



Adelaide University Law Students' Society

Committee Meeting 1

6:00pm Monday 8 March 2021
Ligertwood 231 Lecture Theatre



EXECUTIVE REPORTS COMMITTEE MEETING 1

PRESIDENT	
DATE	08 March 2021
REPORT BY	Peter Tantalos
1. SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Co-Opted Members 2. Reflections on O-Week 3. Law School Board Meeting Update 4. Hellenic Australian Lawyers (HAL) Video Series 5. Presidential Prescribed Payments (see highlighted payments in BLUE on Appendix 1)
2. UPCOMING EVENTS	<ol style="list-style-type: none"> 1. Triversity Law Fair (Friday, Week 2) 2. How to Network Evening (Wednesday, Week 2) 3. First Year Drinks Night (Friday, Week 2) 4. Pro Vino (Saturday, Week 3) 5. First Year Elections (Week 3)
3. ACTIVITIES OF PORTFOLIO	<ol style="list-style-type: none"> 1. Co-Opted Members <ul style="list-style-type: none"> • Congratulations to the new members of the AULSS Committee. • *At the time of writing this report, the co-option process was not completed. Successful candidates will be noted in the minutes of this meeting* 2. Reflections on O-Week <ul style="list-style-type: none"> • The AULSS had a stall at the AUU Clubland. Here we offered the full array of AULSS merchandise for purchase and also other promotional materials that we had to offer students. A special thank you to Leo Cussen for their promotional materials. • Annabel, Nadeesha and myself also presented a PowerPoint presentation to the First Year Cohort during their induction. This presentation explained



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	<p>what the AULSS is, our objectives and mission and the events and initiatives we will run.</p> <ul style="list-style-type: none">• Following the presentation, we had AULSS committee members assisting with providing food and beverages to first years and also meeting and mingling with the first year cohort in the Ligertwood foyer. <p>3. Law School Board Meeting Update</p> <ul style="list-style-type: none">• This meeting was with the Dean and law school academic staff.• I raised our goals and missions for this year, including key initiatives of each portfolio for semester 1 and semester 2, highlighting our commitment to bringing students back to campus and to events and initiatives hosted by the AULSS and Law School more broadly.• I also emphasised the enthusiasm, talent and dedication of our entire committee and our commitment to the students we represent. The Law School Board were very happy to hear this and recognised that we have a committee of hard working and talented individuals and they are looking forward to the initiatives and opportunities we will provide our students. <p>4. Hellenic Australian Lawyers (HAL) Video Series</p> <ul style="list-style-type: none">• I recently had a meeting with the HAL Committee. They expressed a keen interest to collaborate with us in forming a video series. This builds upon the Careers Portfolio and will focus upon niche areas of the law and other growing job sectors in which a law degree can be used and is valuable.• They have many connections with legal practitioners throughout various fields and are willing to assist us in organising interviews with individuals.
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	<ul style="list-style-type: none"> This is an amazing opportunity for our students and will add a complementary and valuable layer to our Careers events and initiatives. It allows us to expose our students to as many different and niche areas of legal and non-legal fields which can expand the opportunities for students.
4. DISCUSSION POINTS	<ol style="list-style-type: none"> Does the Committee have any specific niche areas of law which they believe may be beneficial to investigate with our video series and that will provide our students with unique opportunities in growing areas of the law or areas in which a law degree is a valuable asset?
5. MOTIONS	<ol style="list-style-type: none"> N/A
6. ACTION ITEMS	<ol style="list-style-type: none"> N/A
7. ANY OTHER BUSINESS	<ol style="list-style-type: none"> Items left in the office, perceptions of the AULSS and office space.
8. APPENDIX	<ul style="list-style-type: none"> Appendix 1: Bank Summary Statement from 30 November 2020 to 3 March 2021

Appendix 1 – Bank Summary Statement from 30 November 2020 to 3 March 2021



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Account Number 065004 10958765
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ADELAIDE UNIVERSITY LAW STUDENTS'SOCIETY INC
74 ROSE ST
MILE END SA Australia 5031

03 March 2021

Dear ADELAIDE UNIVERSITY LAW STUDENTS'SOCIETY INC,

Here's your account information and a list of transactions from 30/11/20-03/03/21.

Account name ADELAIDE UNIVERSITY LAW STUDENTS'SOCIETY INC
BSB 065004
Account number 10958765
Account type Society Cheque Acct
Date opened 19/01/2017

Date	Transaction details	Amount	Balance
02 Dec 2020	CBA MERCHANT FEE 5353109595138061 Value Date: 30/11/2020	-\$60.00	\$8,723.53
07 Dec 2020	Direct Debit 507156 XEROAUSTRALIAPTY XeroAUIINV_JWVkBRR4X	-\$50.00	\$8,673.53
08 Dec 2020	POS 15437400 08 DEC	\$162.00	\$8,835.53
17 Dec 2020	PI* CAVEO PARTNERS P ADELAIDE AU Card xx4219 Value Date: 14/12/2020	-\$198.00	\$8,637.53
02 Jan 2021	CBA MERCHANT FEE 5353109595138061 Value Date: 31/12/2020	-\$60.00	\$8,577.53
07 Jan 2021	Direct Debit 507156 XEROAUSTRALIAPTY XeroAUIINV_Ji8xJKwp	-\$50.00	\$8,527.53
19 Jan 2021	PI* CAVEO PARTNERS P ADELAIDE AU Card xx4219 Value Date: 14/01/2021	-\$198.00	\$8,329.53
02 Feb 2021	Transfer to other Bank NetBank Annabel Exec Lunch	-\$70.00	\$8,259.53
02 Feb 2021	Transfer to other Bank NetBank Nic R Canva	-\$167.88	\$8,091.65
02 Feb 2021	Transfer to CBA A/c NetBank AULSS Law Ball 1	-\$2,280.00	\$5,811.65
02 Feb 2021	CBA MERCHANT FEE 5353109595138061 Value Date: 31/01/2021	-\$60.00	\$5,751.65
08 Feb 2021	Direct Debit 507156 XEROAUSTRALIAPTY XeroAUIINV_JtjzwTWd	-\$50.00	\$5,701.65

ACCOUNTANT ←

CANVA ←
SUBSCRIPTION



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Account Number 065004 10958765

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Date	Transaction details	Amount	Balance
12 Feb 2021	Direct Credit 359174 THE BOSTON CONSU BCG Reimb	\$715.00	\$6,416.65
12 Feb 2021	Direct Credit 536398 Cowell Clarke S2103	\$1,100.00	\$7,516.65
18 Feb 2021	PI* CAVEO PARTNERS P ADELAIDE AU Card xx8094 Value Date: 16/02/2021	-\$198.00	\$7,318.65
18 Feb 2021	POS 15437400 18 FEB	\$50.00	\$7,368.65
20 Feb 2021	DOMINOS ADELAIDECITY ADELAIDE AU Card xx8094 Value Date: 17/02/2021	-\$129.05	\$7,239.60
22 Feb 2021	Transfer from NetBank	\$5,000.00	\$12,239.60
22 Feb 2021	Transfer to other Bank NetBank AULSS 00010295	-\$841.50	\$11,398.10
23 Feb 2021	Transfer to other Bank NetBank AULSSInvNo21435	-\$9,537.00	\$1,861.10
23 Feb 2021	POS 15437400 23 FEB	\$50.00	\$1,911.10
24 Feb 2021	1/EVENTBRITE, INC. REF 2021022400011993 140618755483 EVENTBRITE, INC.	\$2,200.00	\$4,111.10
24 Feb 2021	SQ *ST. RAPHAEL'S COFF Adelaide AU	-\$237.00	\$3,874.10
24 Feb 2021	Transfer to other Bank NetBank Reimbursement HLRN	-\$129.00	\$3,745.10
24 Feb 2021	Direct Credit 217834 Ashurst Aust 54731	\$742.50	\$4,487.60
24 Feb 2021	POS 15437400 24 FEB	\$1,042.00	\$5,529.60
26 Feb 2021	Direct Credit 394450 ANZ JWS Payment	\$1,072.50	\$6,602.10
26 Feb 2021	Transfer from NetBank	\$19,000.00	\$25,602.10
26 Feb 2021	Transfer to other Bank NetBank AULSS Divya No109	-\$3,764.00	\$21,838.10
26 Feb 2021	Transfer to other Bank NetBank Initial Cafe Team	-\$29.00	\$21,809.10
26 Feb 2021	Transfer to other Bank NetBank LSL Art Deposit	-\$104.50	\$21,704.60
26 Feb 2021	Transfer to other Bank NetBank Divya InNo00001056	-\$125.00	\$21,579.60
27 Feb 2021	Transfer to xx4121 NetBank OWeek Club Stalls	-\$32.74	\$21,546.86
01 Mar 2021	TAX OFFICE PAYMENTS NetBank BPAY 75556 907238429435860 BAS1OCT31DEC	-\$590.00	\$20,956.86

LSS
PLANNING
DAY

FIRST
YEAR INDUCTION
DAY

PORTFOLIO
ALLOWANCE

AULSS
SPORTS
REGISTRATION

HILARIAN
STICKERS

LAW
SCHOOL
LOCAL

O-WEEK
REGISTRATION



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Date	Transaction details	Amount	Balance
01 Mar 2021	Transfer to CBA A/c NetBank AULSS Law Ball 2	-\$12,280.00	\$8,676.86
02 Mar 2021	CBA MERCHANT FEE 5353109595138061 Value Date: 28/02/2021	-\$60.00	\$8,616.86

Any pending transactions haven't been included in this list. Proceeds of cheques aren't available until cleared.

If you have questions or need more information, go to commbank.com.au/support.

Yours sincerely,

Brian Moseley
General Manager, Retail Customer Service



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COMMITTEE MEETING 1**

VICE-PRESIDENT	
DATE	08 March 2021
REPORT BY	Annabel Bramley
1. SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Welcome Back 2. Office 3. Summer Rugby Jumpers 4. Law School Local 5. Public Officer 6. Surveys
2. UPCOMING EVENTS	<ol style="list-style-type: none"> 1. Jumper Sales <ul style="list-style-type: none"> • Exact time, date and location TBD • \$50 – card preferred but can take cash if exactly \$50 • Please feel free to sell if a student/staff member would like to purchase 2. Law School Local Sales <ul style="list-style-type: none"> • Exact time, date and location TBD (Mid-March) • Price dependent on volume of venues
3. ACTIVITIES OF PORTFOLIO	<ol style="list-style-type: none"> 1. Welcome Back <ul style="list-style-type: none"> • Welcome back to University. I hope you are all settling in nicely, finding your way to your classes and not too overwhelmed with work yet. • I have really appreciated your enthusiasm and friendly faces, especially when approached by other students. • Last Monday you would have seen that I sent an all-students email outlining our Committee meeting dates for the year. A reminder that these meetings are open to all students. Non-



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	<p>Committee members are always encouraged to attend.</p> <ul style="list-style-type: none">• Reminder of our policies:<ul style="list-style-type: none">• Apolitical• Accessibility• Transparency• Anti-Social Behaviour• Grievances <p>2. Office</p> <ul style="list-style-type: none">• You will note this is already starting to fill up and thus, it is super crucial that the space is kept neat and tidy.• I would suggest not taking non-committee members in there to 'hang-out'. There are plenty of spaces around Liggy where this can happen.• Cleaning roster should be up in the office by now. Please adhere to this. <p>3. Summer Rugby Jumpers</p> <ul style="list-style-type: none">• Arrived last Monday which was fantastic. A big thank you to the team at Embroidery Masterz for being so efficient and such a great team to work with.• We ordered 160 spare rugby's to be sold throughout the semester:<ul style="list-style-type: none">○ I will set aside those jumpers which were specifically ordered by students.○ Please feel free to sell any of the remaining jumpers to any students or staff who wish to purchase one.
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4. Law School Local

- Cards ordered, should arrive by Mid-March.
- Venues underway with being organised. At time of writing this report we have the following venues on board:
 - 1. Bakery on O'Connell – 10% off pie warmer products (2 products pp, uni ID also required)
 - 2. Cambridge Clothing – 20% off brand-name suits
 - 3. Lemongrass Thai Bistro – 10% off total order (from April)
 - 4. Leonard St – Free gift with purchases over \$150
 - 5. Lion Arts Factory - \$5 off Nightshift (Saturdays after 10pm)
 - 6. M.J. Bale – 15% off full priced items (uni ID also required)
 - 7. St Raphs - \$1 off any order
 - 8. The Duke of York Hotel – \$6 base spirits and house wines, \$7 house pints (any time)
 - 9. The Seven Stars Hotel - \$20 AULSS Meal Deal (any burger, schnitzel or salad plus a beer, soft drink or house wine for \$20)
- I will hopefully have some more time over the next few weeks to finalise this. Thank you so much for your patience and understanding in the interim.

5. Public Officer

- Due to unforeseen circumstances, our updated Constitution was unable to be submitted until 12th February. We are still waiting to hear back from Consumer Business Services SA on



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	<p>whether they have accepted our new rules or not:</p> <ol style="list-style-type: none">i. This is unfortunate, as it has meant Imogen has been limited in her role and Peter and I have remained responsible for much of the financial transacting. However, we hope to hear from them soon and have this resolved.ii. A massive thank you to Imogen for being so resilient and adaptable to this. <ul style="list-style-type: none">• For complete transparency, I would also like to note that there have yet to be any minutes circulated amongst the Executive for Executive meetings. I also perceive this to be the case for Committee meetings until after the midsemester break. The volume (both in number and length) of Executive meetings held, coupled with cleaning up 2020 and other work/LSS/life commitments has made me quite behind in this area. However, I would like to assure you all this has not caused a breach as per the <i>Incorporated Associations Act</i> or our Constitution. However, please feel free to have a chat with me if you have any questions or concerns about this. <p>6. Surveys</p> <ul style="list-style-type: none">• In my introductory email last week I provided a link to two surveys – the first, our student demographics survey and the second, our merchandise survey.• At the time of writing this report, low rate of reply but not unusual (14 on demographics, 16 on merchandise).
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	<ul style="list-style-type: none"> • Upon a greater response rate, these will hopefully inform our decisions as an Executive and Committee this year. • I suspect that with the poster-ing of the QR code, we will garner greater response.
<p>4. DISCUSSION POINTS</p>	<p>1. Attending Lectures</p> <ul style="list-style-type: none"> • Could we please start seeing people going into lectures to provide an update on upcoming activities and events?
<p>5. MOTIONS</p>	<p>1. N/A</p>
<p>6. ACTION ITEMS</p>	<p>1. N/A</p>
<p>7. ANY OTHER BUSINESS</p>	<p>1. N/A</p>
<p>8. APPENDIX</p>	<ul style="list-style-type: none"> • Law School Local Cards • VP Budget



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Appendix 1 – Law School Local Cards

Today's Date: 19/02/2021

Product: PO 12524 Adelaide Uni
Quantity: 500pcs
Thickness: 0.76mm
Dimensions: 85.5mm*54mm
Options: **PETG recycled** material, CMYK printing on both sides,
PS 1002B tool, DOD number (Gotham Medium 5pt) from #001 to #500,
QR barcode is fixed, matte Finish with overlay

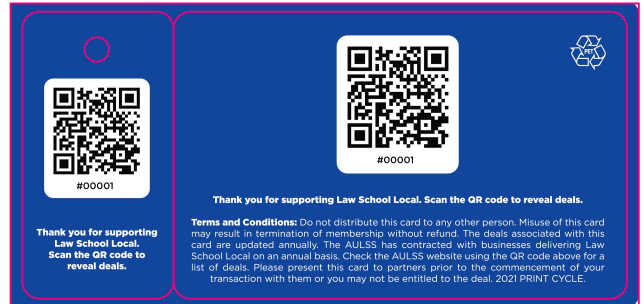
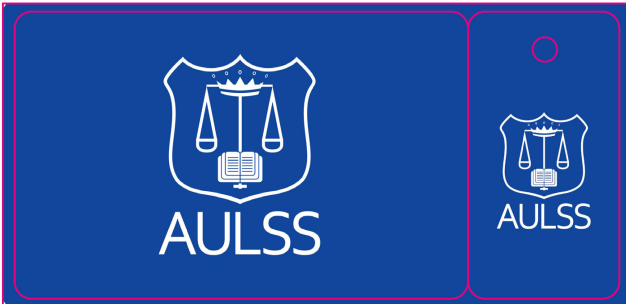


Package: 250pcs/box, 500pcs/carton / **CPC Custom Boxes**

Confirmation

[fold here to view card placement.](#)

PS1002B CR80 with 1-up keytag



[fold here to view card placement.](#)

PLEASE READ:

Please check the spelling and design carefully. We want you to be sure that there are no mistakes on your design to avoid any reproductions on your cards. We cannot take responsibility for any errors made after you approve of this artwork.

We cannot guarantee 100% color match from the electronic proof to your actual card when printed. However, if color matching is important we ask that you provide us with pantone colors. This way we can assure a closer match to your desired colors. Otherwise, we will print CMYK colors.

If you do not agree with these terms, please do not approve of this artwork and notify your sales rep as soon as possible.

Date: _____

Print Name: _____

Signature: _____



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Appendix 2 - VP Budget

Income Items				
Item	Price	Quantity	Actual	Notes
Merchandise				
Summer Rugby Orders	\$50.00	44.00	\$2,200.00	Ordered through Embroidery Masterz.
2020 Merch Purchases			\$0.00	Sale of remaining items at O'Week and throughout Semester. Collaboration needed with Treasurer to note total sales
Summer Rugby Extra Purchases			\$0.00	Sale of 160 extra rugby's purchased alongside summer order. Collaboration needed with Treasurer to note total sales
Law School Local				
Cards			\$0.00	Cards to be sold at either \$5 or \$10 pending volume of venues attained
			\$0.00	
			\$0.00	
Vice-President				
			\$0.00	
			\$0.00	
Total			\$2,200.00	
Expense Items				
Item	Price	Quantity	Actual	Notes
Merchandise				
Summer Rugby Orders	\$42.50	204.00	\$8,670.00	
Summer Rugby Orders GST	\$867.00	1.00	\$867.00	
			\$0.00	
Law School Local				
Art Work Card Component	\$104.50	1.00	\$104.50	
Remaining Deposit	\$765.00	1.00	\$765.00	
Remaining Deposit GST	\$76.50	1.00	\$76.50	
Vice President				
Executive Planning Day Food	\$70.04	1.00	\$70.04	Sushi bought for eight hour planning day for LSS lunch. Sushi purchased at Sushi Hub in Rundle Mall.
New Constitution Submittal and Late Fee				Fee required by Consumer Business Services to submit new Constitution. Late fee paid as a result of previous SGM and related Executive minute's not being completed by those in previous position. Collaboration needed with Treasurer to note exact amount.
New Constitution Postage	\$3.79	1.00	\$3.79	Have to send new Constitution and related documents via post.
LSS Information Night Food				Domino's overcharged us. Am following this up for a refund. Was approximately \$129 (definitely was not this however)
Committee Meeting 1 Food			\$0.00	TBD
Committee Meeting 2 Food			\$0.00	TBD
Committee Meeting 3 Food				TBD
Committee Meeting 4 Food				TBD
Committee Meeting 5 Food				TBD
Committee Meeting 6 Food			\$0.00	TBD
Committee Meeting 7 Food				TBD
Committee Meeting 8 Food				TBD



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TREASURER	
DATE	8 March 2021
REPORT BY	Imogen Tonkin
1. SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Bank Account Update 2. Society Finances 3. Cash Handling, Sales and Reimbursements 4. Sponsorship
2. UPCOMING EVENTS	<ol style="list-style-type: none"> 1. Law Dinner <ul style="list-style-type: none"> • Sponsored by the Law Society of South Australia (sponsorship held over from 2020) • Will leave it to Chelsea to explain more about this one when she's ready, but this will be one of the first major sponsored events of the year (7 May)
3. ACTIVITIES OF PORTFOLIO	<ol style="list-style-type: none"> 1. Bank Account Update <ul style="list-style-type: none"> • Bank accounts as at 3 March 2021: <p style="margin-left: 20px;">Society Cheque Account – \$12,129.16 Business Saver Account – \$49,855.27 Total: \$61,984.43</p> 2. Society Finances <ul style="list-style-type: none"> • See Appendix 1 for current budget for year 2020-2021 • I will be updating the budget as we go, but we are by no means in trouble. Although we usually make losses in some months, we generally make that money back through merch sales, sponsorship, and big events such as law ball • The accounts do look a little low at the moment because of rugby jumper purchases and law ball



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	<p>deposits, but we should soon make that money back – especially with the enthusiasm our students have been showing this year</p> <ul style="list-style-type: none">• Ultimate aim is to breakeven, but if we make a profit, that's great <p>3. Cash Handling, Sales and Reimbursements</p> <ul style="list-style-type: none">• All sales need to be recorded in some form – preferably in a spreadsheet (which the exec will provide to you), but in a pinch, writing the info down on the back of the receipt is ok• Any cash needs to be stored in our lockable money box.<ul style="list-style-type: none">○ Keys are in the lockbox on the wall which the Executive has access to – let one of us know if you have any cash payments and we will organise it• However, large amounts of cash should not be kept in the money box. They need to be put in an envelope and signed, titled and dated.<ul style="list-style-type: none">○ Empty envelopes will be available in the office○ Obviously, please try not to leave these lying around. Let me know about them as soon as possible, and do not leave unattended/unsecured (i.e. make sure the office door is shut if there is not a committee member in there)• Reimbursements: if you feel comfortable doing so, you are welcome to make small purchases (\$50 or less) using your own money on behalf of the AULSS.<ul style="list-style-type: none">○ I will shortly be posting a copy of our reimbursement form in the Committee facebook group, and you can also obtain a copy via either myself or your director.
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- You'll need to complete it and provide it to me with a copy of your receipt so I can get the money back to you
- If you need the money quickly, please just send me a message letting me know so that I can prioritise it
- This process can also be used for the \$20 reimbursement for attendance at an AULSS event other than Law Ball
- For purchases over \$50, please use the Society card which is in the lock box on the wall. Your director will need to organise the use of the card if this does come up.

4. Sponsorship

- The 2021 Sponsorship Prospectus was reviewed by the Exec and was sent out on 12 January to all existing contacts
 - I continued to send it out to further contacts as we found them until about mid-Feb
- Overall the Prospectus was sent to 140 organisations
- So far we have raised \$29,860 from 18 sponsors
- We will continue to raise money from social media sponsorship etc. throughout the year
- We are also hoping to continue offering new initiatives etc. for sponsorship, just in case any firms are interested in taking them u
- I'm hoping to put together a sort of 'price list' on the website for common items such as social media posts so that information about sponsorship is readily available year round for any interested parties
- With the new Treasurer role allowing me to fully focus on sponsorship in the first part of the year, we have already discovered a few kinks in the system,



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	especially regarding exclusive sponsorship items. I'll be looking at ways to iron these out throughout the year to hopefully make the system a little smoother in future
4. DISCUSSION POINTS	1. N/A
5. MOTIONS	1. N/A
6. ACTION ITEMS	1. N/A
7. ANY OTHER BUSINESS	1. N/A
8. APPENDIX	<ul style="list-style-type: none">• Overall budget FY20-21 (as at 4 March)

Appendix attached as separate document. Please see.



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SOCIAL JUSTICE AND EQUITY	
DATE	08 March 2021
REPORT BY	Dlvya Narayan
1. SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Pancake sale at Careers Fair 2. Seminar on Human Rights 3. Release of Volunteer Handbook 4. Sporting Initiatives 5. SJ Articles and Volunteer Board 6. Walk for Justice 7. WLSSA mentoring program
2. UPCOMING EVENTS	<ol style="list-style-type: none"> 1. Pancake Sale on 12 March (careers fair day) <ul style="list-style-type: none"> • Stall will be running from 11:45-3:15 pm. • Vegan and non-vegan options for pancakes on the day. • Variety of toppings including choc chips, blueberries, and maple syrup. • Still working out price but was thinking \$2 for a pancake and 50c per topping? • We would love volunteers to assist as one of my reps is unable to be there because of work, and all of us would love to go to the careers fair for at least an hour. If I could ask you guys to volunteer for 30 mins-1 hour that would be amazing, or at the very least when you're hanging around to come and help if possible? 2. SJ Human Rights Seminar (potentially) <ul style="list-style-type: none"> • 22nd of March which is in week 4 at 5:30 pm. • Speaker will hopefully be Tirana Hassan, director of the Human Rights Watch.



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	<ul style="list-style-type: none"> • In person seminar but could also be on zoom- might extend this to other clubs like Amnesty (with priority for law students in person of course). • FREE event. <p>3. Release of Volunteer Handbook officially!</p> <ul style="list-style-type: none"> • Thank you for my reps for helping update the information for the guide and amending what was necessary! • There will be a QR code available on careers fair day but there will be a limited copy available for students in Liggly (50 copies, just a nominal amount- primarily online). • Added some new sections about local and government opportunities as well as international opportunities.
<p>3. ACTIVITIES OF PORTFOLIO</p>	<p>1. AULSS Sports</p> <ul style="list-style-type: none"> • 34 people had registered, and we managed to make up 5 teams- 2 in mixed netball, 2 in ladies netball, and one soccer team. • AULSS Paid for their registration fees which were \$25 per team, but the teams themselves are paying the costs for the games. • So far it has been going well, subject to one person dropping out of Soccer due to unforeseen circumstances. • I am trying to also get the Strava group up and running again or at least publicised so that people can join- not sure if I will push this initiative AS much this year due to AULSS Sports etc, but it might be a nice way to get people to connect. I might run an



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initiative for a 30-day challenge with strava in Semester 2 for wellbeing week.

2. Outlaws

- I was thinking about starting a new Facebook group for Outlaws (I will be chatting to Lorne about this on Friday the 5th) in order to really engage with people.
- Partnerships with the Pride club at university might be more effective if we have a consolidated group of people going to the events.
- The major pride events will be in Semester 2 but I would like to lay some groundwork and facilitate some interaction and foster relationships in semester 1. Thoughts?

3. Articles for SJ

- Shout out to Alex is working on the first article for our brand-new initiative, an article board/website!
- The topic is on freedom to speech and a comparative article between Australia and the US. We are aiming to get this out by end of March, most likely end of Week 4.

4. SJ Volunteer Board

- We should have our first update on the jobs board- it lists some of the available opportunities for volunteers to get involved!
- This website will be updated with clubs etc as the semester goes on.



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	<p>5. Walk for Justice</p> <ul style="list-style-type: none"> • 18th of May is the predicted date for the walk- we will be asking for people to register and help us raise some money so if this is something that interests you, your contribution would be greatly appreciated! <p>6. Mentorship program with WLSSA</p> <ul style="list-style-type: none"> • Will be sending out a law school email asking if any students are interested in a mentorship program with a lawyer. This would run for a full year. • This is open to all genders, not exclusively women. There may be some male lawyers who are involved too, as there are male lawyers at WLSSA. • This is aimed at third years and above, and we would likely want to give these opportunities to people not already actively participating in clerkships and other legal career related subjects.
<p>4. DISCUSSION POINTS</p>	<p>1. Is starting an ‘Outlaws’ Group targeting queer people too greatly i.e. would it make people uncomfortable or unlikely to join? Or would it promote a safe space?</p>
<p>5. MOTIONS</p>	<p>1. N/A</p>
<p>6. ACTION ITEMS</p>	<p>1. N/A</p>
<p>7. ANY OTHER BUSINESS</p>	<p>1. N/A</p>



**EXECUTIVE REPORTS
COMMITTEE MEETING 1**

8. APPENDIX	<ul style="list-style-type: none"> • SJ Budget
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Appendix 1 – SJ Budget

Expense Items				
Item	Price	Quantity	Projected Total	Notes
AULSS sport registrations	25	6x teams	\$150.00	
WINES from The Good Bunch		200 wines	\$3764	
Pancake sale	\$150	1	\$100	Plates, cutlery, serviettes, ingredients
Volunteer guide	5.20	50	\$286.00	



**EXECUTIVE REPORTS
COMMITTEE MEETING 1**

EDUCATION	
DATE	08 March 2021
REPORT BY	Nadeesha Indigahawela
1. SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. First Year Drinks Night 2. First Year Elections 3. Problem and Short Answer Questions 101 4. Research and AGLC 101 5. First Year Q&A 6. First Year Mentorship Program 7. Tales of First Year 8. Library Law Essentials
2. UPCOMING EVENTS	<ol style="list-style-type: none"> 1. First Year Drinks Night 9. Friday, March 12 (Week 2), 7pm to late 10. Atlantis Bar and Lounge <i>11. All the spots were filled up in less than a day so first years are definitely keen, which is exciting.</i> 2. First Year Elections 12. Call on Monday, March 08 (Week 2) 13. Close of call on Monday, March 15 (Week 3) 14. Voting on Monday, March 22 to Wednesday, March 24 (Week 4) <i>15. We need volunteers!! An excel spreadsheet will be posted on the committee group soon so if you could please help out, I would very much appreciate it!</i> 3. Problem and Short Answer Questions 101 16. Wednesday, March 24 (Week 4) 17. Location TBC <i>18. Will be having past examples – thank you to the wonderful committee members who provided some examples!</i>



EXECUTIVE REPORTS COMMITTEE MEETING 1

	<p>4. Research and AGLC 101 19. Wednesday, March 31 (Week 5), 2pm 20. Location TBC</p> <p>5. First Year Q&A 21. Wednesday, March 31 (Week 5), 6pm 22. Location TBC</p>
<p>3. ACTIVITIES OF PORTFOLIO</p>	<p>1. First Year Mentorship Program</p> <ul style="list-style-type: none">• Thank you to the committee members who have signed up for the program.• At the time of writing this, we have 54 mentors and 87 mentees, which is great!• The program has now started!! Yay!• However, we are leaving the form open for mentees to sign up whenever they like throughout the semester, so we are always in need of mentors!<ul style="list-style-type: none">○ This is especially important, as I was struggling to match students up, just as it is so please help out if you can. It's such a rewarding way to impart wisdom and also to make some great friends! <p>2. Tales of First Year 23. Bulletin in the first year Facebook group. 24. First 'tale' was published at the end of Week 1.</p> <p>3. Library Law Essentials 25. Bryan and Ikhwan are in charge of this task. 26. We are slowly adding videos to the already existing information on the module to assist students who learn in an alternative way to reading instructions.</p>



**EXECUTIVE REPORTS
COMMITTEE MEETING 1**

4. DISCUSSION POINTS	1. N/A
5. MOTIONS	1. N/A
6. ACTION ITEMS	1. N/A
7. ANY OTHER BUSINESS	1. N/A
8. APPENDIX	<ul style="list-style-type: none">• Projected Semester 1 Budget



**EXECUTIVE REPORTS
COMMITTEE MEETING 1**

Appendix 1 – Project Semester 1 Budget

Semester 1 Budget for Education Portfolio			
Expense Items			
Item	Quantity	Projected Total	Notes
First Year Guide	270	\$1474.00	
First Year Drinks Night	100	\$750.00	Free drinks cards
Problem and Short Answer 101		\$75.00	Light refreshments - biscuits & coffee
Research and Referencing 101		\$75.00	Light refreshments - biscuits & coffee
Q&A for First Year Students		\$75.00	Light refreshments - biscuits & coffee
Careers for Students in their Early Years		\$75.00	Light refreshments - biscuits & coffee
Exam Prep 101		\$75.00	Light refreshments - biscuits & coffee
Total		\$2599	
Net Position	Projected Net	\$2599	Loss



EXECUTIVE REPORTS COMMITTEE MEETING 1

COMPETITIONS	
DATE	08 March 2021
REPORT BY	Kellie Elmes
1. SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Competitions & Registration 2. Round preparation 3. Come & Try Event 4. Volunteers 5. Budgeting 6. Office space
2. UPCOMING EVENTS	<ol style="list-style-type: none"> 1. Competition Rounds <ul style="list-style-type: none"> • See Times, Dates, Locations below
3. ACTIVITIES OF PORTFOLIO	<ol style="list-style-type: none"> 1. Competitions & Registration <ul style="list-style-type: none"> • Registration opened at 7pm on Wednesday, after the information session. • Registration will close at 12pm on Tuesday 9th March • Semester 1 competitions: <ul style="list-style-type: none"> ○ Open Moot (Michelle) ○ Negotiations (Celena) ○ Client Interviewing (Riki & Alicia) ○ Witness Examination (Hannah & Shiv) • Rounds will begin in Week 3 2. Round preparation <ul style="list-style-type: none"> • My team have worked hard over the holidays to secure judges for each round (over 65 judges contacted!). Thank you for being so organised! • We have access to the 2021 ALSA problem bank and aim to have a problem question allocated to each round before week 3.



EXECUTIVE REPORTS COMMITTEE MEETING 1

	<p>3. Come & Try Event</p> <ul style="list-style-type: none">• Occurred Saturday 6th March• 40 registrations at the time this report was written• Reflection on how the day went <p>4. Volunteers</p> <ul style="list-style-type: none">• We always need volunteers for Witness Examination and Client Interviewing. If you have time one Wednesday or Thursday evening, please help us out and fill in a registration form to be a volunteer! <p>5. Budgeting</p> <ul style="list-style-type: none">• Usually, a lot of the Competitions budget goes towards bottles of wine as gifts for judges. This year, wine has been ordered by Divya through a great new initiative. I believe it would be a good idea for the Competitions Portfolio to also by an alternative to alcohol, like chocolate, to have on hand for judges as well.• Trophy engraving – waiting to pick these up• Food! We want to bring back catering to our grand finals if possible. If you have ideas, please let a member of the Competitions Portfolio know. <p>6. Office Space</p> <ul style="list-style-type: none">• Reminder that the competitions portfolio spends a lot of time in the office whilst competitions are running. Please make sure you are leaving it tidy, and we will do the same.• If you are competing in a competition one evening, please try to stay out of the office in the time before, during and after the round.



**EXECUTIVE REPORTS
COMMITTEE MEETING 1**

4. DISCUSSION POINTS	1. N/A
5. MOTIONS	1. N/A
6. ACTION ITEMS	1. N/A
7. ANY OTHER BUSINESS	1. N/A
8. APPENDIX	<ul style="list-style-type: none"> • Semester 1 Budget

Appendix 1 – Semester 1 Budget

Expense Items				
Item	Price	Quantity	Projected Total	Notes
Grand Final catering	\$250	4 grand finals	\$1,000.00	Divided across the four grand finals (includes food and drink)
Trophy engraving	\$15 - \$30	5 trophies	\$150.00	3 years worth of engraving. Based of 2018 estimate.
ALSA registration	\$550	10	\$5,500.00	This is based off of the 2018 budget for ALSA costs and will depend on whether ALSA goes ahead in person. I will update this once the ALSA website is updated
Chocolates	\$8	30	\$240.00	gifts for volunteers & judges
Printing costs (\$1)	\$0.08	250	\$20.00	score sheets, written submissions, rules
Total			\$6,910.00	



**EXECUTIVE REPORTS
COMMITTEE MEETING 1**

COMMUNICATIONS	
DATE	8 March 2021
REPORT BY	Nicolas Rich
1. SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. Photos 2. Social Media 3. Website 4. Hilarian 5. IT Representative
2. UPCOMING EVENTS	<ol style="list-style-type: none"> 1. N/A
3. ACTIVITIES OF PORTFOLIO	<ol style="list-style-type: none"> 1. Photos <ul style="list-style-type: none"> ● As you all know, one of our wonderful communications representative Annie has taken the photos for individual committee members and portfolios in their entirety. Thank you for everyone who made the previous dates work! The photos looked fantastic and will be great to use for the year to come! 2. Social Media <ul style="list-style-type: none"> ● We have just come off one of the busiest weeks of the year, O'Week! A big thank you to my reps who were posting on behalf of various portfolios. Going into this year, we will be utilising our Facebook, Instagram, LinkedIn and (new) Snapchat as much as we possibly can! If you have any ideas for posts, see anything around Uni that would be great for a story, please don't hesitate to get into contact with us!



**EXECUTIVE REPORTS
COMMITTEE MEETING 1**

	<p>3. Website</p> <ul style="list-style-type: none"> We have begun updating the website with all of our 2021 content! This is quite a long process as photos, introductions and layouts need to be changed but will all be updated as soon as possible. Please encourage your friends to continue checking the website as we will hope to have the Job Opportunities board, and new Volunteering and Competitions boards updated frequently. <p>4. Hilarian</p> <ul style="list-style-type: none"> Issue 1 is coming along well and coming up fast! They will speak more as to what is going on but we have co-option nomination forms which the editors are going through to create a really strong core of contributors for this year! Please feel empowered to suggest ideas or contribute in any way! <p>5. IT Representative</p> <ul style="list-style-type: none"> We have just had applications close for the vacant position of IT Representative! We hope to announce the role in the coming days!
<p>4. DISCUSSION POINTS</p>	<p>1. Please please please like all of the posts we put up. Not only is sponsorship a really big factor but it hypes up student engagement when they can see there is a strong public reaction to our events. Students will be much more likely to want to go to a Careers Seminar if they see 40 likes to a reminder post than 1 person going and 2 likes from Me and Annabel.</p>
<p>5. MOTIONS</p>	<p>1. N/A</p>



**EXECUTIVE REPORTS
COMMITTEE MEETING 1**

6. ACTION ITEMS	1. N/A
7. ANY OTHER BUSINESS	1. N/A
8. APPENDIX	<ul style="list-style-type: none">• See Communications Budget below for Semester 1!



**EXECUTIVE REPORTS
COMMITTEE MEETING 1**

Appendix 1 – Semester 1 Communications Budget

2020 Communications Portfolio Budget

2020 Communications Portfolio Budget				
Income Items				
Item	Price	Quantity	Actual	Notes
Total			\$0.00	
Expense Items				
Item	Price	Quantity	Actual	Notes
COMMUNICATIONS				
Canva Pro Subscription		1.00	\$167.88	Needed for basically everything we post! Purchased as a yearly subscription
Vimeo Plus Subscription				
Square Space Pro Subscription				Our website! Details TBC
Printing	\$120.00	1.00	\$120.00	\$60 for Director \$20 for Individual Reps - all printing for other portfolios
HILARIAN				
Stickers	\$0.72	200.00	\$144.00	Big success last year and were popular again this year in promoting Hilarian
Total			\$431.88	
		Projected	Actual	
Net Position	0.00	\$0.00	\$431.88	\$ difference from projected



**EXECUTIVE REPORTS
COMMITTEE MEETING 1**

CAREERS	
DATE	08 March 2021
REPORT BY	Leon Kasperski
1. SUMMARY OF REPORT	<ol style="list-style-type: none"> 1. How to Network Evening 2. Triversity Fair 3. Mini Fair 4. Jobs Board
2. UPCOMING EVENTS	<ol style="list-style-type: none"> 1. How to Network Evening <ul style="list-style-type: none"> • March 10th • Ligertwood 333 • Ms Fiona Brammy from Careers Services is speaking for us 2. Triversity Fair <ul style="list-style-type: none"> • March 12th • Adelaide Convention Centre • 12pm to 3pm • Registration is still high 3. Mini Fair <ul style="list-style-type: none"> • Needing volunteers • Annabel, who will be taking the Law School Local cards? • Does anyone have large games to bring/ would not mind to? • LinkedIn photos 4. Jobs Board <ul style="list-style-type: none"> • Updated every 2 weeks • Thank you to my committee and Annie for updating it



EXECUTIVE REPORTS COMMITTEE MEETING 1

5. DISCUSSION POINTS	<ol style="list-style-type: none">1. Any expectations or feedback from the Careers Portfolio?2. Anything the committee wants in the Careers and Clerkship guide?
6. MOTIONS	<ol style="list-style-type: none">1. N/A
7. ACTION ITEMS	<ol style="list-style-type: none">1. N/A
8. ANY OTHER BUSINESS	<ol style="list-style-type: none">1. N/A
9. APPENDIX	<ul style="list-style-type: none">• Mini-Fair Budget



**EXECUTIVE REPORTS
COMMITTEE MEETING 1**

Appendix 1 – Mini Fair Budget

BUDGET: Mini Fair				
Income Items				
Item	Price	Quantity	Projected Total	Notes
			\$0.00	This will be donated
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total			\$0.00	
Expense Items				
Item	Price	Quantity	Projected Total	Notes
LinkedIn Photos	80	3	\$240.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total			\$240.00	
Net Position		Projected Net	-\$240.00	Profit / Loss (select whether the budget generates a profit/loss)
		Actual Net	(cannot be filled out yet)	

General Notes:



EXECUTIVE REPORTS COMMITTEE MEETING 1

ACTIVITIES	
DATE	08 March 2021
REPORT BY	Chelsea Chieng
1. SUMMARY OF REPORT	<ol style="list-style-type: none">1. Opening Party Reflection2. Pro Vino Updates3. Our First Ever Tri-Varsity Pub Crawl
2. UPCOMING EVENTS	<ol style="list-style-type: none">1. OPENING PARTY<ul style="list-style-type: none">• 7:30pm, Friday 5th March @ Adelaide Uni Bar• \$10 tickets2. PRO VINO<ul style="list-style-type: none">• 10am, Saturday 20th March @ Coriole Winery and Big Easy Radio• \$70 tickets: includes one tasting, one free drink, cheese platters, DJ, photographer, bus.3. TRIVARSITY PUB CRAWL<ul style="list-style-type: none">• 8pm, Friday 9th April (see report for venues)• \$25 T-shirts



EXECUTIVE REPORTS COMMITTEE MEETING 1

3. ACTIVITIES OF PORTFOLIO

1. Open Party Reflection

- Firstly, congratulations to Catherine for doing such an incredible job successfully hosting our first event of the year! We sold out in LESS THAN 14 HOURS which is a huge achievement and sets a great foundation for the year!
- [Rundown on how the night went]
- Whilst we are aware that people missed out on getting tickets, we hope that this will increase hype and show students we aren't joking when we say you need to set your alarms and get in quick.
- Unfortunately, with venues still having restricted capacities there is nothing we can do about people missing out this time.
- We sold 178 tickets which was the entire venue's maximum capacity, and we were not able to release any extra tickets.
- In the future, we hope that restrictions are either eased or we will seek venues with larger capacities!
- A big thank you to everyone who came, and for those who missed out or have friends that did, just remember we have SO many events coming up SO SOON!

2. Pro Vino Update

- BIGGER THAN EVER! Kirsty has been working hard all Summer long planning our biggest Pro Vino EVER.
- We have the largest capacity yet, 150 tickets (*if you think about it, a 150 person wine tour is insane!!*)



EXECUTIVE REPORTS COMMITTEE MEETING 1

- As I'm sure you all saw, the Facebook event dropped last night (please click going if you haven't already).
- [handover to Kirsty to run through the details]
 - TWO STOPS: Coriole Vineyards (McClaren Vale) and Big Easy Radio (Aldinga Beach)
 - \$70 ticket includes one tasting, one free drink, cheese platters, DJ, photographer and bus there and back!
 - We have our own private function area at Coriole and the entire venue at Big Easy Radio all to ourselves!
- People are already SO KEEN for this one, so make sure you get in fast because if its anything like last year, they could sell out in minutes!
- TICKETS GO ON SALE TOMORROW (TUESDAY 9th MARCH AT 7PM)!!!

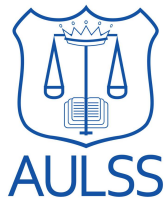
3. Our first ever Triversity Pub Crawl

- A massive shoutout to Chloe for how much work she has put into pub crawl!
- Disclaimer: Flinders Law Students' Association (FLSA) have COVID restrictions which do not allow them to organise events with more than 50 people. Therefore, we are only working with Uni SA to organise this event. However, we will still call it Tri-Varsity and invite Flinders Law students of course!



EXECUTIVE REPORTS COMMITTEE MEETING 1

	<ul style="list-style-type: none"> • As you would have seen, we did some hype up teasers for the Tri-varsity collaboration. Pub Crawl is an event we have struggled with attendance in the past so we are marketing the heck out of it and emphasising that it will be our biggest yet (with 250 t-shirts) • We have a T-shirt design comp opening Week 2 Monday and closing that Friday. Winner will be the design with the most likes cumulatively across both Adelaide and SA Facebook pages. Winner gets a free ticket to their Uni's Law Ball (huge incentive if u ask me!) • T-shirt sales will start in Week 4 (via Eventbrite), and collection in Week 6! • [handover to Chloe to run through the confirmed venues] <ul style="list-style-type: none"> ○ Austral ○ Fumo Blu ○ Distill ○ Atlantis ○ Downtown ○ Zambies.
<p>4. DISCUSSION POINTS</p>	<p>1. Feedback on the Pub Crawl teaser posts: Was it effective? Did it make you curious and excited? What are your thoughts?</p> <p>2. Any feedback/thoughts on Opening Party!</p>



**EXECUTIVE REPORTS
COMMITTEE MEETING 1**

5. MOTIONS	1. NA
6. ACTION ITEMS	1. NA
7. ANY OTHER BUSINESS	1. NA
8. APPENDIX	<ul style="list-style-type: none">• Opening Party Budget



EXECUTIVE REPORTS COMMITTEE MEETING 1

Appendix 1 – Opening Party Budget

EVENT BUDGET: Opening Party 05/03/21				
Income Items				
Item	Price	Quantity	Actual	Notes
General Sales	10	178	\$1,780.00	inclusive of gst but excludes booking fee (around \$1.03) NOTE- their capacity is at 178 for the full indoor unibar area (ticket numbers must be capped).
				Capacity did not include photographer, DJ or security.
Unibar venue	0.00	1	\$0.00	waived the minimum spend (\$5500) for the entire unibar space for a private function
Total		178	\$1,780.00	
Expense Item				
Item	Price	Quantity	Actual	Notes
Drink Cards	7.00	178	\$1,246.00	1 free drink per ticket
Photographer	150.00	1	\$150.00	Photographer: 8pm-12am (not included in venue capacity)
Wristbands				Don't need because Uni Bar are supplying wristbands (one for 18+ and one for underage)
Music	60.00	4.5	\$270.00	Unibar covering the cost of DJ equipment, their DJ for \$60ph.
Security	100.00	\$4.50	\$450.00	2 security guards required \$50ph each. 4 hours 7:30-12pm - COVID requirement
Total	317.00	\$188.00	\$2,116.00	
		Projected	Actual	
Net Position			-\$336.00	\$ difference from projected