welcome our two winners of the First Year Elections: Gurjot Singh and Kathryn Jannes.</li> </ul> </li> </ol>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

- Out of the 23 candidates, Kathryn and Gurjot stood out and gathered the most votes. So a massive congratulations to the both of them.
  - There was a total of 24 candidates, however, I had to reject 1 application because their candidate statement was over the word limit by 100 words.
- We had a total of 44 votes
- Due to covid, the Education Portfolio decided to hold the voting online.
- To ensure that voters are first years, voters have to upload a photo of their student ID card and take a screenshot of their access Adelaide enrolment.
- Some areas for improvement/potential changes:
  - Rules on eligibility of voters could be emphasised more.
  - The Hare-Clark Preference Voting system might need to be changed given the low number of voters in the First Year Elections.
  - It might be worth considering allowing mid-year entry first year students to vote in the elections.

### **7. First Year QnA + Study Tips**

- Well done to Henry Lewis for organising this event!
- Thank you to Isabella, Olivia and Bella for volunteering to help out with this event.
- There was a total of 19 registrations for this event, however, only 3 managed to turn up to the event.

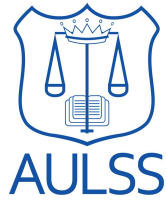




## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<ul style="list-style-type: none"> <li>• I suspect that some people might have been in isolation due to the increasing number of covid cases.</li> <li>• A couple of students had also enquired if the seminar was going to be recorded, which might be something to consider next year.</li> <li>• Despite the low turnout, our wonderful volunteers have made the event extremely wholesome and gave our first years some invaluable tips.</li> </ul>
<b>4. DISCUSSION POINTS</b>	N/A
<b>5. MOTIONS</b>	3. N/A
<b>6. ACTION ITEMS</b>	3. N/A
<b>7. ANY OTHER BUSINESS</b>	3. N/A
<b>8. APPENDIX</b>	<ul style="list-style-type: none"> <li>• Updated Education Budget.</li> </ul>

### Appendix 1 – Updated (Insert Portfolio Budget)



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

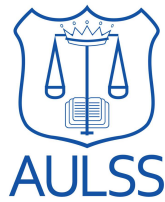
Education Semester 1 Budget					
Expense Items					
Item	Price	Quantity	Projected Total	Actual Total	Notes
First Year QnA + Study Tips	-	-	\$ 75.00	\$ 10.00	Light Refreshments - Biscuits & Cookies
Problem and Short Answer Question 101	-	-	\$ 75.00	-	Light Refreshments - Biscuits & Cookies
Legal Research and Referencing 101	-	-	\$ 75.00	-	Light Refreshments - Biscuits & Cookies
Exam Prep 101	-	-	\$ 75.00	-	Light Refreshments - Biscuits & Cookies
Headstart Seminar	-	-	\$ 75.00	-	Light Refreshments - Biscuits & Cookies
<b>Total</b>	-	-	<b>\$ 375.00</b>	<b>\$ 10.00</b>	-
<b>Net Position</b>			<b>\$ 1,453.00</b>		<b>Loss</b>

### Appendix 2 – Any other Appendix Item



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

COMPETITIONS	
<b>DATE</b>	23 March 2021
<b>REPORT BY</b>	Celena Le
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. COVID Management</li> <li>2. Negotiations</li> <li>3. Open Moot and Novice Moot</li> <li>4. Client Interviewing</li> <li>5. Witness Examination</li> </ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li> <b>1. Negotiations Quarter-Final, Semi-Final and Grand-Final</b> <ul style="list-style-type: none"> <li>• Date: Tuesday 29 March, 5 April and 26 April</li> <li>• Time: 6:00pm – 9:30pm</li> <li>• Location: Ligertwood</li> </ul> </li> <li> <b>2. Open Moot Preliminary Round 3, Semi-Final and Grand Final</b> <ul style="list-style-type: none"> <li>• Date: Wednesday 6 April, 27 April and 11 May</li> <li>• Time: 6:00pm – 9:30pm</li> <li>• Location: Ligertwood and Supreme Court</li> </ul> </li> <li> <b>3. Novice Moot Quarter-Final, Semi-Final and Grand-Final</b> <ul style="list-style-type: none"> <li>• Date: Wednesday 6 April, 27 April and 11 May</li> <li>• Time: 6:00pm – 9:30pm</li> <li>• Location: Ligertwood and Supreme Court</li> </ul> </li> <li> <b>4. Client Interviewing Quarter-Final, Semi-Final and Grand-Final</b> <ul style="list-style-type: none"> <li>• Date: Thursday 31 March, 7 April and 28 April</li> </ul> </li> </ol>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<ul style="list-style-type: none"><li>• Time: 6:00pm-9:30pm</li><li>• Location: Ligertwood</li></ul> <p><b>5. Witness Examination Quarter-Final, Semi-Final and Grand-Final</b></p> <ul style="list-style-type: none"><li>• Date: Thursday 31 March, 7 April and 28 April</li><li>• Time: 4:30pm-7:30pm</li><li>• Location: Ligertwood</li></ul>
<p><b>3. ACTIVITIES OF PORTFOLIO</b></p>	<ul style="list-style-type: none"><li>• <b>COVID Management</b></li><li>• As discussed previously, this year we implemented a new rule allowing competitors to participate remotely where it is possible. I would like to thank Patricia Pappas for drafting this rule.</li><li>• This has been working effectively, particularly in our current climate where COVID-positives and close contact isolation is unpredictable and all too frequent.</li><li>• A question can be asked as to whether or not it was safer to move completely online this semester. It was ultimately decided that you cannot beat the value of competing in person. In any case, this hybrid-model hasn't been met with resistance and has been useful when flexibility is required.</li></ul> <ul style="list-style-type: none"><li>• <b>Negotiations</b></li><li>• I would like to extend my gratitude to Kurt Schenk and Zeyang Wang for being the representatives in charge of Negotiations.</li><li>• We completely filled our spots for Negotiations this year with two unsuccessful registrations. We have had no withdrawals.</li></ul>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

- I would like to extend my gratitude to the following persons for judging our Preliminary Round 1 and 2:
  - Sofia Tait
  - Amy Lancaster
  - Joel Lisk
  - Audrey Lian
  - Joel Greiger
  - Daniel Plunkett
  - Chris Kelly
  - Hugo Chapman
  - Luke Curtale
  
- **Open Moot and Novice Moot**
- I would like to extend my gratitude to Nicholas Reese and Patricia Pappas for being the representatives in charge of our Moots this semester.
- Open Moot:
  - We had a total of seventeen registrations for Open Moot this year. We have had two withdrawals from competitors who suffered from unforeseen circumstances. This, however, is unavoidable from our standpoint.
  - I would like to extend my gratitude to the following persons for judging our Preliminary Round 1 and 2 of the Open Moot:
    1. Leo Coldbeck-Shackley
    2. Jack Eccleston
    3. Anita Bruccaci
    4. Dr Rachael Gray QC
    5. Patrick Leader-Elliot
    6. Paris Kontibas
- Novice Moot:



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<ul style="list-style-type: none"><li>○ We had a total of twenty-right registrations for Novice Moot this year. Ultimately, we had five withdrawals. These were majorly first years who felt that they did not have the requisite skills to moot effectively. I note that we do advertise this Moot for second years and above. However, in future we will endeavour to make this more clear.</li><li>○ I would like to extend my gratitude to the following persons for judging our Preliminary Round 1 and 2 of the Novice Moot:<ol style="list-style-type: none"><li>1. Danielle Gilby</li><li>2. Joel Lisk</li><li>3. Lloyd Wicks</li><li>4. Josephine Battiste</li><li>5. Anita Bruccaci</li><li>6. Patrick McCabe</li></ol></li></ul> <ul style="list-style-type: none"><li>● <b>Client Interviewing</b></li><li>● I would like to extend my gratitude to Grace Jin and Isabella Burgess for being the representatives in charge of our Client Interviewing this semester.</li><li>● We had a total of forty registrations for Client Interviewing this semester. This perfectly filled out slots and we have thankfully had no withdrawals.</li><li>● I would like to extend my gratitude to the following persons for judging our Preliminary Round 1 and 2 of our Client Interviewing Competition:<ul style="list-style-type: none"><li>○ Leon Kasperski</li><li>○ Nadeesha Indigahawela</li></ul></li></ul>
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## EXECUTIVE REPORTS COMMITTEE MEETING (2)

- Andrew Morrison
- Emily Denbigh
- Tina Tran
- Ruby Schutz
- I would like to also extend my gratitude to our volunteers for Preliminary Round 1 and 2:
  - Bryan Lau
  - Kush Goyal
  - Aryan Banerjee
  - Neel Nathani
  - Clinton Nitschke
  - Magenta Stoba
  - Isabelle Simkin
  - Xinyi Zhu
  - Olivia Higgins
  - Bonita Coventry
- **Witness Examination**
- I would like to extend my gratitude to Jess March and Emma Colovic for being the representatives in charge of Witness Examination this semester.
- We had a total of sixteen registrations for twelve spots in Witness Examination. From these sixteen registrations we have had three withdrawals. These three individuals were three first years who, similarly to Novice Moot, felt that this competition was beyond their ability. We market this competition for second years and beyond or for people with mock trial experience. However, we will make greater effort to make that clearer in future to avoid this issue.
- I would like to extend my gratitude to the following persons for judging our Preliminary Round 1 and 2 of Witness Examination:
  - David Plater



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<ul style="list-style-type: none"> <li>○ Divya Narayan</li> <li>○ Craig Fabbian</li> <li>● I would like to also extend my gratitude to our volunteers for Preliminary Round 1 and 2:             <ul style="list-style-type: none"> <li>○ Ningmyumaan Shwebth</li> <li>○ Hoi Yan Wong</li> <li>○ Magenta Stoba</li> <li>○ Isabelle Simkin</li> <li>○ Chelsea Chieng</li> <li>○ Katia Safieddin</li> </ul> </li> <li>● At the time of writing this report the list of volunteers and judges for Preliminary Round 2 had yet to be finalised.</li> </ul>
<b>4. DISCUSSION POINTS</b>	1. N/A
<b>5. MOTIONS</b>	1. N/A
<b>6. ACTION ITEMS</b>	1. N/A
<b>7. ANY OTHER BUSINESS</b>	1. N/A
<b>8. APPENDIX</b>	<ul style="list-style-type: none"> <li>● Updated Competitions Budget.</li> </ul>

### Appendix 1 – Updated Competitions Budget





## EXECUTIVE REPORTS COMMITTEE MEETING (2)

Expense Items			
Item	Projected	Actual	Notes
Trophy engraving	\$150	TBC	Based on 2021 estimations and 2018 estimations.
ALSA Registration	\$100	TBC	\$20 per competition
Printing Costs	\$100	TBC	Based on 2021 estimations
Grand Final Catering	\$200	TBC	Based on 2021 costs
Total	\$550	TBC	



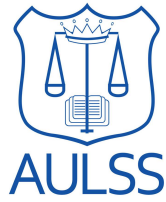
**EXECUTIVE REPORTS  
COMMITTEE MEETING (2)**

<b>COMMUNICATIONS</b>	
<b>DATE</b>	07 March 2022
<b>REPORT BY</b>	Annie Zhang
<b>9. SUMMARY OF REPORT</b>	<ul style="list-style-type: none"> <li>6. Committee Photos</li> <li>7. Communications and Social Media</li> <li>8. Hilarian</li> <li>9. IT</li> </ul>
<b>10. UPCOMING EVENTS</b>	<b>3. N/A</b>
<b>11. ACTIVITIES OF PORTFOLIO</b>	<p><b>8. Committee Photos</b></p> <ul style="list-style-type: none"> <li>• As an update, all committee photos have since been completed except for just one representative, whom I will be reaching out to individually to arrange</li> <li>• Throughout the next few weeks, you will see on our stories the gradual uploading of all of your individual shots – they will be saved to the respective portfolio’s highlights on our IG</li> </ul> <p><b>9. Communications and Social Media</b></p> <ul style="list-style-type: none"> <li>• Friendly reminder to continue to support our Communications by liking (or love reacting) and reacting to all of our posts and marking your interest to our Facebook events</li> <li>• <b>Recent posts/events:</b> Law School Local, Triversity Fair, Welcome International Students, various education seminars and SJ initiatives</li> <li>• I can say from our recent statistics that we usually only have around 10-15 committee</li> </ul>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<p>members reacting to the post, and most of these are executive members</p> <ul style="list-style-type: none"><li>• Not only does this help the algorithm, but fellow students who may also see this event are likelier to be interested in the post or event if they see mutual friends liking it, or that the overall response to the post is sufficient</li><li>• We have close to 40 members on the committee, and the expectation is that hopefully 25-30 members respond – it takes you a few seconds and costs nothing, but the impact is huge and is so very appreciated!</li><li>• Again, attendance to Portfolio events rely on strong engagement with our socials to get it out there to our students so please make it a priority if you're ever scrolling through your IG or Facebook feed</li></ul> <p><b>10. Hilarian</b></p> <ul style="list-style-type: none"><li>• The Hilarian Editors have been working hard with the subcommittee for Issue 1</li><li>• Publication dates for Issue 1 are set for week 6</li><li>• The Hilarian Editors have reached out to Bowden who have provided several quotes for various printing specs and number of publications, and are considering an event to launch and promote the upcoming issues</li><li>• If you or anyone that you know have any submission ideas (short articles, art, crosswords, etc) that you'd like to contribute, please head to our website for the Hilarian submission box</li><li>• <b><i>Hilarian Editors to provide an update within the meeting</i></b></li></ul> <p><b>11. IT</b></p>
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**EXECUTIVE REPORTS  
COMMITTEE MEETING (2)**

	<ul style="list-style-type: none"><li>• <i>IT Representative to provide an update within the meeting</i></li></ul>
<b>12. DISCUSSION POINTS</b>	6. N/A
<b>13. MOTIONS</b>	4. N/A
<b>14. ACTION ITEMS</b>	4. N/A
<b>15. ANY OTHER BUSINESS</b>	4. N/A
<b>16. APPENDIX</b>	<ul style="list-style-type: none"><li>• Updated Communications Semester 1 Budget.</li></ul>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

### Appendix 1 – Updated (Insert Portfolio Budget)

INCOME ITEMS				
Item	Price	Quantity	Actual	Notes
N/A				
Total			\$0.00	
EXPENSE ITEMS				
Item	Price	Quantity	Actual	Notes
COMMUNICATIONS				
Canva Pro Subscription	-\$167.88	1	-\$167.88	
Vimeo Plus Subscription	-\$111.10	1	-\$111.10	
Squarespace Pro Subscription (Incl Google)	-\$300.00	1	-\$300.00	
Adobe Pro Subscription	-\$477.25	1	-\$477.25	
HILARIAN				
Stickers			TBA	Optional initiative
Hilarian Issue 1 Printing (Bowden)			-\$470.00	\$470 or \$475 depending on A5 print specs
Hilarian Launch/End of Semester 1 Party			TBA	In the planning stages
Hilarian Issue 2 Printing			TBA	Pending quotes from supplier
Total			-\$1,526.23	



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

CAREERS	
<b>DATE</b>	22 March 2022
<b>REPORT BY</b>	Anthony Luppino
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Qualifying/Dual-Qualifying as a Solicitor of England and Wales Webinar &amp; How to Network Evening - Reflections</li> <li>2. Triversity Fair 2022</li> <li>3. How to Interview Evening</li> <li>4. Careers &amp; Clerkship Guide and Launch Party</li> <li>5. Job Opportunities Board</li> </ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li><b>1. Triversity Fair 2022</b> <ul style="list-style-type: none"> <li>• Date: Thursday 31 March</li> <li>• Time: 11am-2pm</li> <li>• Location: Adelaide Convention Centre</li> <li>• Price: Free</li> </ul> </li> <li><b>2. How to Interview/Mock Interview Evening</b> <ul style="list-style-type: none"> <li>• Date: Wednesday 27 April</li> <li>• Time: 6pm-8pm</li> <li>• Location: Ligertwood Building</li> <li>• Price: Free</li> </ul> </li> <li><b>3. Careers &amp; Clerkship Guide Launch Party</b> <ul style="list-style-type: none"> <li>• Date: Thursday 12 May</li> <li>• Time: 6:30pm</li> <li>• Location: TBA</li> <li>• Price: Free</li> </ul> </li> <li><b>4. Headstart Seminar</b> <ul style="list-style-type: none"> <li>• Date: Thursday 19 May</li> <li>• Time: TBA</li> <li>• Location: TBA</li> <li>• Price: Free</li> </ul> </li> </ol>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

### 4. ACTIVITIES OF PORTFOLIO

- **Qualifying/Dual-Qualifying as a Solicitor of England and Wales & How to Network Evening - Reflections**
- These two amazing events were held on the 8<sup>th</sup> and 22<sup>nd</sup> of March respectively and were both a huge success! 45 students attended the Webinar and approximately 25 attended the How to Network Evening.
- I have only received positive feedback about both events from many students – they now have a better understanding of the process for qualifying and dual-qualifying as a Solicitor in England and Wales in addition to possessing excellent networking skills and tips that will assist them going forward.
- I would like to extend a big thank you to everyone involved in these events, particularly Suellen and Rebecca from the Law Training Centre in the UK, Fiona Brammy from Careers Services, all attendees, and my amazing team!
- I hope to see many more AULSS collaborations with international organisations in the years to come and for the How to Network Evening to continue to build.
  
- **Triversity Fair 2022**
- In terms of an update regarding registrations, as of the 21<sup>st</sup> of March 2022, there have been a total of 205 registrations for the event with the following breakdown:
  - Flinders University: 30
  - University of Adelaide: 140
  - University of South Australia: 33
  - Other: 2



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<ul style="list-style-type: none"><li>• The exhibitor list remains the same as in the previous update with the following 14 currently confirmed:<ul style="list-style-type: none"><li>○ Attorney-General's Department (SA), Commercial and Legal, Dentons Australia Limited, DMAW Lawyers, HWL Ebsworth Lawyers, Johnson Winter &amp; Slattery, Leo Cussen Centre for Law, LK Law, Lynch Meyer Lawyers, MinterEllison, Roma Mitchell Human Rights Volunteer Service, The College of Law, The Law Society of South Australia, Thomson Geer.</li></ul></li><li>• The projected revenue from the Fair continues to increase for the AULSS although this is still ultimately dependent on student attendance on the day.</li><li>• We have therefore severely increased our promotion and marketing for the Fair in the past few weeks in an attempt to maximise attendance. Please encourage as many of your law friends and colleagues as possible to register and attend - it looks set to be an amazing day!</li><li>• <b>How to Interview Evening</b></li><li>• We are currently aiming to hold this event on the 27<sup>th</sup> of April in a similar format to last year - a brief introduction and presentation will be conducted before students then break off and attend their speed interview with an industry professional.</li><li>• It is a great opportunity for students to obtain a plethora of knowledge on the overall interviewing process, with the presentation on interviewing being specifically tailored to law students, then followed by a one-on-one speed interview with a highly experienced legal professional. We will also explore the possibility of allowing students to have</li></ul>
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## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<p>multiple speed interviews, unlike the one-per-student model adopted last year, however this is dependent upon the availability of time and resources.</p> <ul style="list-style-type: none"><li>• I will be working with my team over the next few weeks to sort out the logistical challenges that were faced during last year's event in addition to setting up a registration system and roster for students.</li><li>• <b>Careers &amp; Clerkship Guide and Launch Party</b></li><li>• Work is still underway on the Careers &amp; Clerkship Guide with the content almost entirely completed. We look well on-track to meet our various milestones and final deadline.</li><li>• A quote has also been received from Bowden Printing in relation to the printing costs for the Guide which I will explain in detail during the meeting for full transparency – this still places us well within our budget. We are looking to order around 110-120 copies at this stage.</li><li>• Preparations for the Careers &amp; Clerkship Guide Launch Party have also commenced, with a location to be locked in within the next week or so. A Facebook event will also be made closer towards the date.</li><li>• I will be working closely with my team to discuss the finer details and ensure that the event runs extremely smoothly.</li><li>• <b>Job Opportunities Board</b></li><li>• The Job Opportunities Board was updated last week, in-line with our every 2-3 week goal.</li></ul>
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## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<ul style="list-style-type: none"> <li>A big thank you as always to our IT Rep, Thu Nguyen and my entire team for all of their hard work and assistance in completing these frequent updates.</li> </ul>
<b>3. DISCUSSION POINTS</b>	1. N/A
<b>4. MOTIONS</b>	2. N/A
<b>5. ACTION ITEMS</b>	2. N/A
<b>6. ANY OTHER BUSINESS</b>	2. N/A
<b>7. APPENDIX</b>	<ul style="list-style-type: none"> <li>Updated Careers Semester 1 Budget</li> <li>Bowden Printing Quotes - Careers &amp; Clerkship Guide</li> </ul>

### Appendix 1 – Updated Careers Semester 1 Budget



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

Careers Semester 1 Budget					
Income Items					
Item	Price	Quantity	Projected Total	Actual Total	Notes
Triversity Fair Revenue	\$4,200.00	1	\$4,200.00	N/A	Estimated amount based on current registrations, confirmed exhibitors, and assuming good attendance - subject to significant fluctuation
<b>Total</b>			\$4,200.00	N/A	
Expense Items					
Item	Price	Quantity	Projected Total	Actual Total	Notes
Careers & Clerkship Guide					
CC Guide Printing	\$3,900.00	1	\$3,900.00	N/A	Estimated amount based on the quote received for two potential designs - will also vary based on the number of copies ordered
CC Guide Launch Food	\$470.00	1	\$470.00	N/A	Extra food will be ordered due to an increase in capacity from last year (an additional \$80)
CC Guide Launch Nametags	\$50.00	1	\$50.00	N/A	
Careers Portfolio Printing	\$30.00	1	\$30.00		Budgeted cap for Careers Portfolio printing
<b>Total</b>			\$4,450.00	N/A	
<b>Net Position</b>		<b>Projected Net</b>	\$-250.00		Loss
		<b>Actual Net</b>	N/A		N/A

**General Notes:**

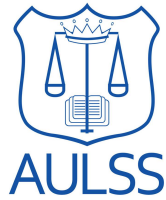
- Estimated amounts are as of all available information at the time - actuals are subject to possible changes.
- Please read our Income Items in conjunction with the Treasurer's budget as the majority of the Careers Portfolio's Revenue and Income Items fall under Sponsorship reported by the Treasurer.

### Appendix 2 – Bowden Printing Quotes – Careers & Clerkship Guide

#### Design 1:

<b>Title:</b>	Careers and Clerkship Guide		
<b>Details:</b>	114 pages plus 7 tabs and front and back covers Covers - 297mm x 224mm Tabs - 297mm x 223mm Text - 297mm x210mm		
<b>Prepress</b>	PDF PressReady File		
<b>Proof Method</b>	Xerox on stock		
<b>Print:</b>	Colour throughout		
<b>Stock:</b>	Covers and tabs - 350gsm Grange Board Text 100 gsm Grange		
<b>Finished Size:</b>	297mm x 225mm		
<b>Finishing:</b>	Die cut tabs, collate and coil bind at left (white coil)		
<b>Delivery</b>	Metro Delivery		
<b>Quantities:</b>	<b>100</b>	<b>110</b>	<b>120</b>
<b>Price:</b>	<b>\$2890.00</b>	<b>\$3095.00</b>	<b>\$3275.00</b>
<b>GST:</b>	<b>\$289.00</b>	<b>\$309.50</b>	<b>\$327.50</b>
<b>TOTAL:</b>	<b>\$3179.00</b>	<b>\$3404.50</b>	<b>\$3602.50</b>
<b>Unit Price (ex GST):</b>	<b>\$28.900</b>	<b>\$28.136</b>	<b>\$27.292</b>

#### Design 2:



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

**Title:** Careers and Clerkship Guide  
**Details:** 114 pages plus 7 tabs and front and back covers  
 Covers - 297mm x 224mm  
 Tabs - 297mm x 223mm  
 Text - 297mm x 210mm  
**Prepress** PDF PressReady File  
**Proof Method** Xerox on stock  
**Print:** Colour throughout  
**Stock:** Covers and tabs - 350gsm Grange Board  
 Text 100 gsm Grange  
**Finished Size:** 297mm x 225mm  
**Finishing:** Die cut tabs, collate, clear acetate cover in front of  
 book, and coil bind at left (white coil)  
**Delivery** Metro Delivery

<b>Quantities:</b>	<b>100</b>	<b>110</b>	<b>120</b>
<b>Price:</b>	<b>\$3000.00</b>	<b>\$3215.00</b>	<b>\$3410.00</b>
<b>GST:</b>	<b>\$300.00</b>	<b>\$321.50</b>	<b>\$341.00</b>
<b>TOTAL:</b>	<b>\$3300.00</b>	<b>\$3536.50</b>	<b>\$3751.00</b>
<b>Unit Price (ex GST):</b>	<b>\$30.000</b>	<b>\$29.227</b>	<b>\$28.417</b>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

ACTIVITIES	
<b>DATE</b>	23 March 2022
<b>REPORT BY</b>	Catherine Chhour
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Pro Vino</li> <li>2. Triversity Pub Crawl</li> <li>3. Law Ball</li> </ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li> <b>1. Pro Vino</b> <ul style="list-style-type: none"> <li>• Date: Saturday 02 April</li> <li>• Time: 9:00am – 5:30pm</li> <li>• Location: Coriole Vineyards, Big Easy Radio</li> <li>• Price: \$73.00</li> </ul> </li> <li> <b>2. Pub Crawl</b> <ul style="list-style-type: none"> <li>• Date: Friday 22 April</li> <li>• Time: From 7:00pm</li> <li>• Location: Various – East and West End</li> <li>• Price: \$25.00</li> </ul> </li> <li> <b>3. Law Ball</b> <ul style="list-style-type: none"> <li>• Date: Saturday 28 May</li> <li>• Time: 7:30pm – late</li> <li>• Location: Adelaide Convention Centre</li> <li>• Price: From \$118.00</li> </ul> </li> <li> <b>4. Alcohol Free Event</b> <ul style="list-style-type: none"> <li>• Date: Week 12</li> <li>• Time: TBC</li> <li>• Location: TBC</li> <li>• Price: TBC</li> </ul> </li> <li> <b>5. End of Exams Party</b> <ul style="list-style-type: none"> <li>• Date: Saturday 02 July</li> </ul> </li> </ol>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<ul style="list-style-type: none"> <li>• Time: 7:30pm – late</li> <li>• Location: TBC</li> <li>• Price: TBC</li> </ul>
<p><b>3. ACTIVITIES OF PORTFOLIO</b></p>	<ul style="list-style-type: none"> <li>• <b>Pro Vino</b></li> <li>• Organised by Olivia</li> <li>• Tickets             <ul style="list-style-type: none"> <li>○ 160 available</li> <li>○ \$73.00 each</li> </ul> </li> <li>• Venues – Coriole Vineyards and Big Easy Radio!</li> <li>• Coach departs from Victoria Drive at 9:30am and returns by 5:30pm</li> <li>• Food &amp; Drinks             <ul style="list-style-type: none"> <li>○ 2 glasses at Cariole and 1 glass at Big Easy Radio</li> <li>○ Food truck – Chimichurri</li> </ul> </li> <li>• Music             <ul style="list-style-type: none"> <li>○ DJ for 3 hours at Big Easy Radio</li> </ul> </li> <li>• Annie has very kindly agreed to be our photographer for the day!</li> <li>• <b>Triversity Pub Crawl</b></li> <li>• Organised by Georgia</li> <li>• Venues             <ul style="list-style-type: none"> <li>○ Belgian Beer Café, Distill, The Austral, Leigh Street Luggage, Duke of York, Woolshed, Dog and Duck, Black Bull Hotel, West Oak Hotel, Lion Arts Factory, Zambies</li> </ul> </li> <li>• T-shirt Design Competition             <ul style="list-style-type: none"> <li>○ Spiderman design – with great power comes great liability</li> </ul> </li> <li>• Tickets             <ul style="list-style-type: none"> <li>○ \$25.00 each</li> </ul> </li> </ul>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

	<ul style="list-style-type: none"> <li>○ Undertaken through Eventbrite</li> <li>○ Students will specify which University they are from</li> <li>● T-shirt collection <ul style="list-style-type: none"> <li>○ Sizes will be given on a first in basis</li> <li>○ Collection done before the mid-semester break in week 6</li> </ul> </li> </ul> <p><b>6. Law Ball</b></p> <ul style="list-style-type: none"> <li>● Tickets <ul style="list-style-type: none"> <li>i. 980 + tickets sold to date</li> <li>ii. Potential to sell more subject to restrictions</li> </ul> </li> <li>● Decorations <ul style="list-style-type: none"> <li>i. White drapes from the ceiling, lit up sequin drapes behind the stage, disco ball cluster, festoon lights, neon blue and pink decorative lighting, floral arrangements etc.</li> </ul> </li> <li>● Playlist – organised by Shiv</li> <li>● Awards – organised by Olivia</li> <li>● Prizes – organised by Katia</li> <li>● After Party – organised by Georgia</li> <li>● Big shout-out to Ruby for helping with Law Ball memes and communications, as well as with our other events!</li> <li>● Roster for ticketing and wrist-banding to come</li> </ul>
<p><b>4. DISCUSSION POINTS</b></p>	<p>1. Awards ideas for Law Ball?</p>
<p><b>5. MOTIONS</b></p>	<p>1. N/A</p>



## EXECUTIVE REPORTS COMMITTEE MEETING (2)

<b>6. ACTION ITEMS</b>	1. N/A
<b>7. ANY OTHER BUSINESS</b>	1. N/A
<b>8. APPENDIX</b>	<ul style="list-style-type: none"> <li>• Updated Activities Budget</li> </ul>

### Appendix 1 – Portfolio Budget

ACTIVITIES BUDGET				
<b>Income Items</b>				
Item	Price	Quantity	Actual	Notes
Law Ball Ticket Sales Round 1	\$118.00	275	\$32,450.00	
Law Ball Ticket Sales Round 2	\$123.00	409	\$50,307.00	
Law Ball Ticket Sales Round 3	\$124.00	297	\$36,828.00	
<b>Total</b>			<b>\$119,585.00</b>	
<b>Expense Item</b>				
Item	Price	Quantity	Actual	Notes
<b>Opening Party</b>				
Decorations	\$39.50	1	\$39.50	
Drink Cards	\$1,122.00	1	\$1,122.00	
Photographer	\$250.00	1	\$250.00	
DJ	\$337.50	1	\$337.50	
<b>Law Ball</b>				
Venue deposit	\$25,087.02	1	\$25,087.02	
Sebastian Photography deposit	\$100.00	1	\$100.00	
SkyPix deposit	\$60.00	1	\$60.00	
Poster and banner design	\$100.00	1	\$100.00	
<b>Law Dinner</b>				
First deposit	\$2,375.00	1	\$2,375.00	
<b>Total</b>			<b>\$29,471.02</b>	
<b>Net Position</b>		Projected	Actual	
			<b>\$90,113.98</b>	<b>\$ difference from projected</b>