



**Adelaide University Law Students' Society Incorporated (AULSS)**

## **Committee Meeting 8 - Agenda**

to be held at 6:00pm on Monday 9<sup>th</sup> October 2023 in Ligertwood 231

<b>1</b>	<b><i>Meeting Open</i></b>	<b>BL</b>
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<b>2</b>	<b><i>Acknowledgement of Country</i></b>	<b>BL</b>
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The Adelaide University Law Students' Society (AULSS) would like to acknowledge that the land we meet on today is the traditional lands of the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

<b>3</b>	<b><i>Attendance</i></b>	<b>BL</b>
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<b>4</b>	<b><i>Apologies</i></b>	<b>BL</b>
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<b>5</b>	<b><i>Minutes of Previous Meeting</i></b>	<b>BL</b>
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### **Motion:**

That the signed Committee minutes for the Committee Meeting dated 1<sup>st</sup> May 2023 be approved as a true and accurate record.

That the signed Committee minutes for the Committee Meeting dated 22<sup>nd</sup> May 2023 be approved as a true and accurate record.

That the signed Committee minutes for the Committee Meeting dated 5<sup>th</sup> June 2023 be approved as a true and accurate record.

That the signed Committee minutes for the Committee Meeting dated 7<sup>th</sup> August be approved as a true and accurate record.

That the signed Committee minutes for the Committee Meeting dated 28<sup>th</sup> August 2023 be approved as a true and accurate record.

<b>6</b>	<b><i>President's Report</i></b>	<b>BL</b>
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<b>7</b>	<b>Vice-President's Report</b>	<b>FE</b>
<b>8</b>	<b>Treasurer's Report</b>	<b>MB</b>
<b>9</b>	<b>Director of Activities' Report</b>	<b>NN</b>
<b>10</b>	<b>Director of Careers' Report</b>	<b>ST</b>
<b>11</b>	<b>Director of Communications' Report</b>	<b>HA</b>
<b>12</b>	<b>Director of Competitions' Report</b>	<b>PP</b>
<b>13</b>	<b>Director of Education's Report</b>	<b>ES</b>
<b>14</b>	<b>Director of Social Justice and Equity's Report</b>	<b>HM</b>
<b>15</b>	<b>Other Business</b>	<b>BL</b>
<b>16</b>	<b><i>Meeting Close</i></b>	<b>BL</b>

## Executive Reports

President	
<b>DATE</b>	3 <sup>rd</sup> October 2023
<b>REPORT BY</b>	Bryan Lau
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. AULSS Election 2023</li> <li>2. Tri-Society Blood Drive</li> <li>3. Gifts to Sponsors</li> </ol>
<b>UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li>1. <b>AULSS Election 2023</b> <ul style="list-style-type: none"> <li>• Voting dates and time:</li> <li>• Electronic voting:                             <ul style="list-style-type: none"> <li>• Open: Monday, 9 October 2023 (9am)</li> <li>• Close: Tuesday, 10 October 2023 (5pm)</li> </ul> </li> <li>• In-person voting:                             <ul style="list-style-type: none"> <li>• Monday, 9 October 2023 between 10am – 1pm</li> <li>• Tuesday, 10 October 2023 between 10am – 1pm</li> </ul> </li> <li>• Location: Room 1.08 or Room 1.09</li> </ul> </li> <li>2. <b>140<sup>th</sup> Anniversary Gala Dinner</b> <ul style="list-style-type: none"> <li>• Date: Thursday, 5<sup>th</sup> October 2023</li> <li>• Time: 7pm</li> <li>• Location: National Wine Centre</li> <li>• Price: Starts from \$198</li> </ul> </li> <li>3. <b>Young Lawyers Committee Meeting</b> <ul style="list-style-type: none"> <li>• Date: Wednesday, 11<sup>th</sup> October 2023</li> <li>• Time: 5:45pm</li> <li>• Location: Lynch Meyer</li> </ul> </li> </ol>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>AULSS Election 2023</b> <ul style="list-style-type: none"> <li>• As you are all aware, the AULSS Elections will commence in week 10 and we are currently in the campaigning week of the elections.</li> <li>• I will note that the number of nominations for this election have been shockingly low. There are only 16 nominations in total, which is extremely disappointing compared to the 45 nominations we had in the 2022 Elections.</li> <li>• I am not entirely sure why the nomination numbers are so low this year – it could be because of the large number of students going on exchange next year.</li> <li>• The low number of nominations means that the 2024 Committee will have an incomplete Executive Committee. I will be opening co-options for the</li> </ul> </li> </ol>

	<p>Executive roles just before my term ends so that the 2024 Executive Committee can choose their co-opted members as soon as their term starts.</p> <ul style="list-style-type: none"> <li>• I would like to assure the 2024 Committee that I will be available to help out as much as I can before I leave for exchange next year.</li> <li>• Congratulations to those who have successfully secured a position in the 2024 Committee. All the best to the contested candidates!</li> </ul> <p><b>2. Tri-Society Blood Drive</b></p> <ul style="list-style-type: none"> <li>• At the time of writing this report, the three societies have made a total of 53 donations! This includes both blood and plasma donations.</li> <li>• Despite my best efforts, the AULSS is still in last place (with 7 donations).</li> <li>• While I am disappointed with the AULSS' performance, I am very pleased with the overall results of the Tri-Society initiative.</li> <li>• This has been one of the most successful and meaningful collaborative initiatives at the University of Adelaide. I would strongly recommend the incoming Committee to run this initiative again next year as it is for a very good cause.</li> </ul> <p><b>3. Gifts to Sponsors</b></p> <ul style="list-style-type: none"> <li>• During the last week of the mid-semester break (Wednesday. 27<sup>th</sup> October 2023), Minnah, Aryamann and I went around the Adelaide CBD to deliver gift packages to our sponsors.</li> <li>• The gift packages include chocolates, AULSS march, and a letter of thanks.</li> <li>• I would recommend the incoming Committee to do this again next year as it is a great gesture and a fantastic way to strengthen our relationship with our sponsors.</li> </ul>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>• Updated President's Budget – 3 October 2023</li> </ul>

## Appendix 1 – Updated President’s Budget - 3 October 2023

President's Budget				
Income Items				
Item	Price	Quantity	Actual	Notes
<b>Total</b>	<b>0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
Item	Price	Quantity	Actual	Notes
<b>Total</b>				\$0.00
<b>Net Position</b>	<b>0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	\$ difference from projected

Vice President	
<b>DATE</b>	3 <sup>rd</sup> October 2023
<b>REPORT BY</b>	Felix Eldridge
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Semester 2 Merchandise Update</li> <li>2. Annual General Meeting</li> </ol>
<b>UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li>1. <b>Merchandise Distribution Stall</b> <ul style="list-style-type: none"> <li>• Date: TBD</li> <li>• Time: Likely 11am-2pm</li> <li>• Location: Ligertwood Foyer</li> <li>• Price: Free</li> </ul> </li> <li>2. <b>Annual General Meeting</b> <ul style="list-style-type: none"> <li>• Date: 23<sup>rd</sup> October</li> <li>• Time: 6pm</li> <li>• Location: Ligertwood 231 and Teams</li> <li>• Price: Free</li> </ul> </li> </ol>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>Semester 2 Merchandise Update</b> <ul style="list-style-type: none"> <li>• Ordering for Semester 2 merchandise has now closed, with orders expected to arrive sometime in the next couple of weeks.</li> <li>• The total orders were: <ul style="list-style-type: none"> <li>• Hoodies x 11</li> <li>• Rugby x 14</li> <li>• Crew Neck x 19</li> <li>• T-Shirt x 18</li> </ul> </li> <li>• The Society's share of the profit (including the overhead costs of changing the design with our merchandise providers) is estimated to be \$306.45</li> <li>• While the Society did make a modest profit, this is unfortunately lower than our expected share of revenue.</li> <li>• There are a number of possible reasons for this, and likely a combination of these were the cause of the lower than expected share of revenue: <ul style="list-style-type: none"> <li>• The AULSS reaching saturation point of similar items of clothing as we have often offered variants of the same items for several years in a row.</li> <li>• The AULSS experiencing a drop in engagement from the student body.</li> <li>• The increase in manufacturing cost of certain items which then pushed up prices incrementally while also eating into the margin of profit.</li> <li>• The 140<sup>th</sup> year design, or concept, not being of sufficient appeal to key demographics.</li> </ul> </li> </ul> </li> </ol>

	<ul style="list-style-type: none"> <li>The slightly smaller than normal range on offer (e.g. Striped Rugby not offered) this semester.</li> <li>Once the merchandise arrives, I will be requesting volunteers to help staff a stall to hand out items.</li> </ul> <p><b>2. Annual General Meeting:</b></p> <ul style="list-style-type: none"> <li>The AGM of the Society will be held on the 23<sup>rd</sup> of October at 6pm.</li> <li>This is an opportunity for the Executive to summarise their collective achievements throughout the year.</li> <li>In addition to the above, which principally forms the business of the AGM, we will also be putting a handful of Constitutional related items up to be voted on.</li> <li>To ensure that there are no ongoing constitutional validity issues stemming from our SGM, I have decided to put through a resolution confirming the changes made at the previous General Meeting (our SGM).</li> <li>Separate to this, there are a couple of numbering errors which we will use this opportunity to correct.</li> <li>As such, please make sure that you attend the AGM, either in person or virtually.</li> </ul>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>NA</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>NA</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>NA</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>NA</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>Updated VP Budget 3<sup>rd</sup> October 2023</li> </ul>

### Appendix 1 – Updated VP Budget 3<sup>rd</sup> October 2023

Updated VP Budget				
Income				
Items	Budgeted Cost	Quantity	Actual Cost	Notes
Merchandise Revenue	\$306.45	1	\$306.45	(Including a yet to be collected person's item which was submitted manually)
Expenditure				
Items	Budgeted Cost	Quantity	Actual Cost	Notes
Committee Meeting 7 Catering	\$180	1	\$91.90	
SGM Catering	\$220	1	\$118.95	

**TREASURER**

**DATE** 3<sup>rd</sup> October 2023

**REPORT BY** Minnah Butt

**SUMMARY OF REPORT**

- 1. Sponsorship Update
- 2. General Treasurer Update
- 3. Sponsor Gifts + Feedback Opportunity

**UPCOMING EVENTS**

- NA

**ACTIVITIES OF PORTFOLIO**

- 1. **Sponsorship Update**

<b>2023 Total</b>	<b>\$42,438.00</b>
<b>2022 Total</b>	<b>\$39,555.95</b>
<b>Difference</b>	<b>\$2,882.06</b>
<b>% Difference</b>	<b>7.29%</b>

  - 7% increase from last year
  - Note: profits from Intersivity Marathon to be split with FLSA (\$1,650 of the \$3,300 sponsorship).
- 2. **General Treasurer Update**
  - **Net profit (XERO)** : 25,274.24
  - **Current cash balance:** \$108,712.82
  - **Increase in assets from last year (Nov 30 2022)** : \$21,336.41
  - **Upcoming liabilities:**
    - Various Communications payments: unspecified
    - Evidence drinks: \$300
- 3. **Sponsor Gifts + Feedback Opportunity**
  - Organised and delivered gifts for sponsors to thank them for their involvement with the AULSS. Gift baskets contained AULSS merchandise which is a good opportunity to advertise the AULSS and end the year on a positive note to ensure future sponsorship.
  - The gift distribution was very successful – allowed for conversation, feedback, and added a personal touch to the often impersonal communications between the sponsorship team and sponsors.



	<ul style="list-style-type: none"> <li>The next step is to take this opportunity to distribute a feedback form for sponsors to provide comments on their experience with the AULSS. This will be critical to determining which aspects of our activities require improvement. Due to the annual changeover of the Committee, lots of verbal feedback often gets lost so this will be a good opportunity to have written ideas for the future Committee to utilise.</li> </ul>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>If any member has any specific questions to be included in the feedback form to be distributed to sponsors, please let me know.</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>Updated Budget</li> <li>Asset Comparison</li> <li>Sponsor List</li> </ul>

## Appendix 1 – Updated Budget

<b>Trading Income</b>	
Apparel/Merchandise	1,759.81
Closing Event	1,459.09
Interest Income	641.68
Law Ball	144,887.27
Law Dinner	15,520.00
Opening Event	2,727.27
Other Revenue	7,694.09
Pro VIno Ticket Sales	6,702.73
Pub Crawl/T-shirts	3,733.36
Quiz Night	3,736.36
Sales (Other)	13.64
Sponsorship	39,230.00
Square Sales	1,645.95
Square Surcharges	216.35
<b>Total Trading Income</b>	<b>229,967.60</b>
<b>Cost of Sales</b>	
Apparel/Merchandise Expenses	834.59
<b>Total Cost of Sales</b>	<b>834.59</b>
<b>Gross Profit</b>	<b>229,133.01</b>
<b>Other Income</b>	
LSL Sales	211.85
<b>Total Other Income</b>	<b>211.85</b>
<b>Operating Expenses</b>	
ALSA (Affiliation and Other)	545.45
ALSA (Competitors)	736.36
ALSA (Conference and Council Delegates)	7,136.36
Back to School Event Expenses	481.82
Bank Fees	123.30
Careers (Various Expenses)	449.07
Cleaning	11.18
Closing Event Expenses	909.09
Competition Expenses	646.32
Consulting & Accounting	1,839.00
Donations	272.73
Education (Other)	1,882.33
Education Event Expenses	896.45
Gifts	436.36
Handover Dinner Expense	864.49
Income Tax Expense	(1,492.00)
Law Ball Expenses	140,576.13
Law Dinner Expenses	16,647.97
Meeting Expenses	704.61
Miscellaneous Activities Expenses	1,171.68
Office Expenses	1,789.59
Opening Event Expenses	2,415.45
Party Expenses	1,272.73
President Miscellaneous Expenses	2,859.93
Printing – Careers	3,860.00
Printing – Hilarian	470.00
Printing – Other	91.00
Printing & Stationery	131.81
Pro VIno Expense	7,109.00
Pub Crawl Expenses	3,245.45
Quiz Night Expenses	2,765.78
Social Justice (Other)	1,805.27
Social Justice Events Expenses	785.91
Square Fees	30.65
Subscriptions	536.40
Vice-President Miscellaneous Expenses	54.55
Website & IT	8.40
<b>Total Operating Expenses</b>	<b>204,070.62</b>
<b>Net Profit</b>	<b>25,274.24</b>

## Appendix 2 – Asset Comparison

	Chequing	Savings	Term Deposit	Total	Difference
<b>Nov 30 2022</b>	19,654.92	87,141.91	0	106,796.83	
<b>22 Aug 2023</b>	60,349.65	47,783.59	20000	128,133.24	21,336.41

## Appendix 3 – Sponsor List

The Law Society of SA	\$4,752.00
LK	\$3,712.50
College of Law	\$3,564.00
Websters Lawyers	\$3,300.00
Andreyev Lawyers	\$2,750.00
Thomson Geer	\$2,750.00
Clayton Utz	\$2,722.50
HSF	\$2,640.00
Kain Lawyers	\$2,519.00
Leo Cussen Centre for Law	\$2,365.00
Allen & Overy	\$1,925.00
Arnold Bloch Leibler	\$1,925.00
Ashurst	\$1,210.00
Johnson Winter Slattery	\$1,210.00
Finlaysons Lawyers	\$935.00
Gilbert + Tobin	\$935.00
Commercial & Legal	\$869.00
Allens	\$825.00
Corrs Chambers Westgarth	\$825.00
Piper Alderman	\$242.00
Precision Legal	\$242.00
Crawford Legal	\$220.00

<b>Activities Portfolio</b>	
<b>DATE</b>	5 <sup>th</sup> October 2023
<b>REPORT BY</b>	Natalie Nimon
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Next events coming up</li> <li>2. Recap on Law Dinner and ABLE Back to School</li> </ol>
<b>UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li><b>1. Suits Scrubs and Spanners</b> <ul style="list-style-type: none"> <li>● Ran by Kathryn, Engineering Society and Med Society</li> <li>● At Atlantis on Friday the 6th of October at 7:30pm!</li> <li>● Tickets are all sold out and all money is going to charity !</li> </ul> </li> <li><b>2. Closing Party</b> <ul style="list-style-type: none"> <li>● Ran by Charlie, the final event for the year and the Closing of Party for the AULSS so you all have to be there!</li> <li>● Park Side Hotel <ul style="list-style-type: none"> <li>● New venue only 7 minutes away from the city!</li> <li>● Saturday 18th of November 7:30pm onwards</li> </ul> </li> <li>● For graduates there will be pres before hand with a \$500 tab!</li> <li>● There will be the usual DJ, photographer but also food provided !</li> <li>● Tickets are \$17! <ul style="list-style-type: none"> <li>● no tickets required for graduates, just registration!</li> </ul> </li> </ul> </li> </ol>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li><b>1. Recap of Law Dinner</b> <ul style="list-style-type: none"> <li>● Ran by moi</li> <li>● Sold 161 tickets <ul style="list-style-type: none"> <li>● 10 non-alcoholic</li> </ul> </li> <li>● Made a profit of \$29.22 profit</li> <li>● Food was so much better than previous years</li> <li>● James Marsh gave a speech which was very professional</li> <li>● I told everyone to be quiet prior to his speech and brought it forward by 30 minutes</li> </ul> </li> </ol>

	<ul style="list-style-type: none"> <li>way less interruptions and yelling then in previous years</li> <li><b>Intercontinental</b></li> <li>Think we switch it up next year - it is getting boring</li> <li>but it is affordable and has a large capacity</li> </ul> <p><b>2. Recap of ABLE Party</b></p> <ul style="list-style-type: none"> <li>Ran by Georgia who absolutely smashed it - everything looked amazing!!</li> <li>Georgia did so well running it all and should be so proud of finishing all her events for Activities!</li> <li>There were bands, activities, glitter drinks!</li> <li>Anything else to add Georgia?</li> </ul>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>NA</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>NA</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>NA</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>NA</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>Activities Budget 03/08/23</li> </ul>

### Appendix 1 – Updated Activities Budget 3rd of October

EVENT BUDGET				
<b>Income Items</b>				
Item	Price	Quantity	Actual	Notes
Law Dinner Alc Tickets	\$108.00	25	\$2,700.00	
<b>Total</b>		<b>0</b>	<b>\$2,700.00</b>	
<b>Expense Item</b>				
Item	Price	Quantity	Actual	Notes
Law Dinner DJ	\$450.00	1	\$450.00	
Law Dinner Decorations	\$308.70	1	\$308.70	
Updated Intercontinental	\$2,185.00	1	\$2,185.00	
Alcoholic Tickets purchased	\$20.00	1	\$20.00	
<b>Total</b>	<b>2,963.70</b>	<b>\$4.00</b>	<b>\$2,963.70</b>	
		Projected	Actual	
<b>Net Position</b>			<b>-\$263.70</b>	<b>\$ difference from projected</b>

Careers Portfolio	
<b>DATE</b>	1 <sup>st</sup> October 2023
<b>REPORT BY</b>	Sofia Tait
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Thomson Geer Seminar Reflection</li> <li>2. Event Outline for Semester Two</li> <li>3. Sponsored Event Attendance Policy</li> </ol>
<b>UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li>1. <b>AULSS x Next Steps ‘Inside the Courts: Associateships Event &amp; Tour’</b> <ul style="list-style-type: none"> <li>• Date: TBC</li> <li>• Time: TBC</li> <li>• Location: Sir Samuel Way Building</li> <li>• Price: Free</li> </ul> </li> <li>2. <b>Leo Cussen Presentation</b> <ul style="list-style-type: none"> <li>• Date: 17 October 2023 (Week 11)</li> <li>• Time: TBC</li> <li>• Location: Online</li> <li>• Price: Free</li> </ul> </li> <li>3. <b>Careers x SJ ‘Careers in Public International Law’</b> <ul style="list-style-type: none"> <li>• Date: 18 October 2023 (Week 11)</li> <li>• Time: (TBC)</li> <li>• Location: Online</li> <li>• Price: Free</li> </ul> </li> </ol>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>Thomson Geer Seminar Reflection:</b> <ul style="list-style-type: none"> <li>• The Thomson Geer Seminar was held on 30 August 2023. Thank you to all that came.</li> <li>• The panel consisted of Partner Chris Kelly, Associate Alice Leary and People &amp; Development Advisor/Office Manager Hilary Riddle. All panellists provided insightful and helpful comments and were engaging to listen to.</li> <li>• As an aside, I was asked last minute to say some words on the panel as a former clerk - I hope that this personalised the event to some extent being a peer.</li> </ul> </li> <li>2. <b>Sponsored Event Attendance Policy:</b> <ul style="list-style-type: none"> <li>• We have only 3 events left for Careers this year!</li> <li>• At the time of this meeting, I would have sent out all registration links via email &amp; most of the social media marketing should be up.</li> </ul> </li> </ol>

	<p><b>3. Sponsored Event Attendance Policy:</b></p> <ul style="list-style-type: none"> <li>• Just a reminder that everyone needs to attend at least 2 sponsored events per semester.</li> <li>• We only have two sponsored events for the remainder of the year: Career's Leo Cussen seminar, Education's GDLP Networking Night.</li> </ul>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>• Updated Careers Budget – 1<sup>st</sup> October 2023</li> </ul>

### Appendix 1 – Updated Careers Portfolio Budget - 01 October 2023

Careers Annual Budget					
<b>Income Items</b>					
Item	Income	Quantity	Projected Total	Actual Total	Notes
Triversity Law Fair Profit	\$5,097.49	1	\$500.00	\$5,097.49	
<b>Total</b>			<b>\$500.00</b>		
<b>Expense Items</b>					
Item	Expense	Quantity	Projected Total	Actual Total	Notes
Careers & Clerkship Guide					
CC Guide Printing	\$4,246.00	1	\$4,174.50	\$4,246.00	Projected total based on quote from Bowden Printing received on 13 April 2023.
CC Guide Launch Food	\$442.00	1	\$450.00	\$0.00	YouX Grant received for this purchase.
CC Guide Launch Supplies	\$0.00	1	\$0.00	\$24.00	Will utilise the general cup, plate etc. supplies purchased by Felix (update: needed to buy cups and softdrinks)
Court Room Hire	\$372.00	1	\$444.00	\$444.00	Based on quote received from the CAA on 08/09/2023
Gifts	\$40.00	1	\$40.00	\$27.60	Non-alcoholic gift for guests
Careers Portfolio Printing	\$100.00	1	\$100.00	\$11.00	Budgeted cap for Careers Portfolio printing (eg. posters, running sheets etc)
<b>Total</b>			<b>\$5,208.50</b>	<b>\$4,752.80</b>	
<b>Net Position</b>			<b>-\$4,708.50</b>	<b>\$344.69</b>	<b>Profit</b>
General Notes: • Estimated amounts as of all available information at the time - actuals are subject to significant changes. • Please read our Income Items in conjunction with the Treasurer's budget as the majority of the Careers Portfolio's Revenue and Income Items fall under Sponsorship reported by the Treasurer.					

After paying the \$444.00 to the CAA for the Court Tour, the Careers Portfolio will remain in a surplus (provided that no extra and significant costs will be required for cleaning purposes).

<b>COMMUNICATIONS</b>	
<b>DATE</b>	3 <sup>rd</sup> October 2023
<b>REPORT BY</b>	Henry Allen
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Communications Progress</li> <li>2. Engagement</li> <li>3. Hilarian Update</li> <li>4. I.T Update</li> </ol>
<b>UPCOMING EVENTS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>Communications Progress:</b> <ul style="list-style-type: none"> <li>• The drastically different response to initiatives and events and communications initiatives has continued to persist.</li> <li>• There has been marked improvement since last semester RE process and procedure.</li> <li>• This has occurred alongside our implementation of a number of large-scale changes to our procedure to try and alleviate these effects.</li> <li>• We have been thankfully able to resolve most issues due to a failure to comply with the procedure, with most cases of procedures not being followed being due to uncontrollable or unexpected circumstances. These have been some very promising improvements this semester.</li> <li>• Changes to posting times and amounts have still been drawing positive results.</li> <li>• However, this is the time to double down procedurally, particularly as issues occurring now with scheduling especially during bottleneck periods could lead to some posts being stifled and missed which we hate to see happen.</li> <li>• As always we ask that you do your best to stick to our process and procedure as it evolves so we can best identify what best practice will be going forward, and please feel free to let us know if you have any feedback that we can use.</li> <li>• In particular again notice is essential. I am very glad to report though that this has changed majorly and is looking very promising, which I wish to thank you all for.</li> </ul> </li> <li>2. <b>Engagement</b> <ul style="list-style-type: none"> <li>• Engagement of course continues to be a problem across the board, we are still struggling to receive strong numbers from the student body, and whilst there has been improvement, it is still far from optimal.</li> <li>• Regrettably, engagement from the committee is still lacking, having now reached an all time low. I will give</li> </ul> </li> </ol>



	<p>my usual estimates of, excluding posts that consistently garner outlying levels of engagement (activities event releases, first year rep announcements, photo releases), the amount of engagement we garner at the meeting, but I've noticed a promising change again. I ask all of you to remain on top of this going forwards.</p> <ul style="list-style-type: none"> <li>• Please interact with all posts in some way, as it will go a long way in reaching out to the student body, both in terms of making events appear as well-attended and anticipated as they are, and in using the algorithm to our advantage.</li> <li>• Taking a cue from previous years, I will set aside time during my report in the meeting for members in attendance to go through and retroactively like as many posts as possible.</li> </ul> <p>3. <b>Hilarian Update</b></p> <ul style="list-style-type: none"> <li>• <i>Editors to provide update.</i></li> </ul> <p>4. <b>I.T update.</b></p> <ul style="list-style-type: none"> <li>• <i>Rep to provide if required.</i></li> </ul>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>• Do you have any suggestions on how to improve our meaningful engagement across our platforms?</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>• Communications Budget.</li> </ul>

## Appendix 1 – Communications Budget

INCOME ITEMS				
Item	Price	Quantity	Actual	Notes
N/A				
Total			\$0.00	
EXPENSE ITEMS				
Item	Price	Quantity	Actual	Notes
COMMUNICATIONS				
Canva Pro Subscription	-\$167.88	1	-\$167.88	
Vimeo Plus Subscription	-\$111.10	1	-\$111.10	
Squarespace Pro Subscription (Incl Google)	-\$300.00	1	-\$300.00	
Adobe Pro Subscription	-\$477.25	1	-\$477.25	
HILARIAN				
Stickers			TBA	
Hilarian Issue 1 Printing			TBA	Pending quotes from supplier
Hilarian Issue 2 Printing			TBA	Pending quotes from supplier
Total			-\$1,056.23	

Competitions	
<b>DATE</b>	3 <sup>rd</sup> October 2023
<b>REPORT BY</b>	Patricia Papathanasopoulos
<b>SUMMARY OF REPORT</b>	1. Grand Finals
<b>UPCOMING EVENTS</b>	<p>1. <b>Grand Finals</b></p> <ul style="list-style-type: none"> <li>• First Year Moot <ul style="list-style-type: none"> <li>• To occur 4 October 2023 at 6:00pm</li> <li>• Congratulations to grand finalists Christophe Vandenburg, William Hunt, Ronan Baker and Illya Aidman</li> <li>• Location: Level 5</li> </ul> </li> <li>• Kain Lawyers Mergers and Acquisitions <ul style="list-style-type: none"> <li>• To occur 5 October 2023 at 6:00pm</li> <li>• Congratulations to grand finalists Emma Colovic, Lucas Michaels, Grace Jin and Bryan Lau</li> <li>• Thank you to Kain Lawyers for their help</li> <li>• Location: Moot Court</li> </ul> </li> <li>• Commercial and Legal Property Law Competition <ul style="list-style-type: none"> <li>• To occur Tuesday 10 October at 6:00pm</li> <li>• Congratulations to grand finalists Aiden Wang and Gabriel Lai, and Neimal Usmani and Abhishek Singaram</li> <li>• Location: Moot Court</li> </ul> </li> <li>• Websters Lawyers Intervarsity Marathon Competition <ul style="list-style-type: none"> <li>• To occur Saturday 14 October at 9:00am until Sunday 15 October at 6:00pm</li> </ul> </li> </ul>
<b>ACTIVITIES OF PORTFOLIO</b>	<p>1. <b>Grand Finals</b></p> <ul style="list-style-type: none"> <li>• Private Law Witness Examination <ul style="list-style-type: none"> <li>• Congratulations to winner, Cate Lipsham! <ul style="list-style-type: none"> <li>• Thank you to Anthony Hillary for judging</li> <li>• Thank you to Katie Cooper for being a witness</li> </ul> </li> </ul> </li> <li>• Triversity Client Interviewing <ul style="list-style-type: none"> <li>• Congratulations to team, Maddie McShane and Harper Robb for representing us <ul style="list-style-type: none"> <li>• Thank you to Diandra Ciacciarelli, Akash Jacob-Mathew and Digby Luckhurst-Smith for judging</li> </ul> </li> </ul> </li> <li>• Intervarsity Negotiations <ul style="list-style-type: none"> <li>• Congratulations to team, Mihn Tran and Grace Jin for representing us</li> <li>• Thank you to Mr Anthony Lo Surdo SC, Mr Gregory McNally SC, and Mr Floyd Bakewell for judging</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Criminal Law Moot <ul style="list-style-type: none"> <li>• Congratulations to winners Evelyn Vincin Walker and Eton Williams</li> </ul> </li> <li>• First Year Moot <ul style="list-style-type: none"> <li>• To occur 4 October 2023 at 6:00pm</li> <li>• Congratulations to grand finalists Christophe Vandenburg, William Hunt, Ronan Baker and Illya Aidman</li> </ul> </li> <li>• Kain Lawyers Mergers and Acquisitions <ul style="list-style-type: none"> <li>• To occur 5 October 2023 at 6:00pm</li> <li>• Congratulations to grand finalists Emma Colovic, Lucas Michaels, Grace Jin and Bryan Lau</li> <li>• Thank you to Kain Lawyers for their help</li> </ul> </li> <li>• Commercial and Legal Property Law Competition <ul style="list-style-type: none"> <li>• To occur Tuesday 10 October at 6:00pm</li> <li>• Congratulations to grand finalists Aiden Wang and Gabriel Lai, and Neimal Usmani and Abhishek Singaram</li> </ul> </li> <li>• Websters Lawyers Intervarsity Marathon Competition <ul style="list-style-type: none"> <li>• To occur Saturday 14 October at 9:00am until Sunday 15 October at 6:00pm</li> </ul> </li> </ul>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>• Updated Competitions Budget – 3 October 2023</li> </ul>

**Appendix 1 – Updated Competitions Budget - 3 October 2023**

Competitions Budget			
Income Items			
Product	Projected Income	Actual Income	Notes
Registration Sir Harry Gibbs 2023	\$ -	\$ 500.00	Payment from the University for the 2023 Sir Harry Gibbs Consti Moot
Registration ICA Moot 2023	\$ -	\$ 220.00	ICA registration re-imbusement
<b>Total Income</b>	\$ -	\$ 720.00	
Expense Items			
Product	Projected Cost	Actual Cost	Notes
Trophy Engraving	\$150.00	\$164.00	Based on 2018, 2021, and 2022 estimations. The additional cost was due to the Open Moot Trophy
Competitions Office Supplies	\$39.94	\$39.94	x1 USB-C to USB-A Adaptor and Masks
Parking for judges		\$5.00	
Grand Final Catering	\$200.00	\$83.98	semester 2 competitions will not be catered
Additional External Competitions Registration	\$600.00	\$ 1,000.00	Based on 2022 costings and increased by the number of external competitions projected.
Printing Costs	\$100.00	\$ 296.00	toner for printer
Wine for Judges (x105)	\$2,100.00	\$ 14.00	1 bottle - the rest will be bought at the end of the year if required to reduce the workload of the 2024 Competitions Director, or if needed during the semester
<b>Total Expenditure</b>	\$3,190	\$1,602.92	
<b>Net Position</b>	<b>Projected</b>	<b>Actual</b>	
	(\$3,190)	\$ (882.92)	

Education Portfolio	
<b>DATE</b>	3 <sup>rd</sup> October 2023
<b>REPORT BY</b>	Eleni Sarantou
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. GDLP Networking Night</li> <li>2. Education x HAL</li> <li>3. Law Camp</li> <li>4. Electives Guide</li> </ol>
<b>UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li>1. <b>GDLP Networking Night</b> <ul style="list-style-type: none"> <li>• Date: 04/10/2023</li> <li>• Time: 6pm-7.30pm</li> <li>• Location: Ligertwood 5.04</li> <li>• Price: Free</li> <li>• Sponsored</li> <li>• All three GDLP providers have sponsored the event this year.</li> </ul> </li>   <li>2. <b>Education x HAL</b> <ul style="list-style-type: none"> <li>• Date: 12/10/2023</li> <li>• Time: 6pm -7.30pm</li> <li>• Location: Ligertwood Moot Court</li> <li>• Price: \$5</li> <li>• The seminar will be in a question and-answer format and our host for the night is Chief Justice Kourakis.</li> </ul> </li> </ol>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>First year Camp</b> First Year Camp has been rescheduled to March next year to allow for a greater advertising period.</li>   <li>2. <b>Electives Guide</b> The Electives Guide will be released just prior to enrollment opening, in early December.</li> </ol>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>

<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>Updated Education Portfolio Budget – 3<sup>rd</sup> October 2023</li> </ul>
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**Appendix 1 – Updated Education Budget – 3<sup>rd</sup> October 2023**

Education Budget				
Income Items				
Item	Price	Quantity	Actual	Notes
GDLP Sponsorship	\$2,500			
Total	0	\$0.00	\$0.00	
Item	Price	Quantity	Actual	Notes
Mature Age Student Brunch	\$128.61	1		
International Student Dinner	\$179.95	1		
Dumplings for Dumplings and Drafting	\$508	1		
First Year Camp Deposit	\$682	1		

Director of Social Justice + Equity	
<b>DATE</b>	4 <sup>th</sup> October 2023
<b>REPORT BY</b>	Hamish McNamara
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. R U OK DAY (8<sup>th</sup> of September)</li> <li>2. Diverse &amp; Multicultural Legal Societies' Webinar (3<sup>rd</sup> of October)</li> <li>3. Upcoming Events</li> </ol>
<b>UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li>1. <b>180DC X AULSS X ABSS X ASA Social Impact Seminar</b> <ul style="list-style-type: none"> <li>• Wednesday 11<sup>th</sup> October</li> <li>• A range of panellists spanning social purpose companies</li> <li>• Cost-sharing for catering between societies</li> <li>• AULSS was tasked with seeking panellists and subsequently supplying gifts</li> </ul> </li> <li>2. <b>Careers x SJE 'International Law &amp; Humanitarian Law' Seminar</b> <ul style="list-style-type: none"> <li>• Thursday 19<sup>th</sup> October</li> <li>• Webinar featuring a range of legal and non-legal panellists to speak to their experiences working and interacting with international law and humanitarian aid</li> <li>• Online Format to attract broader array of panellists. <ul style="list-style-type: none"> <li>• Peeta, Ops Manager for the Australian Red Cross, IHL Division</li> <li>• Samuel White, Australian Government Solicitor</li> <li>• Dr. Sarah McKosker, Partner at Lexbridge Lawyers</li> </ul> </li> </ul> </li> <li>3. <b>Stress-Less Event in collaboration with Respectful Ligertwood Committee</b> <ul style="list-style-type: none"> <li>• Week 12, exact date TBC</li> </ul> </li> </ol>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>R U OK DAY (8<sup>th</sup> of September):</b> <ul style="list-style-type: none"> <li>• On the 8<sup>th</sup> of September, the AULSS in conjunction with the Respectful Ligertwood Committee recognised R U OK DAY.</li> <li>• Held between 8.30AM-11.30AM.</li> <li>• This event included the following amenities accessible to students:</li> </ul> </li> </ol>

- A Coffee Cart situated in the courtyard (Compliant with Infrastructure Team).
- Coffee was free for those who cited the code 'RUOK'.
- Well-being services (Support Staff and Educational Materials supplied UoA Wellbeing Central).
- R U OK Day Marketed Cupcakes (Supplied by UoA Wellbeing Central).
- This event had significant traction likely because of the free products/ services but was a good way to facilitate conversation and bring community back to the Ligertwood Foyer.
- I highly encourage next year's Committee to continue facilitating events of this style alongside faculty.
- Special thanks to Chelsea Deckert (UoA Health & Wellbeing) and Jessica Vixen-Wilksh for their contributions to get this event together.

## **2. Diverse & Multicultural Legal Societies' Webinar (3<sup>rd</sup> of October)**

- Event brought together Panellists from the following societies:
  - Filipino Australian Lawyers Association ('FALAW')
  - Asian-Australian Lawyers Association ('AALA')
  - Pride in Law
  - Law Society of South Australia
- The event facilitated discussions about the memberships at each respective society about what the benefits were for prospective graduates to get involved.
- I would like to thank all of the panellists who contributed to a robust and educational discussion.
- Unfortunately, this event did suffer from low engagement due to a variety of factors such as having to change the date due to a conflicting AULSS Event.
- Further, it was not our original intention to hold this event online but more like an in-person career fair/industry night. However, this was not feasible as most societies' joined us from interstate and would not have been able to attend an online event.



	<ul style="list-style-type: none"> <li>Proceeding with the event in-person was not feasible at this point in time but I would encourage the future Director of the SJE Portfolio to reconsider adopting this event.</li> </ul>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>Updated Social Justice &amp; Equity Portfolio Budget – 5<sup>th</sup> October 2023</li> </ul>

### Appendix 1 – Updated Social Justice & Equity Budget – 5<sup>th</sup> October 2023

Social Justice and Equity			
Item	Budgeted Amount	Actual Amount	Comments
<b>Revenue</b>			
Sausage Sizzle		546	
Bake Sale		\$522.91	
YouX Grant		\$291.52	Sausage Sizzle grant
LSL		\$68.00	
GEDI Grant		\$200.00	
<b>Expenses</b>			
Sanitary products		\$238.30	
Netball registration		\$67.65	
Basketball registration		\$67.65	
Sausage Sizzle Food		\$338.22	
Sausage Sizzle YouX BBQ Hire		\$100.00	
Bake Sale Baked goods		\$260.70	
Multicultural night	\$330.00		
Sanitary products??			
WFJ Registration		\$41.40	
Tongs		16	
WFJ Donation		729.51	
Event Materials		\$12	
<b>TOTAL EXPENSES</b>		<b>\$1,871.43</b>	
<b>PROFIT</b>		<b>-\$243.00</b>	