



Adelaide University Law Students' Society Incorporated (AULSS)

Committee Meeting 3 - Agenda

to be held at 6:00pm on Monday 1st May 2023 in Ligertwood 231

1	<i>Meeting Open</i>	BL
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2	<i>Acknowledgement of Country</i>	BL
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The Adelaide University Law Students' Society (AULSS) would like to acknowledge that the land we meet on today is the traditional lands of the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

3	<i>Attendance</i>	BL
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4	<i>Apologies</i>	BL
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5	<i>Minutes of Previous Meeting</i>	BL
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Motion:

That the signed Committee minutes for the Committee Meeting dated 27th March 2023 be approved as a true and accurate record.

Motion:

That the amended Committee minutes for the Committee Meeting dated 6th March 2023 be approved as a true and accurate record.

6	<i>President's Report</i>	BL
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7	<i>Vice-President's Report</i>	FE
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8	<i>Treasurer's Report</i>	MB
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9	Director of Activities' Report	NN
10	Director of Careers' Report	ST
11	Director of Communications' Report	HA
12	Director of Competitions' Report	PP
13	Director of Education's Report	TT
14	Director of Social Justice and Equity's Report	HM
15	Other Business	BL
16	<i>Meeting Close</i>	BL

Executive Reports

PRESIDENT	
DATE	26 April 2023
REPORT BY	Bryan Lau
SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Co-Option Result 2. Grievance Policy 3. Uniform Clerkship Scheme 4. ALSA Updates 5. Internal Survey/Feedback Analysis 6. Coffee Cart Updates
UPCOMING EVENTS	<ol style="list-style-type: none"> 1. N/A
ACTIVITIES OF PORTFOLIO	<ol style="list-style-type: none"> 1. Co-Option (Round 5) Results: <ul style="list-style-type: none"> • I would like to congratulate Eleni Sarantou for her successful nomination for the role of Director of Education. • As most of you would know, Eleni was initially elected as an Education Representative in the 2022 Elections. Although her time on the Education Portfolio only spans a couple of months, she, and the rest of the Education Portfolio has worked extremely hard to get their events up and running. I can safely say that the Portfolio is in good hands. • There was a total of 2 nominations for this round of co-options. • The reasons why Eleni's nomination was successful is outlined in Appendix 1 of this report. 2. Grievance Policy: <ul style="list-style-type: none"> • The Executive Committee has officially passed the amendments to the Grievance Policy. • The amended policy will be uploaded onto the AULSS website very soon. 3. Uniform Clerkship Scheme: <ul style="list-style-type: none"> • We officially have a total of 10 firms who have confirmed their participation in the South Australian Uniform Clerkship Scheme. • They are: <ul style="list-style-type: none"> • Dentons • Lynch Meyer • HWL Ebsworth • Johnson Winter & Slattery • Thomson Geer

- Minter Ellison
- Norman Waterhouse
- Kain Lawyers
- Wallmans Lawyers
- Tindall Gask Bentley
- This year, we have managed to secure Wallmans Lawyers and Tindall Gask Bentley as the two newest additions to the list of firms participating in the Scheme.
- Unfortunately, Mellor Olsson has decided to not participate in the Scheme this year. While the reasonings were not explicit, I suspect it might be due to the low number of applicants they received last year.
- At the time of writing this report, I am still waiting on Adco Legal to confirm their participation. However, it has been a couple of weeks since their last correspondence to me. Therefore, I do not expect them to be participating in the Scheme this year.

4. ALSA Updates:

- The official dates for ALSA are 27 July (Thursday) - 2 August (Tuesday).
- This year, the conference will be held at the University of Technology in Sydney.
- I will note that the registration prices for ALSA have increased significantly compared to last year's prices.
 - Early-bird registration (starting 26 April): **\$730**
 - General registration (starting 17 May): **\$750**
 - This price applies to both council delegates and competitors.
 - Unlike last year where different priced packages were offered, ALSA is offering a single all-inclusive package, which entitles delegates (and competitors, although this will have to be confirmed) to all the events during the conference.
 - Given the registration fee increase, the Executive will have to decide on the amount of subsidies the AULSS will be providing to its delegates and competitors.
 - In 2022, the Executive Committee approved a registration package of \$365 and a total subsidy of \$500 for each of the delegate's and competitor's expenditure. Please refer to **Appendix 2** for the total amount the AULSS spent on ALSA last year.
 - I will provide further updates in the next committee meeting.

5. Internal Survey/Feedback Update

- Over the mid-semester break, Felix and I conducted an AULSS internal survey to gather some feedback

	<p>from our committee members about the operations of their portfolios and the overarching committee.</p> <ul style="list-style-type: none"> • While we only received 15 responses, most of these responses have given us good quality feedback. • Overall, the feedback can be summarised as follows: <ul style="list-style-type: none"> • Committee members are generally satisfied with the way that their respective portfolios are run. The average experience rating was 4.33. • The same can be said for the committee member's experience with the greater AULSS committee. The average rating for this was 4.27. • Some committee members have noted that there is a slight lack of synergy between the individual portfolios. • It was also mentioned that the operation of AULSS largely depends on the elected Directors for the year, which raises concerns with the amount of discretion given to individual Directors. • There were a few members who complained about the length of meetings. • Communications issues were also raised by a few members. • However, some of the good points relate to the overall support the committee members give each other (especially within individual portfolios), and the food provided at each committee meeting. • Felix and I, and to a greater extent the Executive Committee, will brainstorm ways to address the issues raised in the survey. • I would like to thank those who spent your precious time to send us your feedback. • It might be worth considering doing a similar survey directed to the entire Law Student community (see discussion point). <p>6. Coffee Cart update:</p> <ul style="list-style-type: none"> • Anita Gayen has followed up with the Leasing Section of Infrastructure, and they confirm that a retail review of the North Terrace campus is currently occurring. • The outcome is due to be released at the end of April/May. • At the moment, they are not looking to replace the coffee cart while the review is taking place. • Anita and I will be following up with them in early May.
DISCUSSION POINTS	<ul style="list-style-type: none"> • Should we do an AULSS survey to the entire law school?
MOTIONS	<ul style="list-style-type: none"> • N/A

ACTION ITEMS	<ul style="list-style-type: none"> N/A
ANY OTHER BUSINESS	<ul style="list-style-type: none"> N/A
APPENDIX	<ul style="list-style-type: none"> Appendix 1 – Co-option reasons (Round 5) Appendix 2 – Total spendings for ALSA registration and reimbursements Appendix 3 – Updated President’s Budget

Appendix 1 – Co-option reasons (Round 5)

Director of Education	<p>Out of the 2 applications received, the successful applicant was chosen based on their understanding of the role and the vision of the AULSS. The successful applicant clearly outlined the importance of boosting engagement with the student population, particularly the first-year students. Both applications gave fantastic suggestions for future events, however, the successful applicant was able to better explain the link between their suggestions and the vision of the AULSS.</p>
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Appendix 2 – Total spendings for ALSA registration and reimbursements

Account Transactions Reorder columns									
Adelaide University Law Students' Society Incorporated									
For the period 1 January 2022 to 31 December 2022									
Date	Source	Description	Reference	Debit	Credit	Running Balance	Gross	GST	
ALSA (Affiliation and Other)									
16 Feb 2022	Spend Money	ALSA		600.00	-	600.00	600.00	-	
Total ALSA (Affiliation and Other)				600.00	-	600.00	600.00	-	
ALSA (Competitors)									
1 Jul 2022	Spend Money	Harry Passehl - ALSA 2022 Conference Competitor Reimbursement		454.55	-	454.55	500.00	45.45	
1 Jul 2022	Spend Money	Gian Luca Sterling - ALSA 2022 Conference Competitor Reimbursement		454.55	-	909.10	500.00	45.45	
1 Jul 2022	Spend Money	Annalise Delic - ALSA 2022 Conference Competitor Reimbursement		454.55	-	1,363.65	500.00	45.45	
1 Aug 2022	Spend Money	Katia Safieddin - ALSA 2022 Conference Competitor Reimbursement	2022INVOUT111	454.55	-	1,818.20	500.00	45.45	
3 Aug 2022	Spend Money	Transfer To Alice McKay CommBank Ap - ALSA 2022 Conference Competitor Reimbursement	2022INVOUT110	454.55	-	2,272.75	500.00	45.45	
3 Aug 2022	Spend Money	Madeleine McNeil - ALSA 2022 Conference Competitor Reimbursement	INV2022OUT115	454.55	-	2,727.30	500.00	45.45	
Total ALSA (Competitors)				2,727.30	-	2,727.30	3,000.00	272.70	
ALSA (Conference and Council Delegates)									
20 Jun 2022	Spend Money	Transfer to other 2022INVOUT97 - ALSA	MIS	3,285.00	-	3,285.00	3,613.50	328.50	
30 Jun 2022	Spend Money	Bella Mickan - ALSA 2022 Conference Delegate Reimbursement		454.55	-	3,739.55	500.00	45.45	
1 Jul 2022	Spend Money	Chelsea Chieng - ALSA 2022 Conference Delegate Reimbursement		454.55	-	4,194.10	500.00	45.45	
Total ALSA (Conference and Council Delegates)				4,194.10	-	4,194.10	4,613.50	419.40	
Total				7,521.40	-	7,521.40	8,213.50	692.10	

Vice President	
DATE	28 April 2023
REPORT BY	Felix Eldridge
SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Semester 1 Merchandise Sales 2. Law School Local Sales 3. AULSS Volunteering Recognition Program Policy 4. AULSS Attendance Policy
UPCOMING EVENTS	<ol style="list-style-type: none"> 1. Merchandise Handout: <ul style="list-style-type: none"> • Date: TBA • Time: TBA • Location: Ligertwood Foyer • Price: Free
ACTIVITIES OF PORTFOLIO	<ol style="list-style-type: none"> 1. Semester 1 Merchandise Sales <ul style="list-style-type: none"> • After a worryingly slow start, merchandise sales for semester 1 performed very well, falling just short of the revenue generated by Semester 1 last year. • 2023's Sem 1 revenue was: \$1,603.20 • 2022's Sem 1 revenue was: \$1,740.34 • This year we offered sample sizes of several items for people to try on before they bought items, which was a suggestion from last year. • Unfortunately, the samples arrived almost a whole week later than initially agreed upon. • Due to this, I took the decision to extend merchandise sales a further week to allow students to try on items. The third week dramatically increased sales, which I believe was linked to the availability of sample sizes. • I will likely keep the third week of sales open for semester 2 to boost opportunity to students to purchase merchandise. • This year we offered water bottles which unfortunately had a high minimum order quantity (MOQ) of 50 which was not reached meaning that the Society purchased the remainder for its own use. • The water bottle purchase was expected when we agreed upon the merchandise range, and I am confident that the remainder will continue to be sold in person from the office over the next few years, and can be used for promotional purposes at events, similar to our keep cups which was part of the intention of offering them. • The best performing items were the Crew Necks and Hoodies which is in line with previous years. • Surprisingly, the demand for Striped Rugby reduced dramatically from this time last year.

- There were 13 people who opted to purchase the optional postage option.
- The breakdown of purchases was as follows:
 - Crew Necks: 85
 - Hoodies: 59
 - Black / Navy Rugbys: 5
 - Striped Rugbys: 14
 - T-Shirts: 33
 - Water Bottles: 7
- Collection of merchandise items will be announced when the merchandise arrives at the Law School.

2. Law School Local Sales:

- The AULSS has started selling LSL cards to students.
- About 60 cards were sold in the first two days of sales, when we ran a stall.
- Card sales have declined since then, and in light of this, there will be a further stall selling sometime later in the semester.
- 68 cards have been sold as of the time of writing this report.
- Unfortunately, one of the business owners who owned the Argos chain has decided to withdraw from LSL, leading to us losing 8 venues in the process. While this is deeply saddening, the LSL program still remains great value with a variety of providers still in the program.

3. AULSS Volunteering Recognition Program Policy:

- The AULSS has formally introduced the Volunteering Recognition Program which will recognise the amazing and necessary volunteering by Committee members that extends beyond their portfolio duties.
- The program works by Directors recording the hours of all Committee members who volunteer for work outside their ordinary duties.
- Typical duties includes: volunteering at stalls for merchandise or O'Week, volunteering to assist competitions, helping collect food for Committee meetings, setting up events.
- The full list of volunteering activities is included within the policy.
- Anyone who surpasses 20 hours of volunteering will be entitled to receive a \$20 reimbursement for their time, and will be presented with an award at the end of the year.
- Anyone who has already done volunteering is eligible to have their hours backdated. If you think you are eligible for this, please let the Director who ran the event know. I have already included people who have assisted with O'Week / ABLE day, and some SJE fundraising stalls.

	<p>4. AULSS Attendance Policy:</p> <ul style="list-style-type: none"> • The AULSS has formally introduced the amended Attendance Policy, based on the feedback received from the last Committee meeting. • Regarding sponsored events, the expectation will be to attend 2 events per semester. • The details of the expectations are all in the policy, but a brief summary for it will be that most events at least require the submission of a valid apology to not attend, with a handful that either that have more stringent or flexible attendance requirements. • Please read and be familiar with this policy as it will become the 'one stop shop' for most attendance requirements for events and meetings going forward.
DISCUSSION POINTS	<ul style="list-style-type: none"> • Fridge Usage Reminder
MOTIONS	<ul style="list-style-type: none"> • NA
ACTION ITEMS	<ul style="list-style-type: none"> • NA
ANY OTHER BUSINESS	<ul style="list-style-type: none"> • NA
APPENDIX	<ul style="list-style-type: none"> • Updated VP Budget.

Appendix 1 – Updated VP Budget 27th April

Updated VP Budget				
Income				
<i>Items</i>	<i>Budgeted Cost</i>	<i>Quantity</i>	<i>Actual Cost</i>	<i>Notes</i>
Merchandise Revenue	\$1603.20	1	\$1603.20	(Not inclusive of smaller items that have been purchased from surplus stock from previous years)
Law School Local Revenue	\$612.00	68	\$612.00	680 in raw revenue, but subtracting 10% for SJE
Expenditure				
<i>Items</i>	<i>Budgeted Cost</i>	<i>Quantity</i>	<i>Actual Cost</i>	<i>Notes</i>
Committee Meeting 2 Catering	\$180	1	\$115.91	
Water Bottle Purchase	\$918.05	1	\$918.05	43 bottles of surplus stock below minimum order
Merchandise Reimbursements	\$125	1	\$125	

TREASURER																	
DATE	27 April 2023																
REPORT BY	Minnah Butt																
SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Sponsorships Round 2 2. Sponsorship Update 3. General Treasurer Update 																
UPCOMING EVENTS	<ol style="list-style-type: none"> 1. Establishing Endowment Fund after Law Ball Revenue 2. ALSA 																
ACTIVITIES OF PORTFOLIO	<ol style="list-style-type: none"> 1. Sponsorships Round 2 <ul style="list-style-type: none"> • Targeted another 34-40 sponsors. Very minimal responses so far. Continuing to follow up and expand outreach. 2. Sponsorship Update <table border="1" style="margin-left: 20px;"> <tr> <td>2023 Total</td> <td style="text-align: right;">\$36,080.00</td> </tr> <tr> <td>2022 Total</td> <td style="text-align: right;">\$35,959.95</td> </tr> <tr> <td>Difference</td> <td style="text-align: right;">\$120.05</td> </tr> </table> 3. General Treasurer Update <table border="1" style="margin-left: 20px;"> <tr> <td>Financial Position</td> <td></td> </tr> <tr> <td>Cash Balance</td> <td style="text-align: right;">\$78,507.06</td> </tr> <tr> <td>Receivables</td> <td style="text-align: right;">\$10,534.50</td> </tr> <tr> <td>Payables</td> <td style="text-align: right;">\$21,531.72</td> </tr> <tr> <td>Equity</td> <td style="text-align: right;">\$67,509.84</td> </tr> </table> <ul style="list-style-type: none"> • Overall position is lower than it should be ideally. • Revenue from Law Ball will return us to a stronger financial position 	2023 Total	\$36,080.00	2022 Total	\$35,959.95	Difference	\$120.05	Financial Position		Cash Balance	\$78,507.06	Receivables	\$10,534.50	Payables	\$21,531.72	Equity	\$67,509.84
2023 Total	\$36,080.00																
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Financial Position																	
Cash Balance	\$78,507.06																
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Equity	\$67,509.84																
DISCUSSION POINTS	<ul style="list-style-type: none"> • N/A 																
MOTIONS	<ul style="list-style-type: none"> • N/A 																
ACTION ITEMS	<ul style="list-style-type: none"> • N/A 																
ANY OTHER BUSINESS	<ul style="list-style-type: none"> • N/A 																
APPENDIX	<ul style="list-style-type: none"> • Appendix 1: Updated Treasurer's Budget • Appendix 2: Sponsor List • Appendix 3: Expense Breakdown 																

Appendix 1 – Updated Treasurer’s Budget

Profit and Loss

Adelaide University Law Students' Society Incorporated
For the 5 months ended 30 April 2023

Dec 2022-Apr 2023

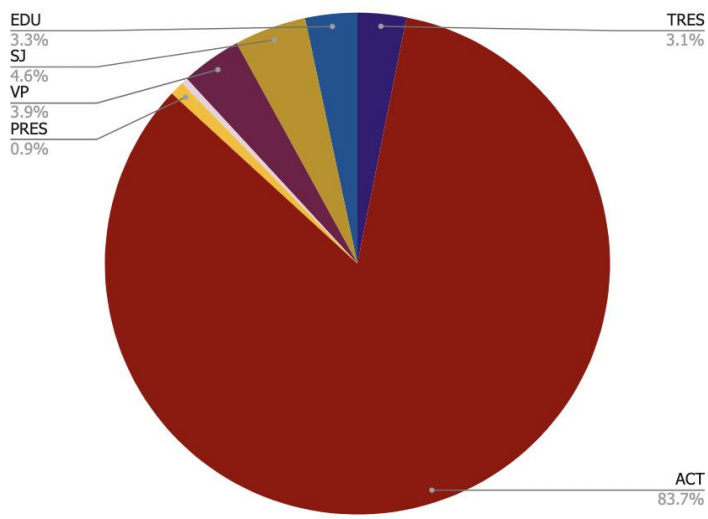
Trading Income	
Interest Income	300.84
Opening Event	2,727.27
Other Revenue	2,415.60
Pro Vino Ticket Sales	6,702.73
Sales (Other)	13.64
Sponsorship	33,000.00
Square Sales	1,645.86
Square Surcharges	216.35
Total Trading Income	47,022.29
Gross Profit	47,022.29
Operating Expenses	
ALSA (Affiliation and Other)	545.45
Back to School Event Expenses	481.82
Bank Fees	214.83
Competition Expenses	185.40
Consulting & Accounting	900.00
Education (Other)	1,140.00
General Expenses	670.44
Handover Dinner Expense	864.49
Income Tax Expense	93.00
Law Ball Expenses	43,025.14
Meeting Expenses	370.29
Miscellaneous Activities Expenses	528.77
Office Expenses	1,426.26
Opening Event Expenses	2,415.45
Party Expenses	454.55
Pro Vino Expense	7,109.00
Social Justice (Other)	318.39
Square Fees	30.65
Subscriptions	268.20
Vice-President Miscellaneous Expenses	54.55
Website & IT	8.40
Total Operating Expenses	61,105.08
Net Profit	(14,082.79)

Appendix 2 – Sponsor List

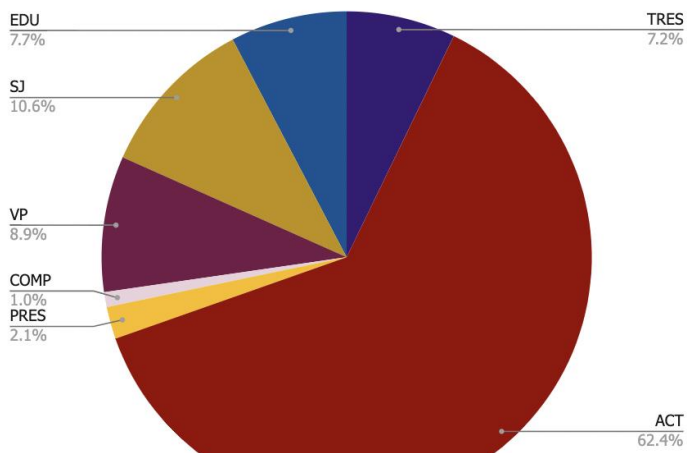
Sponsor	Amount
The Law Society of SA	\$4,752.00
LK	\$3,712.50
College of Law	\$3,564.00
Andreyev Lawyers	\$2,750.00
Thomson Geer	\$2,750.00
Clayton Utz	\$2,722.50
HSF	\$2,640.00
Arnold Bloch Leibler	\$1,925.00
Allen & Overy	\$1,925.00
Leo Cussen Centre for Law	\$1,815.00
Ashurst	\$1,210.00
Johnson Winter Slattery	\$1,210.00
Gilbert + Tobin	\$935.00
Finlaysons Lawyers	\$935.00
Kain Lawyers	\$880.00
Allens	\$825.00
Corrs Chambers Westgarth	\$825.00
Piper Alderman	\$242.00
Precision Legal	\$242.00
Crawford Legal	\$220.00

Appendix 3: Expense Breakdown

Expenses by Portfolio



Expenses by Portfolio excl. Law Ball



Activities Portfolio	
DATE	27 April 2023
REPORT BY	Natalie Nimon
SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Tri-Varsity Pub Crawl 2. Wings for Life 3. Law Ball 4. Alcohol Free Event 5. End of Exams
UPCOMING EVENTS	<ol style="list-style-type: none"> 1. Tri-Varsity Pub Crawl <ul style="list-style-type: none"> • Date: Friday 5th of May. • Time: 7:30pm till late • Location: Little Pub, West Oak, Woolshed, Nevermind, Cherry and Super California and Blackbull. • Price: Sold out!! 2. Wings for Life <ul style="list-style-type: none"> • Date: Sunday 7th of May. • Time: 8:30pm – whenever you get out! • Location: Victoria Park. • Price: \$15 (all goes to charity!). 3. Law Ball <ul style="list-style-type: none"> • Date: Saturday 20th of May. • Time: 7:30pm. • Location: Adelaide Oval. • Price: \$140 - \$150 (excl. booking fee) 4. Alcohol Free Event! <ul style="list-style-type: none"> • Date: Wednesday 31st of May. • Time: 12pm. • Location: Ligertwood! • Price: Free.
Activities of Portfolio	<ol style="list-style-type: none"> 1. Tri-Varsity Pub Crawl <ul style="list-style-type: none"> • Date: Friday 5th of May. • Time: 7:30pm till late • Location: Little Pub, West Oak, Woolshed, Nevermind, Cherry and Super California and black bull. • Pres at Blackbull with a package from Redbull • Sold out! <ul style="list-style-type: none"> ▪ 150 tickets sold. ▪ \$477.20 profit! 2. Wings for Life! <ul style="list-style-type: none"> • 7th of May at 8:30pm! • Hot girl run/walk

- Please attend, Redbull provides a lot for the Activities Portfolio.
- All money goes to Charity!
- Society with the most attendees receives a prize!
- You also receive a four pack and head torch (valued more than \$15)
- Do join you just sign up on the website (posted all on our social media)! Then join the 'Adelaide University Law Students' Society'
- Would love to see you all there ☺

3. Law Ball

1. Less than a month away!
2. 1001 tickets sold!!
 - The tickets will remain on sale till the 11th when final numbers are due.
 - Letting these ones just sell – i.e. not doing too much of a push.
 - Med and Engineering Society posting about it.
 - Don't think we will sell out due to increased capacity but every ticket sold means more profit!
3. What's new (see appendix 3)
 - Red Carpets
 - Champagne Towers
 - 2x regular photobooths
 - 1x 360 photo booth
 - High tables scattered
 - Feather table pieces
 - Black and White Dancefloor
 - 007 lit up
 - Projectiles of 007 lit up
 - Star draping
 - Havana Brown?
4. Awards
 - \$250 Peter Shearer Voucher
 - \$50 Love Affair Boutique Voucher
 - \$50 Style Hire Voucher
 - 2x ORTC \$50 Voucher
 - Sashes
 - Potentially some props
5. Ticket Roster
 - See Appendix
 - 20 minute time slot
 - Please remember to set an alarm for your shift and get there 5 minutes early!
 - Ticketing = scanning tickets (the QR code) using the Eventbrite app (see appendix 2)
 - Wrist banding
 - Thank you so much for all your help!
 - Older years to first years
 - Activities first

	<p>4. Alcohol Free Event</p> <ul style="list-style-type: none"> • Wednesday Week 12! • Redbill providing mocktail bar (see appendix 4) • Potential collab with SJE • More details to come
DISCUSSION POINTS	<ul style="list-style-type: none"> • NA
MOTIONS	<ul style="list-style-type: none"> • NA
ACTION ITEMS	<ul style="list-style-type: none"> • NA
ANY OTHER BUSINESS	<ul style="list-style-type: none"> • How to use Eventbrite ticketing (see appendix 2) • Law Ball Pre-Drinks
APPENDIX	<ul style="list-style-type: none"> • Appendix 1: Law Ball ticket roster • Appendix 2: How to use Eventbrite ticketing • Appendix 3: Law Ball room set up • Appendix 4: Images of the mocktail bar set up • Appendix 5: Activities' Budget • Appendix 6: Law Ball Pre-Drinks Poll Results

Appendix 1 – Ticketing Roster for Law Ball 2023

T = Ticketer – using the Eventbrite app to scan ticket barcodes

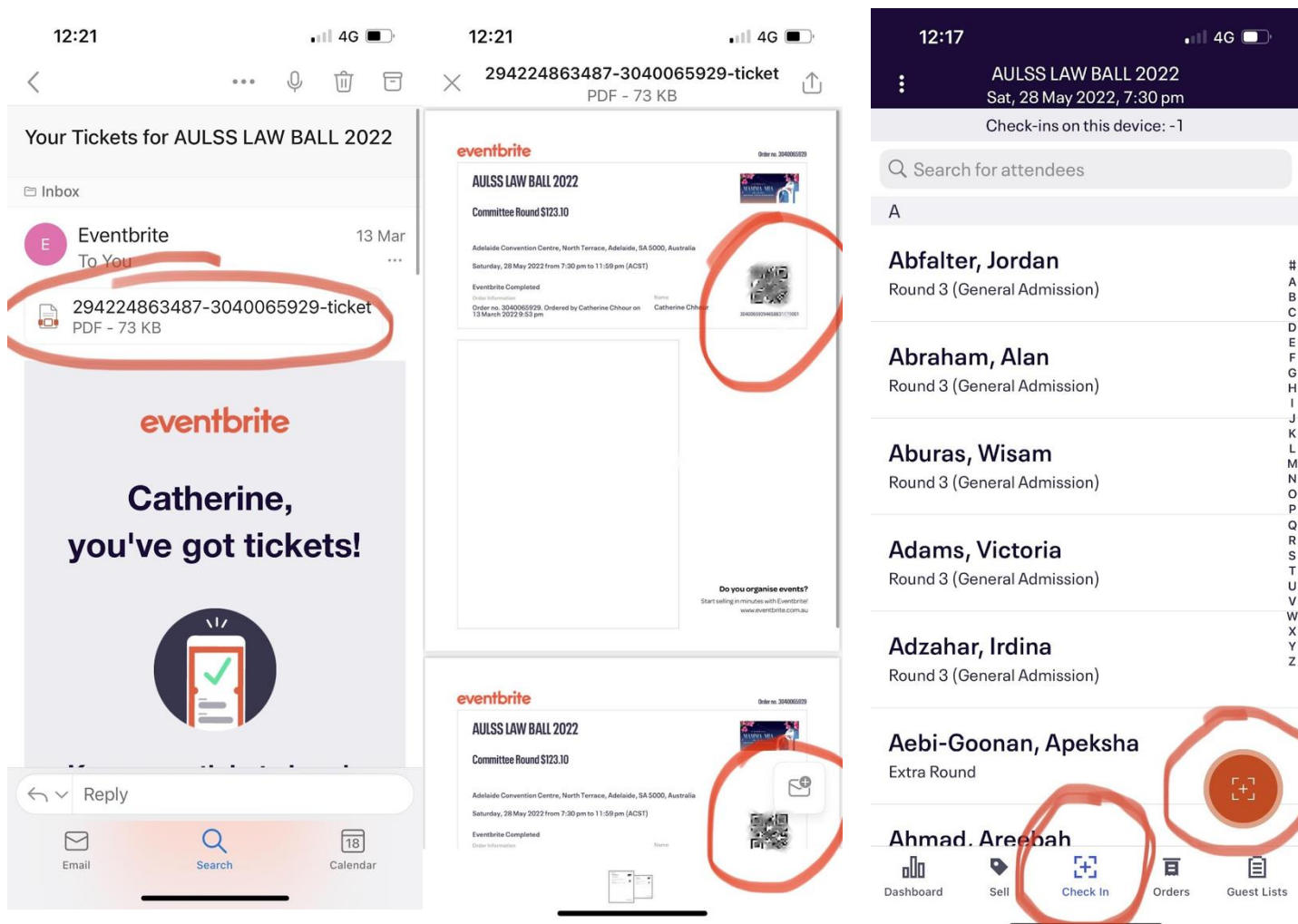
WB = Wrist bander

20-minute shifts

PLEASE remember to set an alarm for your shift and arrive 5 minutes early!

Start	T1	T2	T3	T4	WB1	WB2	WB 3	WB 4	WB5
7:20pm	Bryan Lau	Felix Eldridge	Sofia Tait	Lucas Michaels	Natalie Nimon	Kathryn Jannes	Emma Colovic	Charlie Hayes	Georgia Chriswell
7:40pm	Henry Lewis	Jarod Eddy	Bella Burgess	Grace Jin	Kush Goyal	Ikhwan Fazil	Cerys Davies	Henry Allen	Hamish McNamara
8:00pm	Ruby Stewart	Patricia	Chris Mary	Bhoomika	Jess March	Harry Passehl	Chloe Rungie	Aiden Wang	
8:20pm	Minh Tran	Salma	Evelyn Walker		Yurui Jiang	Deepta nshu			Lili Caltabiano
8:40pm	Tammy Tran	Alannah Begbie	Eleni		Lydia Mels	Jennifer Lamb	Eton Williams		
9:00pm	Laila Dinan			Holly Saberton	Aiden Wang	Aryama n			Valentino Esposito

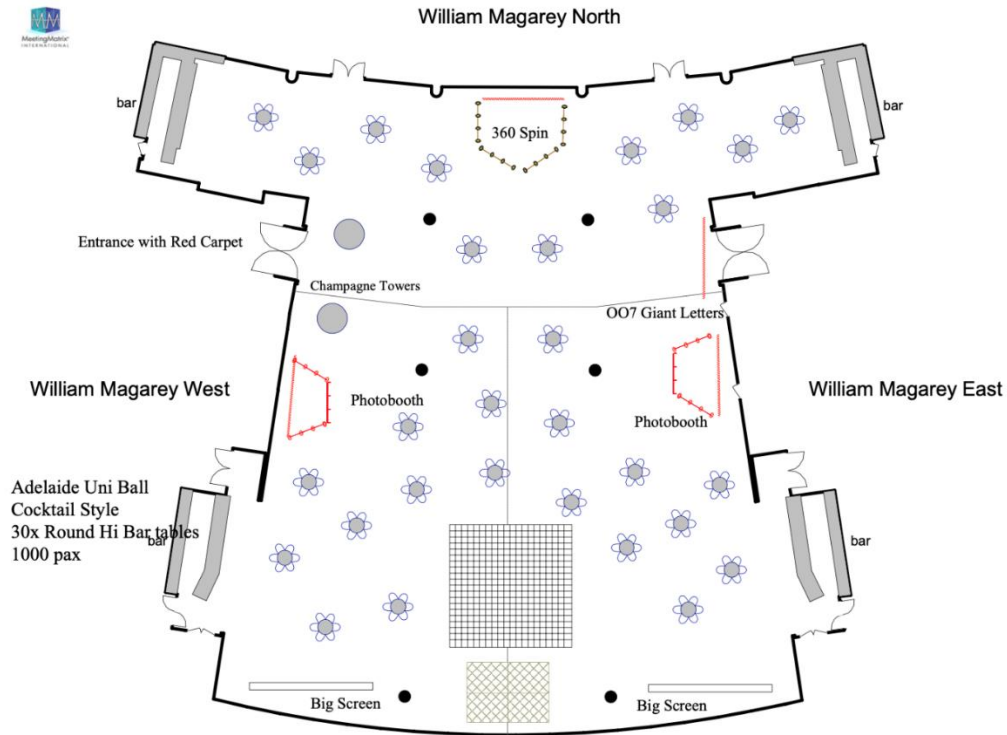
Appendix 2 – How to check in tickets on Eventbrite



EVENTBRITE - COMMITTEE

Username	tickets@aulss.org
Password	mischiefrule2022
Access	Executive, Committee

Appendix 3 - Floor plan for Law Ball



Appendix 4 - Redbull mocktail bar



MOCKTAILS

Tropical Crush Twist

Pineapple juice, mint and ice, served with a full, cold can of the Tropical Edition from Red Bull

Watermelon Mojito

Fresh mint, lime juice and ice, served with a full, cold can of the Watermelon Edition from Red Bull

Acai Refresher

Lemon juice, dash of bitters and ice, served with a full, cold can of the Purple Edition from Red Bull



Appendix 5 - Updated Activities' Budget 27/04/23

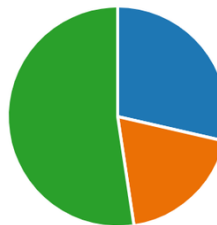
ACTIVITIES BUDGET				
Income Items				
Item	Price	Quantity	Actual	Notes
Law Ball				
Committee Round	\$140.00	69	\$9,660.00	
First Round	\$140.00	200	\$28,000.00	
Second Round	\$143.80	374	\$53,781.20	
Third Round	\$148.00	289	\$42,772.00	
Fourth Round	\$150.00	69	\$10,350.00	
Pub Crawl				
Early Bird Round	\$25.00	36	\$900.00	
Round 1	\$30.00	30	\$900.00	
Round 2	\$30.00	40	\$1,200.00	
Total			\$145,463.20	
Expense Item				
Item	Price	Quantity	Actual	Notes
Law Ball				
DJ deposit	\$500.00	1	\$500.00	
Event Design		1	\$8,390.80	
Event Management		1	\$1,678.16	
Prizes	\$180.00	1	\$180.00	
Pub Crawl				
T-shirts	\$23.80	106	\$3,570.00	
Total			\$14,318.96	
		Projected	Actual	
Net Position			\$131,144.24	\$ difference from projected

Appendix 6 - Law Ball Pre-Drinks Poll Results

1. Would you attend law ball pres (0 point)

[More Details](#)

- Yes I will be there at 5:55 6
- No 4
- I like the idea but realistically wil... 11



Careers Portfolio	
DATE	27 April 2023
REPORT BY	Sofia Tait
SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Sponsored Events Attendance Policy 2. How to Interview Evening Reflection 3. The Careers & Clerkship Guide 4. Remaining Events for the Semester 5. Semester Two Plan
UPCOMING EVENTS	<ol style="list-style-type: none"> 1. 180DC Internship Night <ul style="list-style-type: none"> • Date: Week 8 • Time: 6:30pm – 8:00pm • Location: Ligertwood 231 • Price: Free • Light dinner provided 2. Careers & Clerkship Guide Launch Night <ul style="list-style-type: none"> • Date: Wednesday 17 May • Time: 6:00pm – 8:00pm • Location: TBA • Price: Free • Light dinner provided 3. HSF Firm Seminar <ul style="list-style-type: none"> • Date: Wednesday 24 May • Time: 6:00pm – 7:00pm • Location: Online • Price: Free 4. Education x Careers Headstart Seminar <ul style="list-style-type: none"> • Date: Thursday 25 May • Time: 6:00pm – 7:00pm • Location: Ligertwood • Price: Free 5. Kains Lawyers Seminar <ul style="list-style-type: none"> • Date: Wednesday 31 May • Time: 6:00pm – 7:00pm • Location: L5/121 King William Street • Price: Free

**ACTIVITIES OF
PORTFOLIO**

6. Sponsored Events Attendance Policy:

- Together with the Executive we have finalised the attendance policy.
- Within this policy the requirement for attending sponsored events is (as discussed previously) 2 events per semester with no valid apologies due to the flexibility we have allowed.
- The consequence for not satisfying this requirement will be decided upon by the Executive each year. Currently the consequence in 2023 is missing out on the \$20 reimbursement provided by the AULSS to Committee members who have purchased a ticket to an event (aside from law ball) or merchandise.

7. How to Interview Reflection:

6. This event was quite tricky to organise however it was successful (as it has been in past years). It is also a very valuable seminar to hold due to the practical component of the mock interviews.
7. The presenter (Michelle) from the UoA Career Services was amazing – she provided a very insightful presentation and engaged with our interviewers who provided their input along the way.
8. Whilst we have been seeing low attendance this year, we still managed to get 3-4 students for each of the 4 HR professionals we had in (Pina Zito from Cowell Clarke, Olivia Sharman from Piper Alderman, Bernice Witowski from DMAW Lawyers and Hilary Riddle from Thomson Geer). This took us to approximately 8-8:15pm which was a good time to wrap up the evening.
9. I aim to circulate Michelle's presentation slides for the attendees (if not all law students depending on whether it is permitted) as well as some extra information on how to prepare for interviews i.e., having practise interviews with the UoA Career Services staff.

8. Careers & Clerkship Guide:

10. By the time of this meeting I will have (hopefully) sent off our Careers & Clerkship Guide to print!
11. We have attained approximately 30 new testimonials, added a 'Networking' section advertising the likes of the Asian Australian Lawyers Association and the Women Lawyers Association of SA, 12 sponsors, a 'How to LinkedIn' page, and expanded our 'Practising Regionally and Internationally' section.
12. I have received a quote for 120 copies of the guide at 140 pages each for \$4,174.50 which is relative to last year's quote.

9. Remaining events for the semester:

	<p>13. As above, we have 5 events remaining for semester one.</p> <p>14. A number of these are sponsored events (HSF, Kains Lawyers and the C&C Guide Launch Night), so make sure to attend – even if you have already attended 2 sponsored events it would be great to see you there.</p> <p>15. At the time of writing this report I had not yet had my meeting with Clayton Utz, however they will be having a seminar either in Week 9 or early semester two.</p> <p>16. Two of the events (180DC Internship Night and the C&C Guide Launch Night) will be catered.</p> <p>10. Semester two plan:</p> <p>17. I refer to my discussion points below.</p> <p>18. Semester two will have a careers event approximately every two weeks. I have been in contact with AALA and HAL to organise a (new) panel event with them. If anyone has any ideas on how to make this event even more engaging and worthwhile please let me know.</p> <p>19. I also plan to execute last year’s idea of having an international law seminar so if there is anyone you would like to hear from please let me know. I may host this online to get speakers from either overseas and/or interstate. I floated this idea with Jessica Viven-Wilksch last year and she was keen to help out.</p> <p>20. I have been communicating with Dr Anne Carter (new lecturer at the ALS) to co-host a seminar focusing on careers in public law.</p>
DISCUSSION POINTS	<ul style="list-style-type: none"> • What would you like to see from careers in semester two? • Is it worth running the Court Tour event in semester two? • Would career events held in the evening gain more attendance if there was food provided? • Would it be beneficial to have career events during the day?
MOTIONS	<ul style="list-style-type: none"> • N/A
ACTION ITEMS	<ul style="list-style-type: none"> • N/A
ANY OTHER BUSINESS	<ul style="list-style-type: none"> • N/A
APPENDIX	<ul style="list-style-type: none"> • Updated Careers Budget.

Appendix 1 – Updated Careers Portfolio Budget (27 April 2023)

Careers Semester 1 Budget					
Income Items					
Item	Income	Quantity	Projected Total	Actual Total	Notes
Trivarsity Law Fair Profit	\$500.00	1	\$500.00		This is an estimate of the profit that will be allocated to the AULSS.
Total			\$500.00		
Expense Items					
Item	Expense	Quantity	Projected Total	Actual Total	Notes
Careers & Clerkship Guide					
<i>CC Guide Printing</i>	\$4,174.50	1	\$4,174.50		Based on quote from Bowden Printing received on 13 April 2023.
<i>CC Guide Launch Food</i>	\$450.00	1	\$450.00		Estimated amount to last year; hopefully we can get a YouX grant to cover this
<i>CC Guide Launch Supplies</i>	\$0.00	1	\$0.00		Will utilise the general cup, plate etc. supplies purchased by Felix.
Careers Portfolio Printing	\$11.00	1	\$100.00		Budgeted cap for Careers Portfolio printing (eg. posters, running sheets etc)
Total			\$4,724.50	\$0.00	
Net Position			-\$4,224.50	\$0.00	Profit

General Notes:

- Estimated amounts as of all available information at the time - actuals are subject to significant changes.
- Please read our Income Items in conjunction with the Treasurer's budget as the majority of the Careers Portfolio's Revenue and Income Items fall under Sponsorship reported by the Treasurer.

COMMUNICATIONS	
DATE	28 April 2023
REPORT BY	Henry Allen
SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Post-Covid Adaptation Continued 2. Posting Times & Amounts Update 3. Engagement 4. Hilarian Update 5. I.T Update
UPCOMING EVENTS	<ol style="list-style-type: none"> 1. N/A
ACTIVITIES OF PORTFOLIO	<ol style="list-style-type: none"> 1. Post-Covid Adaptation Continued: <ul style="list-style-type: none"> • We are unfortunately still witnessing a drastically different response to initiatives and events and communications initiatives. • The drastic and unprecedented drop in engagement despite consistent viewing numbers has regrettably continued, but thankfully we have taken some positive steps to alleviate the consequences. • We have made a number of changes to our procedure to alleviate these effects. Whilst they have been working to help stop the flow-on effects of the problem, by driving up eventual attendance, this is pushing our capacity quite far, and meaningful engagement is still lacking. • Changes to posting times and amounts have drawn positive results, and further implementation of a calendar in coming weeks will hopefully help streamline this process greater, but we will likely still need to implement more changes to adapt and address more problems as they become more apparent. • We ask that you do your best to stick to our process and procedure as it evolves so we can best identify what best practice will be going forward, and please feel free to let us know if you have any feedback that we can use. 2. Posting Times / Amounts <ul style="list-style-type: none"> • We are still trying to balance the severe ramping for some events in the amount & frequency of marketing and preventing marketing from becoming overwhelming and making it difficult to have individual events be highlighted or take precedence. • As we have hoped, limiting the amount of marketed initiatives (including announcements, reminders, sponsorships and events) to three/four per day maximum seems to be yielding the most positive results, and so we continue to plan to do this going forward.

- Greater portfolio synergy is something we want to further increase to enable the changes to go more smoothly. There have been steps and procedures taken, but unfortunately until they are adopted by the committee as a whole we can't take further steps nor can we accurately gauge the success of the process, so we'd like to implore you to follow procedure where possible.
- To that end, we continue to ask that you please give us as much notice as possible of your initiatives and events as is possible. This has been good across the board but we can improve here more.
- We also ask that particularly for non-AULSS events or initiatives that want to get sponsored that we get sufficient notice, as whilst this can't always be helped It has caused a number of issues thus far, and we want to alleviate any unpredictable but foreseeable disruptions.

3. Engagement

- Engagement continues to be a problem across the board, we are still struggling to receive strong numbers from the student body, and whilst there has been improvement, it is still far from optimal.
- Regrettably, engagement from the committee is still sorely lacking. By my estimates, excluding posts that consistently garner outlying levels of engagement (activities event releases, first year rep announcements, photo releases), the amount of engagement we garner is representative of a maximum of a quarter of the committee. These low numbers not only discourage further engagement from members of the student body, but can give a negative outward perception to sponsors.
- This makes it especially important that you as a committee do what we can to boost engagement. Please interact with EVERY post in some way, as it will go a long way in reaching out to the student body, both in terms of making events appear as well-attended and anticipated as they are, and in using the algorithm to our advantage.
- Taking a cue from previous years, I will set aside time during my report in the meeting for members in attendance to go through and retroactively like as many posts as possible.
- We are continuing to workshop ways in which we can drive engagement effectively, and would appreciate any ideas, suggestions, or initiatives you can offer.

4. Hilarian Update

- *Editors to provide if required*

5. I.T update.

	<ul style="list-style-type: none"> • <i>Rep to provide if required.</i>
DISCUSSION POINTS	<ul style="list-style-type: none"> • Do you have any suggestions on how to improve our meaningful engagement across our platforms?
MOTIONS	<ul style="list-style-type: none"> • NA
ACTION ITEMS	<ul style="list-style-type: none"> • NA
ANY OTHER BUSINESS	<ul style="list-style-type: none"> • NA
APPENDIX	<ul style="list-style-type: none"> • Updated Communications Budget.

Appendix 1 – Updated Communications Budget

INCOME ITEMS				
Item	Price	Quantity	Actual	Notes
N/A				
Total			\$0.00	
EXPENSE ITEMS				
Item	Price	Quantity	Actual	Notes
COMMUNICATIONS				
Canva Pro Subscription	-\$167.88	1	-\$167.88	
Vimeo Plus Subscription	-\$111.10	1	-\$111.10	
Squarespace Pro Subscription (Incl Google)	-\$300.00	1	-\$300.00	
Adobe Pro Subscription	-\$477.25	1	-\$477.25	
HILARIAN				
Stickers			TBA	
Hilarian Issue 1 Printing			TBA	Pending quotes from supplier
Hilarian Issue 2 Printing			TBA	Pending quotes from supplier
Total			-\$1,056.23	

COMPETITIONS	
DATE	28 April 2023
REPORT BY	Patricia Papathanasopoulos
SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Andreyev Lawyers Client Interviewing 2. Andreyev Lawyers Negotiations 3. Open Moot 4. Novice Moot 5. LK Witness Examination 6. IHL 7. Grand Finalists
UPCOMING EVENTS	<ol style="list-style-type: none"> 1. Open Moot Grand Final <ul style="list-style-type: none"> • Date: 10 May 2023 • Location: Supreme Court of South Australia Courtroom 1 • Time: 6:00pm • Price: Free
ACTIVITIES OF PORTFOLIO	<ol style="list-style-type: none"> 1. Andreyev Lawyers Client Interviewing <ul style="list-style-type: none"> • Thank you to the following people for judging in the most recent rounds: <ul style="list-style-type: none"> • Aleina Dearden • Hannah Andreyev • Louise Russo • Catherine Fairlie • Dimitri Lyrtzis • Thank you to the following people for volunteering in these Rounds: <ul style="list-style-type: none"> • Hamish McNamara • Patrick Davidson • Kush Goyal • Yifan Sun • Henry Zampoli 2. Andreyev Lawyers Negotiations <ul style="list-style-type: none"> • Thank you to the following people for judging in the most recent rounds: <ul style="list-style-type: none"> • Jake Walsh • Peter Kassapidis • Aleina Dearden • Kasia Maczuga • Dimitri Lyrtzis. • Her Honour Judge Bochner 3. Open Moot <ul style="list-style-type: none"> • Thank you to the following people for judging in the most recent rounds:

- Ashley Files
- Julia Arena
- Ian Thomas
- James Marcus
- Lloyd Wicks
- Enzo Belperio

4. Novice Moot

- Thank you to the following people for judging in the most recent rounds:
 - Justice Bleby
 - Judge Sutcliff

5. LK Witness Examination

- Thank you to the following people for judging in the most recent rounds:
 - Jon Lister
 - Rick Sarre
 - David Plater
 - Gian Luca Stirling
 - Sean Nottle
 - Sam Abbott KC
 - Judge Emily Telfer
- Thank you to the following people for volunteering in these rounds:
 - Madeline McShane
 - Bhoomika Trivedi
 - Lucia deRoss-Field
 - Marwan Salih
 - Miriam Pooley
 - Aryaman Mehta
 - Phoebe Gunn
 - Fionne Ngam
 - Yifan Sun
 - Nick Reese
 - Angus Thomson
 - Korneliya Somuncic
 - Bhoomika Trivedi
 - Salma Mansurwala

6. IHL

- Considered, but not going ahead. There are limited judges in the state with expertise and the Competitions Portfolio is insanely burnt out, to the extent we would be unable to run it to good quality.
- Not sending competitors will enable us to allocate more funds to other ALSA competitors, which was an issue last year.
- Therefore, the cost of running it outweighed the benefit. Recommend to future directors to

	<p>confirm with Dale if it is proceeding in their year to avoid this in the future.</p> <p>7. Grand Finalists</p> <ul style="list-style-type: none"> • Congratulations to: <ul style="list-style-type: none"> • Andreyev Lawyers Client Interviewing: Amanda Hsi and Malena Mavrakis, and Holly Saberton and Indiana Crowther. <ul style="list-style-type: none"> ▪ Winners: Amanda Hsi and Malena Mavrakis • Novice Moot: Harry Mart and Robin Wood, and Lauren O'Callaghan and Charlotte Boyd-Turner. <ul style="list-style-type: none"> ▪ Winners: Lauren O'Callaghan and Charlotte Boyd-Turner • LK Witness Examination: Cate Lipsham and Katie Cooper. <ul style="list-style-type: none"> ▪ Winner: Katie Cooper • Andreyev Lawyers Negotiations: Ashleigh De Silva and Ramith Waragoda, and Madeline Allchurch and Sam Squeo. <ul style="list-style-type: none"> ▪ Winners: Madeline Allchurch and Sam Squeo. • Open Moot: Harry Passhel, Phoebe Gunn and Angus Thomson, and Michail Ivanov, Grace Jin and Kush Goyal <ul style="list-style-type: none"> ▪ Winners: TBC
DISCUSSION POINTS	<ul style="list-style-type: none"> • N/A
MOTIONS	<ul style="list-style-type: none"> • N/A
ACTION ITEMS	<ul style="list-style-type: none"> • N/A
ANY OTHER BUSINESS	<ul style="list-style-type: none"> • Court Room House Keeping (for those of you coming!) <ul style="list-style-type: none"> • No smoking • Toilets • Emergency Evacuations • Be normal not dumb • If you see anyone contravening these rules, please tell them to stop immediately. We want to maintain the relationship with the courts so we can hold the moots there in the future.
APPENDIX	<ul style="list-style-type: none"> • Updated Competitions Budget.

Appendix 1 – Updated Competitions Budget

Competitions Budget			
Income Items			
Product	Projected Income	Actual Income	Notes
Total	\$0	TBC	
Expense Items			
Product	Projected Cost	Actual Cost	Notes
Trophy Engraving	\$150	\$164	Based on 2018, 2021, and 2022 estimations
Competitions Office Supplies (x1 USB-C to USB-A Adaptor and Masks)	\$40	\$39.94	
Parking for judges	n/a	\$5.00	
ALSA Registration	\$100	TBC	previous reports indicate this was the figure. I am beginning to doubt it
Printing Costs	\$100	TBC	Based on 2021 estimations
Grand Final Catering	\$200	TBC	Bought; however the price has not been collated at the time of writing this report
Additional External Competitions Registration	\$600	TBC	Based on 2022 cost
Printing Costs	\$100	TBC	Based on 2022 estimations
Competitions Dinner bottle of wine (x2)	\$100	TBC	Based on Menu at the Gallery
Wine for Judges (x105)	\$2,100	TBC	\$20 per bottle
Total Expenditure	\$3,490	TBC	
Net Position	Projected	Actual	
	(\$3,490)	TBC	

EDUCATION	
DATE	27 April 2023
REPORT BY	Eleni Sarantou & Bryan Lau
SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Mentorship 2. First year election results 3. AGLC seminar 4. Problem Solving and Short Answer
UPCOMING EVENTS	<ol style="list-style-type: none"> 1. Mature age student brunch <ul style="list-style-type: none"> • Date: Friday 5th of May • Time: 9.45am • Location: Community (Lot Fourteen) • Price: Free 2. Exam prep 101 <ul style="list-style-type: none"> • Date: Wednesday 17th of May • Time: 11.10am – 12.00pm • Location: Napier 208 Lecture Theatre • Price: Free
ACTIVITIES OF PORTFOLIO	<ol style="list-style-type: none"> 1. Mentorship Programme <ul style="list-style-type: none"> • The mentorship program has been successful thus far, with many students having provided positive feedback. • We currently have 43 mentees and 26 mentors. • Let me know if you're interested in becoming a mentor – will be putting out feelers for new mentees soon. 2. First year election results <ul style="list-style-type: none"> • I would love to introduce everyone to Tammy and Laila – our new first year reps! • We had 5 applications and a fairly good turn turnout for voting. • My suggestion to improve voting turnout in the future would be to organize the elections on a week with the least number of events. The voting times clashed with one of our events (AGLC Referencing Seminar). However, due to the tight schedule of the AULSS calendar, we could not change this. • I would like to thank everyone who volunteered and Alannah for counting the votes. 3. Problem Solving and Short Answer Seminar <ul style="list-style-type: none"> • The seminar took place on Wednesday, 29 March at 1pm. • We had 17 registrations, and the actual attendance was around the same number.

	<ul style="list-style-type: none"> Unfortunately, due to the resignation of the previous Director, the portfolio did not have sufficient time to properly advertise the event. Despite the lack of advertisement, the event still managed to attract a few students, most of which are first years. Despite the technical difficulties experienced with getting the IT to work, the feedback received was positive and the students were fairly engaging. I would like to thank Patricia and the rest of the Education Portfolio for helping with this event. <p>4. AGLC Referencing Seminar</p> <ul style="list-style-type: none"> This seminar took place on Wednesday, 5 April at 11am. We had 17 registrations, but with an amazing turnout of roughly 27 people. There were many students, particularly first years, who rocked up at the last minute. This seminar was co-hosted with our very own law librarian, Paula Everett, and it was a great success. One thing to note is that this seminar solely focused on AGLC referencing in assignments. The referencing element has been removed as LK is sponsoring a Legal research event, which is likely to take place in August. A big thank you to Paula and the Education Portfolio for helping with this event.
DISCUSSION POINTS	<ul style="list-style-type: none"> N/A
MOTIONS	<ul style="list-style-type: none"> N/A
ACTION ITEMS	<ul style="list-style-type: none"> N/A
ANY OTHER BUSINESS	<ul style="list-style-type: none"> N/A
APPENDIX	<ul style="list-style-type: none"> Updated Education Budget.

Appendix 1 – Updated Education Portfolio Budget 27th of April 2023

Appendix 1 – Updated Education Portfolio Budget (27th of April 2023)				
Expense Items				
Item	Expense	Quantity	Actual Total	Notes
Mature Age Student Brunch	\$499			15 x approx \$32 per head. LSS venue so we will get 10% off the bill.

Social Justice & Equity	
DATE	27 April 2023
REPORT BY	Hamish McNamara
SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Upcoming events. 2. Walk for Justice + the AULSS contribution. 3. AULSS Social Sports update. 4. Sanitary Products in the Adelaide Law School.
UPCOMING EVENTS	<ol style="list-style-type: none"> 1. Diversity in the Legal Profession Seminar: <ul style="list-style-type: none"> • Date: Wednesday the 10th of May at 6pm (Held on the date of George Duncan’s Memorial.) • Location: Ligertwood Moot Court. • Panellists: TBC. • Cost: Free 2. Walk for Justice Marathon <ul style="list-style-type: none"> • Date: Tuesday the 16th of May at 7.30AM. • Location: Adelaide Oval 3. Stress Less Day <ul style="list-style-type: none"> • Date: Week 12 TBC • Location: Ligertwood Foyer
ACTIVITIES OF PORTFOLIO	<ol style="list-style-type: none"> 1. ‘Bake For Justice’ Bake Sale <ul style="list-style-type: none"> • 2 venues to capitalise on foot traffic. • Both the Law school + Hub Central were not busy minimal foot traffic on the day • Additional baked goods were donated to Hutt Street Centre. • Recommendation for future events held in Hub is to coordinate with YouX and not event on same day as their free lunches. 2. Walk for Justice + the AULSS Contribution <ul style="list-style-type: none"> • Fundraising close to 1k. • Will provide figures at next meeting. • Have surpassed over 50% of last years fundraising for the full year of 2022. 3. AULSS Social Sports Update <ul style="list-style-type: none"> • Will provide verbal update on the status of the program. 4. Sanitary Products in the Adelaide Law School <ul style="list-style-type: none"> • One off Grant valued at \$200 for the purchase of Sanitary Products received from Gender, Equity, Diversity and Inclusion(GEDI) working group.

	<ul style="list-style-type: none">• Working on sourcing a major sponsor within the University possibly through YouX to ensure longevity of program.
DISCUSSION POINTS	<ul style="list-style-type: none">• N/A
MOTIONS	<ul style="list-style-type: none">• N/A
ACTION ITEMS	<ul style="list-style-type: none">• N/A
ANY OTHER BUSINESS	<ul style="list-style-type: none">• N/A
APPENDIX	<ul style="list-style-type: none">• NA