



# Adelaide University Law Students' Society

## Committee Meeting 3

6:00pm Monday 3 May 2021  
Ligertwood 231 Lecture Theatre



**EXECUTIVE REPORTS  
COMMITTEE MEETING 3**

PRESIDENT	
<b>DATE</b>	03 May 2021
<b>REPORT BY</b>	Peter Tantalos
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Reflections on First Half of Semester One</li> <li>2. Review of Harassment in SA Legal Profession</li> <li>3. Uniform Clerkship Scheme Update</li> <li>4. Continuation of Previous Initiatives and Objectives</li> </ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li><b>1. Careers and Clerkship Guide – Launch Night and Guide Release</b> <ul style="list-style-type: none"> <li>• Date: Wednesday 5<sup>th</sup> May</li> <li>• Time: 6pm onwards</li> <li>• Location: 2032, Barr Smith South</li> <li>• Price: Free</li> </ul> </li>   <li><b>2. Social Justice Breakfast</b> <ul style="list-style-type: none"> <li>• Date: Friday 7<sup>th</sup> May</li> <li>• Time: 7:30am onwards</li> <li>• Location: Public Café</li> <li>• Price: \$21.32</li> </ul> </li>   <li><b>3. Law Dinner with the Law Society of South Australia</b> <ul style="list-style-type: none"> <li>• Date: Friday 7<sup>th</sup> May</li> <li>• Time: 7pm onwards</li> <li>• Location: InterContinental Adelaide</li> <li>• Price: Alcohol-Free ticket = \$84, Alcohol incl = \$94</li> </ul> </li>   <li><b>4. Open Moot Grand Final</b> <ul style="list-style-type: none"> <li>• Date: Wednesday 12<sup>th</sup> May</li> <li>• Time: 6pm onwards</li> <li>• Location: Piper Alderman Moot Court</li> </ul> </li> </ol>



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	<ul style="list-style-type: none"> <li>• Price: Free</li> </ul> <p><b>5. Headstart Seminar (Early Careers in Law)</b></p> <ul style="list-style-type: none"> <li>• Date: Thursday 13<sup>th</sup> May</li> <li>• Time: 11am onwards</li> <li>• Location: Napier 102 Lecture Theatre</li> <li>• Price: Free</li> </ul>
<p><b>3. ACTIVITIES OF PORTFOLIO</b></p>	<p><b>1. Reflections on First Half of Semester One</b></p> <ul style="list-style-type: none"> <li>• Thank you to the entire Committee for all your hard work, dedication and passion for the AULSS, its events and to your Portfolios.</li> <li>• We have had unprecedented levels of engagement with the AULSS for this half of Semester One, especially among our first-year cohort.</li> <li>• This is a clear indication that our committee’s genuine dedication and passion to provide for, and represent the views, our students is being recognised throughout the entire law school cohort.</li> <li>• A special congratulations to our members of the Committee who have won competitions and received academic awards.</li> <li>• Also, a big thank you to the Executive for all their tireless work in providing our students with the best events, initiatives and opportunity possible.</li> </ul> <p><b>2. Review of Harassment in SA Legal Profession</b></p> <ul style="list-style-type: none"> <li>• The Final Report of the Review of Harassment in the South Australian Legal Profession has been released by the Equal Opportunity Commission. I put in a submission on behalf of the AULSS about the actions and initiatives the AULSS has done and what we will do to address harassment</li> </ul>



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in the legal profession in SA. The Commissioner include a part of the submission under the title “Current educative measures within universities” to address harassment in the legal profession in SA.

- While it is a small part taken from the submission, it is humbling to see that what we are doing as an AULSS, especially over the past year, is being acknowledged and is playing a direct part in addressing harassment in the legal profession within our state
- <https://eoc.sa.gov.au/sites/default/files/inline-files/Report-Review-Harassment-SA-Legal-Profession.pdf> (Page 47 for AULSS Reference)

### **3. Uniform Clerkship Scheme Update**

- Confirmed Participants:
  - Dentons Fisher Jeffries
  - Norman Waterhouse
  - Thomson Geer
  - Kain Lawyers
  - Minter Ellison
  - Johnson Winter and Slattery (JWS)
- I am still awaiting some replies from potential firms however this is a substantial list of participants and we are thankful for their agreement to participate in the scheme this year.

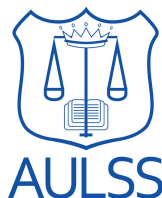
### **4. Continuation of previous initiatives including:**

- HAL Video Series
- AULSS Textbook Fund
- Blood Drive
- Increasing Connections with New Stakeholders



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<b>4. DISCUSSION POINTS</b>	<ol style="list-style-type: none"><li>1. Does anyone have any specific reflections on this half of the semester that they would like to share?</li><li>2. In regard to the recent email about exams in Semester Two and the format which they will take: What does the Committee think about these changes and what format do they find more preferable for subjects in the LLB?</li><li>3. What is everyone's opinion on the Ligertwood building, its current state, the resources it contains, and how it compares to other university buildings and facilities.</li><li>4. Ideas for name of the Blood Drive between AULSS, Adelaide Medical Students Society (AMSS) and Adelaide University Engineering Society (AUES).</li></ol>
<b>5. MOTIONS</b>	<ol style="list-style-type: none"><li>1. N/A</li></ol>
<b>6. ACTION ITEMS</b>	<ol style="list-style-type: none"><li>1. N/A</li></ol>
<b>7. ANY OTHER BUSINESS</b>	<ol style="list-style-type: none"><li>1. N/A</li></ol>
<b>8. APPENDIX</b>	<ul style="list-style-type: none"><li>• Appendix 1: Bank Summary Statement from 26 March 2021 – 30 April 2021</li></ul>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

### Appendix 1 – Bank Summary Statement from 26 March 2021- 30 April 202



Account Number 065004 10958765

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ADELAIDE UNIVERSITY LAW STUDENTS'SOCIETY INC  
74 ROSE ST  
MILE END SA Australia 5031

30 April 2021

Dear ADELAIDE UNIVERSITY LAW STUDENTS'SOCIETY INC,  
Here's your account information and a list of transactions from 26/03/21-30/04/21.

**Account name** ADELAIDE UNIVERSITY LAW STUDENTS'SOCIETY INC  
**BSB** 065004  
**Account number** 10958765  
**Account type** Society Cheque Acct  
**Date opened** 19/01/2017

Date	Transaction details	Amount	Balance
26 Mar 2021	Transfer to other Bank NetBank Pub Crawl TShirt	-\$3,162.50	\$12,768.71
26 Mar 2021	Transfer to other Bank NetBank ProVinoPhotography	-\$200.00	\$12,568.71
26 Mar 2021	Direct Credit 027254 ME Services Pty S2113	\$2,200.00	\$14,768.71
26 Mar 2021	POS 15437400 26 MAR	\$60.00	\$14,828.71
29 Mar 2021	1/EVENTBRITE, INC. REF 2021032900013543 144945581135 EVENTBRITE, INC.	\$10,500.00	\$25,328.71
29 Mar 2021	Transfer to other Bank NetBank Bus InvNo 102222	-\$2,440.00	\$22,888.71
29 Mar 2021	Transfer to CBA A/c NetBank Big Easy Radio	-\$3,550.00	\$19,338.71
30 Mar 2021	UNI ADL CAR PARK ADELAIDE AU Card xx8094 Value Date: 28/03/2021	-\$1.50	\$19,337.21
30 Mar 2021	POS 15437400 30 MAR	\$70.00	\$19,407.21
31 Mar 2021	IKEA PTY LTD TEMPE AU Card xx8094 Value Date: 28/03/2021	-\$55.98	\$19,351.23
31 Mar 2021	ECO BIN AUST PTY LTD MALVERN EAST AU Card xx8094 Value Date: 28/03/2021	-\$69.19	\$19,282.04
31 Mar 2021	Transfer to other Bank NetBank Cleaning Inv102488	-\$200.00	\$19,082.04
31 Mar 2021	POS 15437400 31 MAR	\$476.00	\$19,558.04



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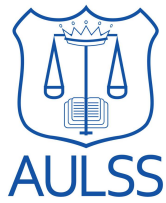
Account Number 065004 10958765

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Date	Transaction details	Amount	Balance
01 Apr 2021	Direct Credit 421520 Kain Lawyers Wes 1990037445	\$825.00	\$20,383.04
01 Apr 2021	POS 15437400 01 APR	\$510.00	\$20,893.04
02 Apr 2021	SUSHI TRAIN GRNFL ST ADELAIDE AU Card xx8094 Value Date: 29/03/2021	-\$125.00	\$20,768.04
02 Apr 2021	BIOPAK PTY LTD BONDI JUNCTIO AU Card xx8094 Value Date: 29/03/2021	-\$470.58	\$20,297.46
02 Apr 2021	CBA MERCHANT FEE 5353109595138061 Value Date: 31/03/2021	-\$60.00	\$20,237.46
06 Apr 2021	Transfer to CBA A/c NetBank Law Ball Deposit 3	-\$10,000.00	\$10,237.46
07 Apr 2021	VIMEO.COM 212-314-7390 NY US Card xx8094 AUD 111.10 Value Date: 03/04/2021	-\$111.10	\$10,126.36
07 Apr 2021	Direct Credit 315238 CU SYDNEY LEGAL CHQ: 9603409	\$1,760.00	\$11,886.36
07 Apr 2021	POS 15437400 07 APR	\$100.00	\$11,986.36
08 Apr 2021	Direct Debit 507156 XEROAUSTRALIAPTY XeroAUIINV_JGPU92RJ	-\$52.00	\$11,934.36
09 Apr 2021	Direct Credit 301500 LEO CUSSEN INSTI S2104	\$1,100.00	\$13,034.36
12 Apr 2021	Transfer to other Bank NetBank Law Dinner Payment	-\$9,000.00	\$4,034.36
12 Apr 2021	Transfer to other Bank NetBank LSS Printing Comps	-\$12.00	\$4,022.36
12 Apr 2021	Transfer to CBA A/c NetBank LSS Comps Printing	-\$13.28	\$4,009.08
12 Apr 2021	Transfer to other Bank NetBank HilarianEd1 275484	-\$467.50	\$3,541.58
14 Apr 2021	OFFICEWORKS BENTLEIGH EAS AU Card xx8094 Value Date: 13/04/2021	-\$58.36	\$3,483.22
14 Apr 2021	Transfer to other Bank NetBank LSS Reimbursement	-\$20.00	\$3,463.22
14 Apr 2021	Transfer to other Bank NetBank LSS Reimbursement	-\$33.92	\$3,429.30
14 Apr 2021	Transfer to CBA A/c NetBank LSS Reimbursement	-\$62.00	\$3,367.30
14 Apr 2021	Transfer to other Bank NetBank LSS Reimbursement	-\$20.00	\$3,347.30
16 Apr 2021	1/EVENTBRITE, INC. REF 2021041600008820 147497971403 EVENTBRITE, INC.	\$7,044.00	\$10,391.30

Created 30/04/21 03:47am (Sydney/Melbourne time)  
While this letter is accurate at the time it's produced,  
we're not responsible for any reliance on this information.

Transaction Summary v1.0.4



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Account Number 065004 10958765

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Date	Transaction details	Amount	Balance
17 Apr 2021	PI* CAVEO PARTNERS P ADELAIDE AU Card xx8094 Value Date: 14/04/2021	-\$198.00	\$10,193.30
21 Apr 2021	Direct Credit 068625 Exchange House S Exchange House Ser	\$2,750.00	\$12,943.30
26 Apr 2021	WOOLWORTHS W5317 ADELAIDE AU Card xx8094	-\$4.00	\$12,939.30
27 Apr 2021	BWS W5077 ADELAIDE AU Card xx8094	-\$18.00	\$12,921.30

Any pending transactions haven't been included in this list. Proceeds of cheques aren't available until cleared.

If you have questions or need more information, go to [commbank.com.au/support](http://commbank.com.au/support).

Yours sincerely,

Brian Moseley  
General Manager, Retail Customer Service





## EXECUTIVE REPORTS COMMITTEE MEETING 3

VICE-PRESIDENT	
<b>DATE</b>	03 May 2021
<b>REPORT BY</b>	Annabel Bramley
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"><li>1. Minutes</li><li>2. Training</li><li>3. Push-Up Challenge</li><li>4. Office</li><li>5. Law School Local</li><li>6. Merchandise</li></ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"><li><b>1. Law School Local and Merchandise Sales</b><ul style="list-style-type: none"><li>• Date: Ongoing</li><li>• Time: Whenever a student comes past and would like to buy something</li><li>• Location: AULSS Office, Ligertwood Foyer</li><li>• Price: See prices on website</li></ul></li><li><b>2. Hoodie Design Competition:</b><ul style="list-style-type: none"><li>• Date: Week 10-12</li><li>• Time: Varying times</li><li>• Location: Online</li><li>• Price: Free, Hoodies to come at a cost commensurate with Rugby Jumpers</li></ul></li></ol>



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<b>3. ACTIVITIES OF PORTFOLIO</b>	<b>1. Minutes</b> <ul style="list-style-type: none"><li>• The Mid-Semester break finally allowed me some time to get on top of the Minutes of the Society.</li><li>• You will receive the Minutes from Committee Meeting 1 and 2 in the circulation of this Report and its associated Agenda.</li><li>• Thank you for your patience with these.</li></ul> <b>2. Training</b> <ul style="list-style-type: none"><li>• Imogen will speak to this more in relation to Mental Health Training. However, we have very excitingly got four possible training opportunities coming up for mental-health related training.</li><li>• These include: MHFA with Leon Cussen, MHFA with the College of Law, MHFA with the University; and finally Safe Story Telling Training with Batyr.</li><li>• I will also be having a conversation with a representative from Lifeline soon to discuss the possibility of running Accidental Counsellor Training.</li></ul> <b>3. Push-Up Challenge</b> <ul style="list-style-type: none"><li>• This is an initiative that I have politely handballed to the Social Justice and Equity Portfolio. Thank you to Divya and her team.</li><li>• From June 1<sup>st</sup> to 25<sup>th</sup>, organisations from around the country will be pushing for better mental health by participating in the Push-Up Challenge, completing 3318 push-ups to represent the number of Australians who died by suicide in 2019.</li></ul>
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## EXECUTIVE REPORTS COMMITTEE MEETING 3

- While this does seem like a lot of push-ups in only 25 days, apparently a 91-year-old and an 11-year-old completed the challenge in 2020.
- Additionally, you can select to do 25%, 50% or 75% of the total amount – with knee push-ups, lunges, squats, wall push-ups or any adjusted movement available as an alternate option! The physical aspect of the challenge is merely a ‘fun’ subsidiary to the important message it intends to highlight.
- There are two beneficiaries of the challenge: headspace and Lifeline. The Executive and I have made a preliminary decision to support both organisations by participating in the challenge and fundraising for one and then making a dollar-for-dollar donation to the other. However, I would love to hear the Committee’s thoughts before we proceed.

#### **4. Office**

- I have been quite pleased generally with how the office is looking. However, I have the same gripes that I have had the whole semester. It is really disappointing to be having to constantly repeat myself here. Please clean up after yourself. It is not hard to do.
- We received our new soft plastics bin which is getting some good use already.
- I also recently bought some more coffee pods for the Office. Please only use these sparingly when in desperate need. The purpose of the coffee machine is to be used at more formal events where we don’t want the firms to be drinking instant.



## EXECUTIVE REPORTS COMMITTEE MEETING 3

	<p><b>5. Law School Local</b></p> <ul style="list-style-type: none"><li>• Please continue to sell these. Our venues have been contracted with on the basis of a good turnover of students through their business and I would like to uphold this – especially for next year’s Vice-President who will need to use the data from this year’s program.</li><li>• I will work with the Communications Portfolio on some more promotion of LSL.</li></ul> <p><b>6. Merchandise</b></p> <ul style="list-style-type: none"><li>• Similarly, please continue to sell these items.</li><li>• There will also be a greater presence of merchandise promotion online in due course.</li><li>• Excitingly, I have set the dates for our Hoodie Design Competition. This will begin in Week 10 with Hoodies available for purchase by Wednesday of Week 12.</li><li>• Alongside the release of this Eventbrite will also be the release of a re-order of the 2020 crew neck design in all colours. This is being done on the basis of the Merchandise Survey which outlined a strong desire for a repeat order.</li><li>• Otherwise, I still hope to release the following items: Puffer Jackets, Track Pants, Caps, Beanies, Power banks, Keyrings and pens. However, these will not happen until Semester Two.</li></ul>
<b>4. DISCUSSION POINTS</b>	<p>1. Does anyone have any feedback on the activities of the Vice-President – for example, the 2021 Merchandise Program or Law School Local?</p>



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<b>5. MOTIONS</b>	1. N/A
<b>6. ACTION ITEMS</b>	1. N/A
<b>7. ANY OTHER BUSINESS</b>	1. N/A
<b>8. APPENDIX</b>	<ul style="list-style-type: none"><li>• VP Budget</li></ul>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

### Appendix 1 - VP Budget

Income Items				
Item	Price	Quantity	Actual	Notes
<b>Merchandise</b>				
Summer Rugby Orders	\$50.00	44.00	\$2,200.00	Ordered through Embroidery Masterz.
2020 Merch Purchases			\$0.00	Sale of remaining items at O'Week and throughout Semester. Collaboration needed with Treasurer to note total sales
Summer Rugby Extra Purchases			\$0.00	Sale of 160 extra rugby's purchased alongside summer order. Collaboration needed with Treasurer to note total sales
<b>Law School Local</b>				
Cards	\$10.00	157.00	\$1,570.00	Sale of cards needs to be collaborated with Treasurer as discrepancies between Google Sheet Exist
			\$0.00	
			\$0.00	
<b>Vice-President</b>				
			\$0.00	
			\$0.00	
<b>Total</b>			<b>\$3,770.00</b>	
Expense Items				
Item	Price	Quantity	Actual	Notes
<b>Merchandise</b>				
Summer Rugby Orders	\$42.50	204.00	\$8,670.00	
Summer Rugby Orders GST	\$867.00	1.00	\$867.00	
			\$0.00	
<b>Law School Local</b>				
Art Work Card Component	\$104.50	1.00	\$104.50	
Remaining Deposit	\$765.00	1.00	\$765.00	
Remaining Deposit GST	\$76.50	1.00	\$76.50	
<b>Office</b>				
Woolworths Shop	\$56.59	1.00	\$56.59	Items bought: lite milk, zymil, soy milk, almond milk, salt, pepper, cleaning products, green tea, tissues, paprr towel
Offieworks Shop	\$391.59	1.00	\$391.59	Items bought:tape (three kinds), tape-holders, scissors, stanley knives, labels (for label maker), highlighters, sharpie, printer toner, printer paper, hand sanitisers, 2x apple-chargers, 2x android chargers, charging deck, cord organisers, and more
BioPak Shop	\$427.80	1.00	\$427.80	Items bought:1000 coffee cups, 1000 plates, 1000 knives, 1000 forks, 1000 spoons, 2000 tea spoons, 2000 napkins
Ecobin Shop	\$69.19	1.00	\$69.19	Items bought: soft-plastics bin
Parking to put the legs on the couch	\$1.50	1.00	\$1.50	Went into uni on 28/03/21 with Dad to put legs on the couch. Parked under Law School.
Pillows for couch	\$55.98	1.00	\$55.98	2x cushions (1 funky, 1 navy) bought from Ikea with \$9 delivery
Officeworks Shop	\$52.22	1.00	\$52.22	New labelling machine, extra spike for Treasurer/VP, wall charger and USB-C cabel
Nespresso Pods	\$105.00	1.00	\$105.00	Bought 150 pods as we had run out. This came with a free recycling bin.
<b>Meeting Food</b>				
Executive Planning Day Food	\$70.04	1.00	\$70.04	Sushi bought for eight hour planning day for LSS lunch. Sushi purchased at Sushi Hub in Rundle Mall.
New Constitution Submittal and Late Fee		1.00		Fee required by Consumer Business Services to submit new Constitution. Late fee paid as a result of previous SGM and related Executive minute's not being completed by those in previous position. Collaboration needed with Treasurer to note exact amount.
New Constitution Postage	\$3.79	1.00	\$3.79	Have to send new Constitution and related documents via post.
LSS Information Night Food	\$129.05	1.00	\$129.05	Followed this up. Not overcharged. Rather, a delivery fee attached in a strange spot.
Committee Meeting 1 Food		1.00	\$0.00	Peter Bought - to fill in with him
Committee Meeting 2 Food	\$120.00	1.00	\$120.00	Sushi Train
Committee Meeting 3 Food		1.00		TBD
Committee Meetign 4 Food		1.00		TBD
Committee Meeting 5 Food		1.00		TBD
Committee Meeting 6 Food		1.00	\$0.00	TBD
Committee Meeting 7 Food		1.00		TBD
Committee Meeting 8 Food		1.00		TBD
SGM Food		1.00	\$0.00	TBD
AGM Food		1.00	\$0.00	TBD
<b>Total</b>			<b>\$11,965.75</b>	
		<b>Projected</b>	<b>Actual</b>	
<b>Net Position</b>	<b>0.00</b>	<b>\$0.00</b>	<b>-\$8,195.75</b>	<b>\$ difference from projected</b>



**EXECUTIVE REPORTS  
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TREASURER	
<b>DATE</b>	03 May 2021
<b>REPORT BY</b>	Imogen Tonkin
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Bank Account Update</li> <li>2. Reimbursements/Invoices</li> <li>3. Making Sales/Society Purchases</li> <li>4. Budgets</li> <li>5. Sponsorship Update</li> </ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li> <b>1. Careers and Clerkship Guide Launch Party</b> <ul style="list-style-type: none"> <li>• Date: Wednesday 5<sup>th</sup> May</li> <li>• Time: See Peter and Leon's report</li> <li>• Location: See Peter and Leon's report</li> <li>• Price: Free for students to attend</li> <li>• Details: <ul style="list-style-type: none"> <li>○ Many of the law firms and organisations that have sponsored the guide will be in attendance and are expecting to be able to network with students on the night</li> <li>○ New event this year, so really important that we have a good committee turnout</li> </ul> </li> </ul> </li> <li> <b>2. Law Dinner</b> <ul style="list-style-type: none"> <li>• Date: Friday 7<sup>th</sup> May</li> <li>• Time: 7pm onwards</li> <li>• Location: InterContinental Adelaide</li> <li>• Price: See Peter and Chelsea's Report</li> <li>• Details: <ul style="list-style-type: none"> <li>○ Sponsored by the Law Society of South Australia (sponsorship held over from 2020)</li> </ul> </li> </ul> </li> </ol>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

	<ul style="list-style-type: none"><li>○ It was great to see so many Committee members purchasing tickets</li></ul> <p><b>3. Clayton Utz Seminar/Presentation Evening</b></p> <ul style="list-style-type: none"><li>● Date: Saturday 15<sup>th</sup> May</li><li>● Time: TBD</li><li>● Location: TBD</li><li>● Price: TBD</li><li>● Details:<ul style="list-style-type: none"><li>○ TBD</li></ul></li></ul> <p><b>4. Allen and Overy Seminar/Presentation</b></p> <ul style="list-style-type: none"><li>● Date: TBD</li><li>● Time: TBD</li><li>● Location: TBD</li><li>● Price: TBD</li><li>● Details:<ul style="list-style-type: none"><li>○ Potentially to be held in the next three weeks.</li><li>○ Please keep an eye on the Committee group, as we will post details in there as soon as they are confirmed. This goes for the seminar above.</li></ul></li></ul>
<p><b>3. ACTIVITIES OF PORTFOLIO</b></p>	<p><b>1. Bank Account Update</b></p> <ul style="list-style-type: none"><li>● Bank accounts as at 29 April 2021:</li></ul> <p><b>Society Cheque Account – \$12,799.20</b> <b>Business Saver Account – \$49,859.50</b> <b>Total: \$62,658.70</b></p>





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### 2. Reimbursements/Invoices

- Thank you all for following the instructions I gave last meeting re: requesting payments from Peter and myself.
- Since that meeting, I have not had to pass on any invoices/reimbursement forms to Peter myself because everybody has been cc'ing him into the emails as requested.
- For me personally, it has made everything much easier, so thank you for bearing with us while we sort out the bank account issues.
- We will hopefully have these sorted soon, but until then, please continue to send invoices and reimbursement forms to both Peter and me.

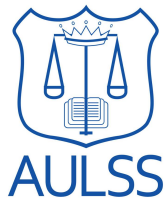
### 3. Making Sales/Society Purchases

- On a slightly less positive note, I seem to still be missing a lot of receipts for sale of merchandise.
- For example, based on the receipts placed on my spike in the office, I was under the impression we had only sold \$320 worth of merch/LSL in April. Upon closer inspection, we had sold \$510 worth on 1/04/21 alone.
- Record keeping is a really important part of my role, so it is absolutely fundamental that receipts are placed on my spike both for income and expenses. We could be audited at any time.
- Please also make sure that you write down what you have sold, so that I can know whether it is merchandise or LSL (we manage these as two separate budget lines)
- If Albert happens to run out of receipt paper/is not printing receipts for some other reason, please write down your name, when you made



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	<p>the sale, what the sale was for, and how much it was, and put it on my spike</p> <ul style="list-style-type: none"> <li>○ Some of you have already been doing this – thank you so much for that initiative.</li> </ul> <p><b>4. Budgets</b></p> <ul style="list-style-type: none"> <li>• Please see attached document.</li> <li>• I will provide an update of the Budget at this meeting.</li> </ul> <p><b>5. Sponsorship Update</b></p> <ul style="list-style-type: none"> <li>• Have one new sponsor all but confirmed</li> <li>• We are still in discussions with some sponsors that are looking to jump on board later in the year</li> <li>• Peter, Annabel and I are starting to lay the groundwork on organising MHFA training to be provided by Leo Cussen, as well as potential sessions with other sponsors</li> <li>• Just a quick reminder that, while I don't expect any form of apologies etc. for Law Dinner (given it is a paid ticketed event), going forward, I will need you to speak to me and/or your Director if you are unable to attend any other sponsored events.</li> </ul>
<p><b>4. DISCUSSION POINTS</b></p>	<p>1. N/A</p>
<p><b>5. MOTIONS</b></p>	<p>1. N/A</p>
<p><b>6. ACTION ITEMS</b></p>	<p>1. N/A</p>



**EXECUTIVE REPORTS  
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<b>7. ANY OTHER BUSINESS</b>	1. N/A
<b>8. APPENDIX</b>	<ul style="list-style-type: none"><li>• Treasurer Budget (see separate document)</li></ul>



**EXECUTIVE REPORTS  
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ACTIVITIES	
<b>DATE</b>	03 May 2021
<b>REPORT BY</b>	Chelsea Chieng
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Pub Crawl Reflection</li> <li>2. Law Dinner Updates</li> <li>3. Activities x Education Portfolio 'Exam Preparation/Stress Less' Collaboration</li> <li>4. End of Exams Party</li> </ol>
<b>2. UPCOMING EVENTS</b>	<p><b>1. Law Dinner:</b></p> <ul style="list-style-type: none"> <li>• Date: Friday 7<sup>th</sup> May</li> <li>• Time: 7pm onwards</li> <li>• Location: InterContinental Adelaide Hotel Ballroom</li> <li>• Price: Ticket sales have ended! \$94 alcoholic, \$84 non-alcoholic (+BF)</li> </ul>
<b>3. ACTIVITIES OF PORTFOLIO</b>	<p><b>1. Pub Crawl Reflection</b></p> <ul style="list-style-type: none"> <li>• We did it! We pulled off our first very Tri-Varsity pub crawl – with a massive 300 people no less! This is a pub crawl record for us, so huge congratulations to Chloe for putting in huge amounts of work to ensure the event ran smoothly and that there was no shortage of venues on the night.</li> <li>• Thank you to everyone who came and rocked the pink snail in ale t-shirt and enjoy wearing them as PJs now ;).</li> <li>• Feel free to let us know what you thought of the event, as this is our first year running it in Tri-varsity style!</li> </ul>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

### 2. Law Dinner Update

- I hope you are all as excited for we are for our most 'glamorous dinner event' of the year' coming up THIS FRIDAY!
- We closed ticket sales last Tuesday due to catering and number requirements, and we very happily sold 172 tickets! For context, we usually have around 100 guests for Law Dinner as it's a more intimate style event. This year I was aiming for 150 so I am happy we surpassed that – it is going to be an amazing night!
- As you would have seen last week, we announced the dessert table from Cherry Darling bakehouse (with vegan and GF options) and the hotel room discount available for attendees – which is a personalised accommodation link which will offer guests 25% off the best available rate at time of booking! So, feel free to treat yourselves to a boujee hotel room stay!
- I emulated the table preference and dietary requirements form from Law Ball last year after receiving positive feedback from students about it – and I think it worked well again this year. There were a few difficulties, but we got there!
- FAQ: as with Law Ball 2020, I will post the final tables and the list will be at the venue on the night. You will be put on a designated table, but you can



## EXECUTIVE REPORTS COMMITTEE MEETING 3

choose where on that table where you would like to sit.

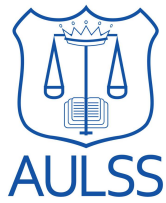
- Not everyone has submitted a table preference form, so there will be some empty tables and the seats can be first come, first served.

### **3. Activities x Education Portfolio 'Exam Preparation/Stress Less' Collaboration**

- Activities will be collaborating with the Education portfolio on Monday 24<sup>th</sup> May for their exam preparation seminar.
- From 11am-2pm we will be having stress less activities and goodies in the Liggy foyer/courtyard so make sure to pop in!

### **4. End of Exams Party**

- I would also like to remind everyone that after the semester 1 exams we will be hosting our annual EOE party to celebrate finishing half of the year!
- We are waiting for the exam timetable to come out (I believe sometime in May) before we set the date.
- But we are planning on having it on Saturday 3<sup>rd</sup> July for those students with an exam on the Saturday, so they don't have to miss out (like sometimes in previous years). If there are no exams on the Saturday, we will do the Friday as its easier with venues etc!



## EXECUTIVE REPORTS COMMITTEE MEETING 3

	<ul style="list-style-type: none"><li>• Stay tuned for more info! And best of luck for the second half of the semester xx</li></ul>
<b>4. DISCUSSION POINTS</b>	1. NA
<b>5. MOTIONS</b>	1. N/A
<b>6. ACTION ITEMS</b>	1. NA
<b>7. ANY OTHER BUSINESS</b>	1. NA
<b>8. APPENDIX</b>	<ul style="list-style-type: none"><li>• Finalised Pub Crawl Budget</li><li>• Projected Law Dinner Budget</li></ul>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

### Appendix 1 – Finalised Pub Crawl Budget

EVENT BUDGET: 2021 AULSS Pub Crawl Budget				
Event Date: Fri 09/04/2021				
Income Items				
Item	Price	Quantity	Actual	Notes
Adelaide Uni T-shirt Sales		23.48	209	4907.32 absorbed booking fee
Flinders T-shirt Sales		11.74	7	82.18 lower price because profit split with Uni SA
Other T-shirt Sales		11.74	10	117.4
<b>Total</b>	<b>23.48</b>	<b>209</b>	<b>5106.9</b>	
Expense Items				
Items	Price	Quantity	Actual	Notes
T-Shirt Production - Adl Uni		10.18	209	2127.62
T-Shirt Production - Flinders		5.09	7	35.63
T-Shirt Production - Other		5.09	10	15.09 lower price because cost split with Uni SA
Shipping		55	1	55 \$110 = total shipping cost, split with Uni SA
<b>Total</b>			<b>2233.34</b>	
Net Position		Projected	Actual	Notes
		<b>\$0.00</b>	<b>2873.56</b>	

### Appendix 2 – Projected Law Dinner Budget

Law Dinner 2021				
Income Items				
Item	Price	Quantity	Actual	Notes
Alcoholic Tickets	\$94.00	153	\$14,382.00	
Non-Alcoholic Tickets	\$84.00	19	\$1,596.00	
Law Society Sponsorship	\$1,500.00	1	\$1,500.00	Excluding GST - discount came out Bronze package. Income deferred from previous year.
<b>Total</b>		<b>172</b>	<b>\$17,478.00</b>	
Expense Item				
Item	Price	Quantity	Actual	Notes
Alcoholic Tickets	\$90.00	153	\$13,770.00	Chef's Selection 2 Course Dinner with Alternate Main Course + Manager's Selection 4 hour Beverage Package (sparkling, white, red, beer, softdrink)
Non-Alcoholic Tickets	\$80.00	19	\$1,520.00	
AV	\$350.00	1	\$350.00	Lecturn and wash lighting - same as 2018. DJ to provide mic, PA system and patch?
DJ	\$60.00	4.5	\$270.00	Alasdair Gordon - 7:30-11:45pm
Photographer	\$300.00	1	\$300.00	
Photobooth	\$0.00	1	\$0.00	No More
Dessert Table	\$400.00	1	\$400.00	
Decorations	\$300.00	1	\$300.00	
Wristbands	\$32.00	1	\$32.00	
Guest Speaker	\$93.00	1	\$93.00	
<b>Total</b>			<b>\$17,035.00</b>	
Net Position			Actual	
			<b>\$443.00</b>	<b>\$ difference from projected</b>





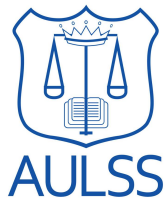
**EXECUTIVE REPORTS  
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<b>CAREERS</b>	
<b>DATE</b>	03 May 2021
<b>REPORT BY</b>	Leon Kasperski
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Triversity Fair Money</li> <li>2. Reflection on Interview Evening</li> <li>3. Careers and Clerkship Guide</li> <li>4. Careers and Clerkship Guide Launch</li> <li>5. Court Event</li> <li>6. Jobs Board</li> </ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li>1. <b>Careers and Clerkship Guide Launch Party</b></li> <li>2. <b>Clayton Utz Online Seminar</b></li> </ol>
<b>3. ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>Triversity Fair Money</b> <ul style="list-style-type: none"> <li>• We have received \$2,979</li> <li>• We got 54% of the turnout (139 students)</li> </ul> </li> <li>2. <b>Reflection on Interview Evening</b> <ul style="list-style-type: none"> <li>• It went excellently</li> <li>• I am really proud of my team for working really hard and independently!</li> <li>• The feedback was really positive, as students were wanting more interviews than the one they were allotted</li> <li>• Ms Fiona Brammy was supportive as always</li> </ul> </li> <li>3. <b>Careers and Clerkship Guide</b> <ul style="list-style-type: none"> <li>• The Guides are currently getting printed</li> <li>• We are printing 120 copies</li> </ul> </li> </ol>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

	<p><b>4. Careers and Clerkship Guide Launch</b></p> <ul style="list-style-type: none"><li>• The Launch Party will be in Barr Smith South 2032</li><li>• We will be having nibble food</li></ul> <p><b>5. Court Event</b></p> <ul style="list-style-type: none"><li>• Currently in the application process</li><li>• Wanting to have an event in a court, where students get a tour of the Supreme Court and then can ask the Honourable Justice Bleby and the Honourable President Kelly in a panel format</li></ul> <p><b>6. Jobs Board</b></p> <ul style="list-style-type: none"><li>• Still updating every 2-3 weeks</li><li>• We have added a webinar, education section</li></ul>
<b>4. DISCUSSION POINTS</b>	1. N/A
<b>5. MOTIONS</b>	1. N/A
<b>6. ACTION ITEMS</b>	1. N/A
<b>7. ANY OTHER BUSINESS</b>	1. N/A



**EXECUTIVE REPORTS  
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<b>8. APPENDIX</b>	<ul style="list-style-type: none"><li>• May 2021 Budget</li><li>• Invoice from the AAGE for Trivarsity</li><li>• Invoice from Bowden for the Careers and Clerkship Guide</li></ul>
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## EXECUTIVE REPORTS COMMITTEE MEETING 3

### Appendix 1 - May 2021 Budget

May 2021 Budget				
Income Items				
Item	Price	Quantity	Projected Total	Notes
Triversity Money	\$2,979	1	\$2,979.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
<b>Total</b>			<b>\$2,979.00</b>	
Expense Items				
Item	Price	Quantity	Projected Total	Notes
CC Guide Printing	3,393.50	1	\$3,393.50	
CC Lanch Food	300	1	\$300.00	This is an estimated figure
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
<b>Total</b>			<b>\$3,693.50</b>	
<b>Net Position</b>		<b>Projected Net</b>	-\$714.50	Profit / Loss (select whether the budget generates a profit/loss)
		<b>Actual Net</b>	(cannot be filled out yet)	
General Notes: April was a budget of \$0 and thus does not impact on May's budget				

### Appendix 2 – Invoice from Triversity

			AULSS	FLSA	USALSA	Total
<b>2021 attendance</b>			<b>139</b>	<b>43</b>	<b>77</b>	<b>259</b>
<b>Percentage of attendance</b>			<b>54%</b>	<b>17%</b>	<b>30%</b>	<b>100%</b>
30% equally	30%	<b>\$1,879</b>	\$626	\$626	\$626	<b>\$1,879</b>
70% by student nos.	70%	<b>\$4,384</b>	\$2,353	\$728	\$1,303	<b>\$4,384</b>
<b>Total</b>		<b>\$6,262</b>	<b>\$2,979</b>	<b>\$1,354</b>	<b>\$1,929</b>	<b>\$6,262</b>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

### Appendix 3 - Invoice from Bowden

Leon Kasperski  
Adelaide University Law Students  
Room 1.06, Ligertwood Building  
North Terrace  
Adelaide, SA, 5000

Dear Leon,

We thank you for your enquiry and are pleased to submit the following proposal.

<b>Title:</b>	Careers and Clerkship Guide		
<b>Details:</b>	92 pages plus 6 tabs and front and back covers Covers - 297mm x 225mm Tabs - 297mm x 223mm Text - 297mm x 210mm		
<b>Prepress</b>	PDF PressReady File		
<b>Proof Method</b>	Xerox on stock		
<b>Print:</b>	Colour throughout Outside front cover has metallic blue foil (block size 100mm x 120mm, non register)		
<b>Stock:</b>	Covers and tabs - 350gsm Grange Board Text 100 gsm Grange		
<b>Finished Size:</b>	297mm x 225mm		
<b>Finishing:</b>	Die cut tabs, collate and coil bind at left (white coil)		
<b>Delivery</b>	Metro Delivery		
<b>Quantities:</b>	<b>100</b>	<b>120</b>	<b>200</b>
<b>Price:</b>	<b>\$2760.00</b>	<b>\$3085.00</b>	<b>\$4235.00</b>
<b>GST:</b>	<b>\$276.00</b>	<b>\$308.50</b>	<b>\$423.50</b>
<b>TOTAL:</b>	<b>\$3036.00</b>	<b>\$3393.50</b>	<b>\$4658.50</b>
<b>Unit Price (ex GST):</b>	<b>\$27.600</b>	<b>\$25.708</b>	<b>\$21.175</b>

Your acceptance of this quote helps community clubs grow.

#### About Grass Roots Print

Many community based clubs rely heavily on funding from sponsorship, fundraising and importantly, the support of families involved with the clubs. The Bowden Group works with clubs to provide free print based services that help them grow and give back to the community, thus providing an opportunity for everyone to participate. Visit [www.grassrootsprint.com.au](http://www.grassrootsprint.com.au) and thank you for being part of something good.

Kind regards,

*Patrick Buying*

Patrick Buying  
Account Manager





**EXECUTIVE REPORTS  
COMMITTEE MEETING 3**

<b>COMMUNICATIONS</b>	
<b>DATE</b>	03 May 2021
<b>REPORT BY</b>	Nicolas Rich
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Facebook</li> <li>2. Instagram</li> <li>3. LinkedIn</li> <li>4. Hilarian</li> </ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li>1. N/A</li> </ol>
<b>3. ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li><b>1. Facebook</b> <ul style="list-style-type: none"> <li>• Facebook is probably our most identifiable platform with so much going on whether it is sponsored posts, activities announcements or various events. The communications portfolio focuses substantially on the creating, advertising and aesthetic of these so our activities will not be as eventful or glamorous as other portfolios.</li> <li>• That being said, my team is doing a great job at advertising all the events and the traction that has been gained is as good as ever! A massive thank you to all of those who will always like and react the events regardless of whether it is your portfolio or not.</li> </ul> </li> <li><b>2. Instagram</b> <ul style="list-style-type: none"> <li>• HYPE! That was the main thing I wanted of the Instagram this year. We have had so many events go on that it has been hard to bring new ideas.</li> </ul> </li> </ol>



**EXECUTIVE REPORTS  
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	<ul style="list-style-type: none"> <li>• In saying this, stories are a great way to show what is happening and it has been so good to see so many events, seminars and competitions advertised.</li> </ul> <p><b>3. LinkedIn</b></p> <ul style="list-style-type: none"> <li>• Yes, this still exists! With so many different communications I took some time at the start of this year to think of the purpose of this platform as well as what we want to get out of it.</li> <li>• Being used less, the LinkedIn has been traditionally used to celebrate our students. This celebration and recognition are what I have really wanted this platform to show. With Competition winners being crowned (shout out to Divya and Sofia in the room!) we will be looking to celebrate these individuals and their achievements.</li> <li>• This doesn't need to be limited to Competitions. I know that we have not had (m)any posts thus far this year but I would absolutely love to change that this year. If you know someone (or even yourself) that has celebrated an achievement or any ideas for the increased utilisation of the LinkedIn please let me know!</li> </ul> <p><b>4. Hilarian</b></p> <ul style="list-style-type: none"> <li>• Hilarian team will provide us with an update!</li> </ul>
<p><b>4. DISCUSSION POINTS</b></p>	<p>1. Do you have any ideas or events for the Communications Portfolio to implement? It has been difficult writing these often as the majority of work</p>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

	<p>that is done deals with other Portfolios. However, any ideas will be welcome!</p> <p>2. Snapchat.... Was a good idea to branch out to different platforms however it never saw the uptake to warrant continuous update. Do people think it is worth persevering with the form or not worry about it?</p>
<b>5. MOTIONS</b>	1. N/A
<b>6. ACTION ITEMS</b>	1. N/A
<b>7. ANY OTHER BUSINESS</b>	1. N/A
<b>8. APPENDIX</b>	<ul style="list-style-type: none"> <li>Communications Portfolio Budget</li> </ul>

### Appendix 1 – Communications Portfolio Budget

Income Items				
Item	Price	Quantity	Actual	Notes
Total			\$0.00	
Expense Items				
Item	Price	Quantity	Actual	Notes
COMMUNICATIONS				
Canva Pro Subscription		1.00	\$167.88	Needed for basically everything we post! Purchased as a yearly subscription
Vimeo Plus Subscription	\$111.10	1.00	\$111.10	Need for copyright for licensing with copyrighted music!
Square Space Pro Subscription	\$300.00	1.00	\$300.00	Our website! Yearly subscription
Printing	\$120.00	1.00	\$120.00	\$60 for Director \$20 for Individual Reps - all printing for other portfolios
HILARIAN				
Stickers	\$0.72	200.00	\$144.00	Big success last year and were popular again this year in promoting Hilarian
Hilarian Issue 1 Printing				
Total			\$842.98	
Net Position			0.00	
			Projected	
			Actual	
			-\$842.98	\$ difference from projected





## EXECUTIVE REPORTS COMMITTEE MEETING 3

COMPETITIONS	
<b>DATE</b>	03 May 2021
<b>REPORT BY</b>	Kellie Elmes
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Grand Finals Recap</li> <li>2. ALSA</li> </ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li>1. <b>Open Moot Grand Final</b> <ul style="list-style-type: none"> <li>• Date: Wednesday 12<sup>th</sup> May (Week 9)</li> <li>• Time: 6pm onwards</li> <li>• Location: Piper Alderman Moot Court</li> <li>• Price: Free</li> <li>• Details:               <ul style="list-style-type: none"> <li>○ Grand Finalists will be known by the time of the Committee meeting</li> </ul> </li> </ul> </li> </ol>
<b>3. ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>Grand Finals Recap</b> <ul style="list-style-type: none"> <li>• At the time of writing this report, the Grand Finals had not yet happened. I will provide an update of how these went at this meeting.</li> <li>• The Grand Finals for Witness Examination, Negotiations and Client Interview were held in Week 7.</li> <li>• Congratulations to the winners!</li> </ul> </li> <li>2. <b>ALSA</b> <ul style="list-style-type: none"> <li>• I have received confirmation from the ALSA Competitions Director that the 2021 Conference will be held online again this year. They believe it is too risky to go ahead in person.</li> <li>• Dates:               <ul style="list-style-type: none"> <li>○ Witness Examination                   <ul style="list-style-type: none"> <li>▪ July 1<sup>st</sup> – 6<sup>th</sup></li> </ul> </li> </ul> </li> </ul> </li> </ol>



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	<ul style="list-style-type: none"> <li>○ Championship Moot <ul style="list-style-type: none"> <li>▪ May 5<sup>th</sup> Problem question released</li> <li>▪ June 6<sup>th</sup> Memorials Due</li> <li>▪ July 10<sup>th</sup> – 14<sup>th</sup> Oral rounds</li> </ul> </li> <li>○ Australian Red Cross International Humanitarian Moot: <ul style="list-style-type: none"> <li>▪ May 5<sup>th</sup> Problem question released</li> <li>▪ June 6<sup>th</sup> Memorials due</li> <li>▪ July 5<sup>th</sup> – 9<sup>th</sup> Oral rounds</li> </ul> </li> <li>○ Negotiations <ul style="list-style-type: none"> <li>▪ July 7<sup>th</sup> – 11<sup>th</sup></li> </ul> </li> <li>○ Client Interview <ul style="list-style-type: none"> <li>▪ July 12<sup>th</sup> – 16<sup>th</sup></li> </ul> </li> </ul>
<b>4. DISCUSSION POINTS</b>	1. N/A
<b>5. MOTIONS</b>	1. N/A
<b>6. ACTION ITEMS</b>	1. N/A
<b>7. ANY OTHER BUSINESS</b>	1. N/A
<b>8. APPENDIX</b>	<ul style="list-style-type: none"> <li>● Semester 1 Budget</li> </ul>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

### Appendix 1: Semester 1 Budget

Expense Items					
Item	Price	Quantity	Projected Total	Actual	Notes
Trophy engraving	\$15 - \$30	5 trophies	\$150.00	\$320	3 years of back dating. Open Moot trophy needed to be sent elsewhere to be engraved due to its shape and was therefore more expensive
ALSA registration	\$100	10	\$1,000.00	TBC	uninformed guess. ALSA will be online this year
Printing costs	\$0.08	800	\$64.00	TBC	score sheets, written submissions, rules
<b>Total</b>			<b>\$1,214.00</b>		
<b>Net Position</b>		<b>Projected Net</b>	\$0.00		Profit / Loss (select whether the budget generates a profit/loss)
		<b>Actual Net</b>	(cannot be filled out yet)		



## EXECUTIVE REPORTS COMMITTEE MEETING 3

EDUCATION	
<b>DATE</b>	3 May 2021
<b>REPORT BY</b>	Nadeesha Indigahawela
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"><li>1. Research and AGLC 101</li><li>2. First Year Q&amp;A</li><li>3. Tales of First Year</li><li>4. Mentorship Program</li><li>5. Headstart Seminar</li><li>6. Exam Prep 101</li></ol>
<b>2. UPCOMING EVENTS</b>	<ol style="list-style-type: none"><li><b>1. Headstart Seminar</b><ul style="list-style-type: none"><li>• Date: Thursday 13<sup>th</sup> May (Week 9)</li><li>• Time: 11am onwards</li><li>• Location: Napier 102 Lecture Theatre</li><li>• Price: Free</li><li>• Details:<ul style="list-style-type: none"><li>○ In collaboration with Careers Portfolio.</li><li>○ Ikhwan and Kane will be running this event with Careers Reps.</li><li>○ Registrations will be opening this week (if they haven't already opened), but even if you don't register (try to), please come along!</li><li>○ The event will be specific to students in their first to third years by outlining careers outside of clerkships, such as volunteering and administrative opportunities. We also plan on outlining skills that students may want to start developing which will assist them with future careers.</li></ul></li></ul></li></ol>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

	<p><b>2. Exam Prep 101</b></p> <ul style="list-style-type: none"><li>• Date: Monday May 24<sup>th</sup> (Week 11)</li><li>• Time: 2pm onwards</li><li>• Location: Ligertwood 333 Lecture Theatre</li><li>• Price: Free</li><li>• Details:<ul style="list-style-type: none"><li>○ Bryan, Jess and Liv will be running this event.</li><li>○ This event will be directly following the Alcohol-Free Event run by the Activities Portfolio, and will work well with that event, as it will hopefully act as a ‘Stress Less Day’ of sorts with assistance on Exams from the Education Portfolio.</li><li>○ The event will mainly outline approaches to exam notes (with examples for students to look at), and tips and tricks to approaching exams and importantly, during the exam itself.</li><li>○ As always, if you are available, please come along; it will be much appreciated by everyone in the Education Portfolio!</li></ul></li></ul>
<p><b>3. ACTIVITIES OF PORTFOLIO</b></p>	<p><b>1. Research and AGLC 101</b></p> <ul style="list-style-type: none"><li>• Wednesday, March 31 (Week 5), 2pm</li><li>• <b>Location:</b> Benham G10 Lecture Theatre</li><li>• Bryan ran this event in collaboration with Paula Everett, who had a wealth of knowledge that she was so very willing to share with students!</li><li>• We had a relatively good turnout for this seminar; I am especially appreciative of the committee members that came out.</li></ul>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

- Thank you to those who also sent me messages to say that they couldn't come along; I really appreciate the extra mile that those people went to, to let me know.

### 2. First Year Q&A

- Wednesday, March 31 (Week 5), 6pm
- **Location:** Piper Alderman Moot Court
- Ikhwan organised this event, which was a panel style event consisting of Ikhwan, Bryan and Aditi, with myself acting as the facilitator.
- Unfortunately, this event was not as successful as the Education team wanted in terms of attendees.
- We think that this is mainly because of the time of the event, and thus, it may be better to do it during the day and maybe earlier in the semester, if it is an event run in the future.
- However, I received some good feedback from committee members (thank to those members for coming!!) that were there, as well as other attendees, and thus, hope that the session will be run in the future!
- The questions asked by our First Year Reps, Jess and Liv, were particularly great so thank to both of them for their engagement in the event!

### 3. Tales of First Year

- **Issue 4** will be coming out this week and will be written by Ikhwan and Kane. This issue will be about balancing university with life, which coincides well with the topic of conversation within our Mentorship Program's suggested topics for the upcoming week.



**EXECUTIVE REPORTS  
COMMITTEE MEETING 3**

	<ul style="list-style-type: none"> <li>• <b>Issue 5</b> will be coming out in Week 10 and will be written by Bryan, Jess and Liv, with a focus on dealing with exam stress.</li> </ul> <p><b>4. Mentorship Program</b></p> <ul style="list-style-type: none"> <li>• Midpoint of the Program.</li> <li>• A great thing about this program is the fact that we have had a wide range of first year students sign up from those who would love help to others who seem as if they have got everything all sorted.</li> <li>• As a mentor, if you have a mentee that fits in the latter group, I don't want that to stop you from reaching out to your mentee! A lot of them just appreciate having a person who will hopefully become a friend, so please don't feel like you have to wait for your mentee to reach out to you!</li> </ul>
<p><b>5. DISCUSSION POINTS</b></p>	<p>1. N/A</p>
<p><b>6. MOTIONS</b></p>	<p>1. N/A</p>
<p><b>7. ACTION ITEMS</b></p>	<p>1. N/A</p>
<p><b>8. ANY OTHER BUSINESS</b></p>	<p>1. N/A</p>
<p><b>9. APPENDIX</b></p>	<ul style="list-style-type: none"> <li>• Semester 1 Budget</li> </ul>







**EXECUTIVE REPORTS  
COMMITTEE MEETING 3**

<b>SOCIAL JUSTICE AND EQUITY</b>	
<b>DATE</b>	03 May 2021
<b>REPORT BY</b>	Divya Narayan
<b>1. SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Outlaws Meeting</li> <li>2. First Social Justice and Equity Breakfast</li> <li>3. UN Forum</li> <li>4. Wine Fundraiser</li> </ol>
<b>2. UPCOMING EVENTS</b>	<p><b>1. People in Power Social Justice and Equity Breakfast:</b></p> <ul style="list-style-type: none"> <li>• Date: Friday 7<sup>th</sup> May (Week 8)</li> <li>• Time: 8:00am</li> <li>• Location: Public Café</li> <li>• Price: \$20</li> </ul>
<b>3. ACTIVITIES OF PORTFOLIO</b>	<p><b>1. OUTLAWS first meeting</b></p> <ul style="list-style-type: none"> <li>• First meeting with a number of people from the Outlaws Group last Friday at 12:30 Pm at Nano café. Thanks to Alex for organising the event.</li> <li>• We discussed the direction of the Outlaws group, what people want to get from the group, ways in which we can act that are not performative and would actually benefit and interest students.</li> <li>• Not a big turnout, 3 other people came at scattered times, but it was a realistic punch in the face. Starting a group isn't easy, and it's going to be a slow (and hopefully organic) build up.</li> <li>• Need to be less performative. Queer representation is key if possible.</li> </ul>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

### 2. 'People in Power' Social Justice and Equity Breakfast

- Held on May 7<sup>th</sup> at 8am, tickets are priced at \$20. Being held at Public. Tickets were released last Thursday. Capacity of 20 people.
- Speakers are Justice Patricia Kelly and Ben Wickham (an employee at the High Court who writes the judgement summary and works closely with the judges).
- Asking questions about the role of decision makers, about the Justice's role in forming the new Court of Appeal.
- Ben's experience working alongside prolific judges in the High Court.
- Thanks to Billy for organising this over the holidays and for persisting with the venues when necessary to get information.

### 3. UN Forum

- Pushed back the event to 11 May in week 9. Running from 11-12pm.
- Essentially a UN representative is coming around asking the question *“What would Australia look like if young people were the key drivers of decision making?”*.
- A great opportunity for students who are interested in policy decision, human rights, and generally are interested in contributing to a world leading institute to come and give their opinions and thoughts.



## EXECUTIVE REPORTS COMMITTEE MEETING 3

	<ul style="list-style-type: none"><li>• Fully coordinated by Lucy Stronach (the UN Youth representative) and she will be running the seminar/event.</li></ul> <p><b>4. George Duncan Memorial Walk</b></p> <ul style="list-style-type: none"><li>• To be organised by Alex but this is held on May 10 to honour the life and unfortunate death of George Duncan, a lecturer who was queer at the university who was murdered.</li><li>• Likely held around 10am or 11am on the day, a small walk is usually done near the Torrens.</li><li>• Raising awareness for the LGBT community and hopefully some involvement from Outlaws and Pride club.</li><li>• Being organised with committee members from pride.</li></ul> <p><b>5. Wine Pull Fundraiser</b></p> <ul style="list-style-type: none"><li>• The fundraiser is a collaboration with the Good Bunch and was an initiative that I thought would be an interesting and effective way of engaging people.</li><li>• New method of fundraising.</li><li>• Received an email about running non-alcoholic events and the potential for exclusion in running these events.</li><li>• At the time of writing the report only 7 people have participated. Really disappointing, but interesting to consider why it is ineffective.</li><li>• Tried to engage students and teachers this week.</li></ul>
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**EXECUTIVE REPORTS  
COMMITTEE MEETING 3**

	<ul style="list-style-type: none"> <li>• Promoted the fundraiser during week 7 and we will be distributing the wines this week.</li> </ul> <p><b>6. WLASA Mentorship Program</b></p> <ul style="list-style-type: none"> <li>• Applications went out for this a while ago, but this is officially in the process of being created.</li> <li>• So far, we have about 28 eligible mentees and around 7-8 mentors, hopefully this number will go up.</li> <li>• By the time this report is posted we would have sent out the emails to mentors and mentees with their pairings and encourage them to take the next steps.</li> <li>• Encourage the mentees to get to know each other, learn from each other, collaboratively work to solve issues and to use the mentor as a team. – Student initiative is key.</li> <li>• Will operate until November 19 2021 when our academic year comes to a close.</li> </ul>
<p><b>4. DISCUSSION POINTS</b></p>	<p>1. Thinking about making a constitutional change of an addition of a Queer Representative in the SJ&amp;E Portfolio to handle Outlaws alongside other general SJ&amp;E things. Do you think this would be effective?</p>
<p><b>5. MOTIONS</b></p>	<p>1. N/A</p>



## EXECUTIVE REPORTS COMMITTEE MEETING 3

<b>6. ACTION ITEMS</b>	1. N/A
<b>7. ANY OTHER BUSINESS</b>	1. N/A
<b>8. APPENDIX</b>	<ul style="list-style-type: none"> <li>Social Justice and Equity Budget</li> </ul>

### Appendix 1 – Social Justice and Equity Budget

Income Items				
Item	Price	Quantity	Projected Total	Notes
Pancake sale	\$2	60	\$120.00	
Wine pull fundraiser	\$40	1	\$40.00	\$40 from each box of wines goes to us
SJ Breakfast	20.00	\$2.00	\$40.00	\$20 ticket will cover the food which ranges from \$16-20, leftov
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
<b>Total</b>			\$200.00	
Expense Items				
Item	Price	Quantity	Projected Total	Notes
AULSS sport registrations	25	6x teams	\$150.00	
WINES from The Good Bunch		200 wines	\$3764	
Pancake sale	78.00	1	\$78.00	Plates, cutlery, serviettes, ingredients
Volunteer guide	5.20	50	\$286.00	
George Duncan Memorial flow	20.00	\$1.00	\$20.00	flowers!!
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
<b>Total</b>			\$384.00	
		<b>Projected Net</b>	<b>-\$184.00</b>	Profit / Loss (select whether the budget generates a profit/loss)