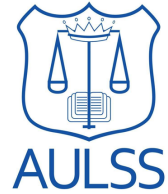


Adelaide University Law Students' Society Inc.

Minutes: Committee Meeting



Date: 08/03/21

Meeting Opened: 6:18pm

Meeting Closed: 8:14pm

Location: Lecture Theatre 1, Ligertwood Building 231, Adelaide Law School

Meeting called by: Annabel Bramley

Minutes taken by: Annabel Bramley

Present (35):

1. Peter Tantalos*
2. Annabel Bramley*
3. Imogen Tonkin*
4. Chelsea Chieng*
5. Catherine Chhour^
6. Chloe Winter^
7. Kirsty McGinlay^
8. Theodora Sevastidis
9. Leon Kasperski*
10. Anthony Luppino^
11. Bella Mickan^
12. Bhavna Gupta^
13. Felix Eldridge^
14. George Komninos^
15. Nicolas Rich*
16. Annie Yuan^
17. Christiana Michaels^
18. Sophie Tait^
19. Jenny Jung^
20. Olivia Edmonds^
21. William Broderick^ (left at 7:20)
22. Kellie Elmes* (Via Zoom)
23. Celena Le^
24. Hannah Jung^
25. Michelle Neumann^
26. Riki Theodorakakos^
27. Yihui Ng^
28. Shiv Gandhi^
29. Nadeesha Indigahawela*
30. Bryan Lau^
31. IkhwanFazli Bin Adi Bokharee^
32. Divya Narayan*
33. Aditi Tamhankar^
34. Alexander Arthur^ (Via Zoom) (left at 7:29pm)
35. Madeline Ellis^
36. Harry Passehl (Via Zoom)
37. James Dimas (Via Zoom)
38. Samoda Silva (Via Zoom)

**Member of the AULSS Executive*
^Members of the Committee

Valid apologies (0):

Invalid apologies (2):

William Fay^
Olivia Edmonds^

Not present without notice (0):

Notice

In accordance with clause 29 of the Constitution, notice of this meeting was circulated and uploaded before the Committee Meeting, following consultation with the President. An agenda and related documents for this Committee Meeting were circulated on 04/03/21.

Quorum

In accordance with clause 21(1) of the Constitution, there being at least half of the current Committee plus one in attendance (including at least two members of the Executive), quorum was present at the time the meeting opened.

Chairperson

In accordance with clause 23(1) of the Constitution, the President acted as Chairperson.

Executive reports

The Executive provided reports under clause 31 of the Constitution.

Agenda Items

Item: Meeting Open	
Presented by	Peter Tantalos
Discussion	Thank you everyone for coming to our first Committee Meeting for 2021. It is going to be a great year. We have a great team, and I am already aware of some really fantastic work that has happened/is underway.

Item: Statement of Acknowledgement of Country	
Presented by	Peter Tantalos
Discussion	<p>Peter read out the Acknowledgment of Country:</p> <p>The Adelaide University Law Students' Society (AULSS) would like to acknowledge that the land we meet on today is the traditional lands of the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.</p>

Item: Minutes and issues from the Committee Meeting on 05/10/20.	
Presented by	Annabel Bramley
Discussion	<p>Asked the Committee about the Minutes from the meeting that occurred on 05/10/20.</p> <p>No issues were raised in relation to the minutes of the Committee Meeting held on 05/10/20.</p>
Moved by	Nadeesha Indigahawela
Carried by	Nicolas Rich

Item: Icebreaker	
Presented by	Annabel Bramley
Discussion	<p>Annabel and the Committee conducted a game of 21 as a Committee Icebreaker.</p> <p>A score of 18 was gained after a number of tries.</p>
Moved by	Chelsea Chieng
Carried by	Christiana Michaels

Agenda Items – Executive Reports

Item: President	
Presented by	Peter Tantalos
Discussion	<p>Deferred to written report with the following additions:</p> <ol style="list-style-type: none"> 1. Co-opted Members: <ul style="list-style-type: none"> • Executive met last night to resolve the causal vacancies within the Committee and managed to fill the roles of Mature-Age Representative and IT Representative which was excellent. • Unfortunately, we didn't fulfil Indigenous Representative position. As such, I will open that up a bit later in the semester to see if we can gain traction with the position. • Arayan Banerjee was elected as IT Rep – congratulations Arayan. • I need to check that the Mature-Age representative qualifies under 'Mature-Age' status. Once I am confident our chosen applicant qualifies, I will announce this to the Society. 2. Reflections on O'Week: <ul style="list-style-type: none"> • Thank you to everyone who came to the courtyard on Wednesday to speak with the first years. It was excellent to see. • Thank you to everyone who also was involved in our stall on the day too. • We sold quite a lot of merchandise so it will be great to see our students out and about in our AULSS merch. • The Executive and I can already see that we have a very enthusiastic cohort this year. For example, through the registrations of events, we can see that everyone is keen to get involved this year. This is excellent. 3. Law School Board Meeting Update: <ul style="list-style-type: none"> • The academic staff who I interacted with new specifically who each student was when I mentioned who was in what position this year. They were really excited by our initiatives and are looking forward to working with us throughout the year. • That saying, if you need to reach out to any academic staff within your roles then please do. 4. Hellenic Australian Lawyers (HAL) Video Series: <ul style="list-style-type: none"> • This is something that is going to compliment the Careers Portfolio and the Education Portfolio to an extent too. • The videos will not exclusively involve practitioners within HAL, there will be other legal professionals involved.

	<ul style="list-style-type: none"> • I think our collaboration with HAL will help forge connections for the AULSS outside of the Society. • Videos will be 10-15 minutes in duration, available on all of our social media platforms. • The first ideas we have had for our videos is in the fields of submarines and cyber security. <p>5. Discussion point – any comments on the HAL collaboration?</p> <ul style="list-style-type: none"> • <i>The Committee had no comments on this matter.</i> <p>6. Items left in the Office:</p> <ul style="list-style-type: none"> • During O’week I gathered some political material from Clubsland (the Adelaide University O’Week market). I mistakenly left them in the office, one of these items being a fridge magnet. • I have from Committee members and other students that they were upset or offended by this material being in the office given we are an a-political Society. • I understand that it would have been confusing to see that material. I sincerely apologise and re-iterate that we are an apolitical Society. • The lesson I have learnt from this, and would like to pass onto you, is that people are always watching us as a Society so it is so important to think about your actions and how they would affect others. • Thank you for your understanding.
Conclusions	N/A
Votes	N/A
Action items	N/A
Moved by	Leon Kasperski
Carried by	Bryan Lau

Item: Vice-President	
Presented by	Annabel Bramley
Discussion	<p>Deferred to written report with the following additions:</p> <ol style="list-style-type: none"> 1. Welcome Back <ul style="list-style-type: none"> • Our meetings will be available via Zoom for non-Committee members to attend. • Committee members may attend via Zoom if they are physically unable to attend the meeting. However, in-person meeting attendance is strongly encouraged. Please let your relevant Director know if you have to attend via Zoom as I need to record this on the minutes. • Thank you to Peter for sharing your concerns regarding the items left in the Office. This follows on nicely to a discussion of our policies: <ul style="list-style-type: none"> ○ First, we are an a-political society, meaning that our aim is to stay as representative (and thus, neutral) on political matters. We are in no way associated with the university’s student politics program. Moreover, our students often turn to us to avoid having to be involved with this because of our non-political nature. It is of the utmost importance that we adhere to this policy. ○ Second, we are an accessible Society. This is reflected not only in that our office door is always open to students, but also in that every event that we conduct attempts to be as accessibly to students with mobility challenges. While we cannot always guarantee this 100%, the AULSS strives to ensure we can achieve this as much as possible. ○ Third, we are a transparent Society. This is reflected in the content we post on our website, the inclusion of Director budgets in Executive reports and also in our willingness to discuss matters with students if they ask. ○ Fourth, we have a zero-tolerance policy towards anti-social behaviour. This includes extreme intoxication and physical and sexual assault and emotional abuse. Any member of our Society should reach out to Peter or myself if they come across any anti-social behaviour within the AULSS and our events. ○ Finally, and in line with what I have just said, we have a grievance policy. If there is an issue that arises, whether this be amongst Committee members or students, the AULSS will consider the grievance and strive to reach a resolution to the best of our abilities. No one should be having a negative experience on or with the AULSS. That is against our mission statement and everything we stand for.

	<p>2. Office</p> <ul style="list-style-type: none"> • The cleaning roster poster is not up yet but will be soon. • It is so very important to look after the office, so please do so. <p>4. Law School Local</p> <ul style="list-style-type: none"> • The cards I have ordered are made out of PET plastic and thus, are 100% recyclable. This was really important to me in choosing which company to go with. • The company we're working with also offset the carbon of their employees and are a family owned and operated company in Sydney. • Unfortunately, the cards are manufactured in China, but this was a trade-off I made to ensure that the actual cards were recyclable and coming from a good company. • Please let me know if you have any questions or concerns with this. <p>7. Discussion Point – Attending Lectures:</p> <ul style="list-style-type: none"> • If we could get a roster going of when lectures occur and be updating our students through this means that would be great. • Nadeesha: I think unfortunately many first-year lectures are online, so they won't be able to go in. • Annabel: this is true. However, you could pop into the Zoom quickly, having asked the lecturer beforehand of course. • <i>The Committee agrees to look into when their lectures are and give an update on the activities of the AULSS when possible.</i> <p>8. Appendices:</p> <ul style="list-style-type: none"> • Annabel went through the design of the Law School Local cards. • Annabel shared and explained the VP Budget as it stands thus far: <ul style="list-style-type: none"> ○ You will see that lots of elements of my budget will be skew-whiff as a lot of my income items will be processed by the Treasurer through the course of her duties.
Conclusions	N/A
Votes	N/A
Action items	N/A
Moved by	Nicolas Rich
Carried by	Felix Eldridge

Item: Treasurer	
Presented by	Imogen Tonkin
Discussion	<p>Deferred to written report with the following additions:</p> <ol style="list-style-type: none"> 1. Bank Account Update: <ul style="list-style-type: none"> • The bank accounts currently do look a little bit low. However, we have made some big purchases recently (such as Law Ball deposits, merchandise orders etc) so I am not worried about this. • I am still waiting for many sponsors to invoice us through their donation amounts. This will hopefully trickle through over the next couple of weeks. • Our 2021 merchandise program will also hopefully be able to fund the expansion of our Committee. 2. Society Finances: <ul style="list-style-type: none"> • As a rule of thumb, and as a reminder to the Committee, the AULSS simply aims to break even on events. As long as we're not making a loss, we're happy. We want to be charging the students as little as possible. However, we do have to consider that we need to be able to fund the events that we put on. That is why although some events might make a profit, this is generally sucked straight back into something else. For example, merchandise sales into First Year Guides. 3. Cash Handling, Sales and Reimbursements: <ul style="list-style-type: none"> • Please make sure you're spiking any receipt you produce. • Annabel: <i>provided the Committee with a reminder of how to make a sale using Albert.</i> • We do have a lockable cashbox; however we are only using for this for small sales as I don't want to have much petty cash in the office. If you have done a few cash sales, please let us know so we can ensure that huge amounts of money are lying around. We do have a CCTV system in the office, but we would like to avoid any opportunities for theft if possible. • Regarding reimbursements: if you do need money quickly, please let me know and I will try and get onto it as soon as I can. However, Peter must make the payment given our new Constitution is not yet launched. • Leon: can the pin for Albert be shared? • Annabel: it cannot be shared amongst the Committee for security reasons but can amongst Executive. I will be sure to remind the Executive of the pin. 4. Sponsorship: <ul style="list-style-type: none"> • We have added an extra \$715 today which is great. • For social media posts, my aim is to also include the prices of posting on our social media on the website. This way people don't have to reach out to us to see

	<p>that we do not just let anyone have access to our network of students.</p> <ul style="list-style-type: none"> • I have already discovered some kinks in the system of how our sponsorship program has been run over the years. I don't blame any of the previous Directors as they had effectively a whole other Portfolio to run. However, I will be looking at some ways to improve the system such that we can have a really strong finance, sponsorship and budgeting system from 2021 and beyond. <p>5. Appendix – Budget:</p> <ul style="list-style-type: none"> • Our 2021 whole-portfolio budget will be observed by me until I officially come into the role. • You will see that this budget is very much a work in progress. It is a new process for us to do. However, I believe it will have great outcomes for the Society. • You will note that I have included some actuals and some predictions for the future. Again, these are only guides as we don't know exactly what we will be making. However, it was important to include them so we could get a rough idea of what we would be spending/making in 2021 so that the Executive could make informed decisions at their early meetings. • Annabel: you will note that our Social Justice Fund (whereby the AULSS will donate 5% of the profits from each event to a charity of its choice) will also result in a decrease of our funds. • Thank you for bringing that up Annabel. That concludes my report. Please do not hesitate to get in contact with me if you need.
Conclusions	N/A
Votes	N/A
Action items	N/A
Moved by	Chloe Winter
Carried by	Madeleine Ellis

Item: Director of Social Justice and Equity	
Presented by	Divya Narayan
Discussion	<p>Deferred to written report with the following additions:</p> <ol style="list-style-type: none"> 1. Pancake Sale at Careers Fair: <ul style="list-style-type: none"> • The idea is that the traffic from Careers Fair will also come and join us and purchase our pancakes. • Annabel: could I please have a clarification on the price of the items? • Nicolas: additionally, do you know what the normal price is of Social Justice and Equity bake-sale items? • Div: yes Nic. Usually around a gold coin donation. We will stick to this for this event. Toppings will be 50 cents extra per topping. • It would really help us out if you could flip a pancake on the day, even if it is just half an hour. Could you please reach out to me if you are available? • <i>The Committee agrees to check their availability and volunteer their time at the pancake sale if possible.</i> 2. Seminar on Human Rights <ul style="list-style-type: none"> • Maddy will be helping me run this seminar. Thank you Maddy (Madeline). • The speaker will be zooming in. A big thank you to Tirana for speaking at this event. We are so excited to have a vibrant discussion about Human Rights. • I am trying to book a room for the event for in-person attendance However, I believe the Moot Court (which is where I would have liked to have the seminar) is booked. I need to clarify this. I will get back to you all with an updated location as soon as possible. 3. Release of Volunteer Handbook <ul style="list-style-type: none"> • I have sent off an order for 50 hard copies of the handbook. Otherwise, the handbook will be electronic as to save paper, in line with our ‘green’ policy. • Because international opportunities have started to open up again, we also included these in the handbook. This is great that it is happening. We look forward to seeing our students back out in the community as soon as possible. 4. Sporting Initiatives <ul style="list-style-type: none"> • I have checked in with Matthew, the facilitator of the AULSS sporting program at the venue, and he is really happy with how we’re going. All in all it has gone pretty smoothly thus far – I think our Netball team is doing especially well from what I hear. 5. Outlaws: <ul style="list-style-type: none"> • Divya explained Lorne Neudorf’s role at University.

	<ul style="list-style-type: none"> • Lorne will be helping out with Outlaws this year which is excellent. • We will also be running a SJ&E breakfast targeting the LGBTQIA+ community. Hopefully this will attribute to the supportive and inclusive network that we are hoping to build throughout the year for our LGBTQIA+ students. <p>6. SJ Articles and Volunteer Board:</p> <ul style="list-style-type: none"> • Our SJ&E articles will be available on our website and updated regularly. • We are currently hoping for a new article each month. We are also hoping to produce a range of both legal and non-legal content. For example, Alex’s first piece is quite legally based whereas next month we hope to release a piece on the climate. <p>7. Walk for Justice:</p> <ul style="list-style-type: none"> • The predicted date of Walk for Justice is 18th May. • This is usually one of the biggest events that the Social Justice Portfolio runs. However, because we have not heard much information on it, we are not sure it will be for the Social Justice and Equity Portfolio this year. This is because we usually plan our year around the walk and use our fundraising efforts towards it. • <i>Divya began explaining the Walk for Justice event for those Committee members unaware. Annabel continued.</i> • More information can be found about the Walk for Justice on their website. <p>8. WLSSA Mentoring Program</p> <ul style="list-style-type: none"> • This program will be aimed more at 3-5th years as these students are nearing the end of their degrees and generally needing a bit more serious advice about entering the profession. <p>9. Appendix – SJ Budget:</p> <ul style="list-style-type: none"> • We have purchased 200 wines for now. These will be used by all Portfolios as prizes and thank you presents to our judges for competitions and guest speakers for seminars. • We will probably be adding few more wines throughout the semester as needed.
Conclusions	N/A
Votes	N/A
Action items	N/A
Moved by	Leon Kasperski
Carried by	Sofia Tait

Item: Director of Education	
Presented by	Nadeesha Indigahawela
Discussion	<p>Deferred to written report with the following additions:</p> <ol style="list-style-type: none"> 1. First Year Drinks Night: <ul style="list-style-type: none"> • Getting some strange messages from first years about people trying to sell the tickets. They are free so please don't let anyone pay for a ticket and if you hear about anyone trying to do sell one, let the Education Portfolio know. 2. First Year Elections: <ul style="list-style-type: none"> • The Education Portfolio will really need some volunteers during this time. • I have set up an excel spreadsheet to be used as the roster on the day. This will be posted in the Committee group soon. Could you please enter your names on the roster if you are available? • <i>The Committee agrees to do so.</i> • If you do sign up, I will send out more information about the process and what we will be requiring you to do closer to the date. 3. Problem and Short Answer Questions 101: <ul style="list-style-type: none"> • These seminars will either be in the Moot Court or Lecture Theatre above this one. • The amount of people we have registered for each event will determine the location. • Looking forward to seeing how these events are attended as they have not been run for a while. 4. Research and ALGC 101: <ul style="list-style-type: none"> • We will make examples available to students so that they can see what 'model' answers look like. • However, in line with the university's academic honesty policies, these will not be accessible outside of the seminar. This extends to any seminar that we run that includes examples. 5. First Year Q+A: <ul style="list-style-type: none"> • Paula our Law Librarian will be speaking at this seminar. Thank you to Paula for her attendance and unwavering support of the activities of the Education Portfolio. 6. First Year Mentorship Program: <ul style="list-style-type: none"> • This has turned into one of the biggest programs the Education Portfolio is running which is really exciting. • We now have 61 mentors and 105 mentees registered. • This is really incredible to see that we have so many first years interested in their program. It definitely highlights a need for mentorship between students.

- Thank you to everyone who signed onto be a mentor. You will be providing an invaluable service to our first years.
- For anyone thinking about becoming a mentor, it only requires five sessions a semester at around half an hour per session. It is really conducted on the basis of your availability and can be as flexible as you like.

7. Tales of First Year:

- This was received well by our first years.
- Next week's tale is about making friends – Bryan will be writing this one
- *Nadeesha then handed over to Bryan and Ikhwan to speak about this initiative further.*

8. Law Library Essentials:

- *Nadeesha again handed over to Bryan and Ikhwan to speak about this initiative.*
- Bryan: this is a module we have created on MyUni in collaboration with the Law Library. It focuses on how to use the law databases and the AGLC. This initiative started by Peter last year. However, it only reached talking stages due to COVID-19. In the summer of this year Ikhwan and I took over and have been working on it ever since.
- Bryan: we have added in a new tab to the module about answering short answer problem questions. Ikhwan and I spent our summer writing up 24 scripts for these videos. Because we are second years don't know the full breadth of what we are writing about so have been reaching out to Paula for help. This has been excellent, and we thank Paula so much. We also recently shot our introduction video for the module that will appear as soon as students click onto it from the canvas home page.
- Bryan: this is the first collaboration between the library and any other university society. As such, we're sort of the guinea pigs for the university and there has been a few speedbumps we have had to get over. Currently, we are waiting for the videos that we have shot to be edited and approved by the university library. This must be done in order for the module to be approved and uploaded onto MyUni.
- Bryan: once the module is online we will be seeking feedback from people about the module and how it goes, both from a user-experience sense and also the information that is included.
- *Ikhwan agrees with Bryan.*
- Nadeesha: a big round of applause to my team for their efforts on this initiative.
- *The Committee applauds.*
-

	<p>9. Appendix – Projected Semester 1 Budget:</p> <ul style="list-style-type: none"> • <i>Nadeesha talked through the attached budget and explained each event.</i> • As you will see, Education is a Portfolio that does not really make any money. However, does spend it. However, we feel that this spending is incredibly important for the student experience. • Please let me know if you have any questions or concerns regarding the budget. Thank you.
Conclusions	N/A
Votes	N/A
Action items	N/A
Moved by	Michelle Neumann
Carried by	Ikwhan Fazli

Item: Director of Competitions	
Presented by	Kellie Elmes
Discussion	<p>Deferred to written report with the following additions:</p> <ol style="list-style-type: none"> 1. Competitions + Registration: <ul style="list-style-type: none"> • Apologies for not being able to attend this meeting in person. I had car issues and so am not able to be there. I hope you can all hear me okay via Zoom. • Thank you to everyone who gave up their time to come and be at our Competitions Information Session. I understand it was a big commitment after Opening Party so really appreciated your attendance. • My team have been working incredibly hard over the summer to prepare a vibrant 2021 competitions calendar. So, a big thank you to them. • <i>The Committee applauds the efforts of the Competitions Portfolio.</i> 2. Come + Try Event: <ul style="list-style-type: none"> • This occurred last week. At the time that it started, the event had 69 registrations. The Competitions Portfolio was really pleased with this considering it was the first time the event has been run. • The event also went so much better than we thought it would. Again, this could have not been possible without my team and the Committee's help. So, thank you. • We got some really great feedback from the event – including both positive and constructive comments. Constructive comments asked us for the sessions to go for longer in the future and for there to be more events like this. So, even though they are slightly negatively I still think they are fairly positive. • Currently, we have 126 people registered for our competitions. I feel that this is a real credit to this event. 3. Volunteers: <ul style="list-style-type: none"> • Gaining volunteers for competitions is one of the most onerous jobs of this Portfolio. • Even if you only have one evening free, please help us out. It would mean the world. You only need to be there for one event, so please don't feel you like you need to give us all of your time. We can work around you. • The registration form to become a volunteer is the exact same form as the registration form for competitors. However, on the form you just by-pass the section where it asks you to outline the competition you are running for. I can repost this in the Committee Facebook group and/or email it to you if you need. • Nic: this form is also currently accessible via our Instagram Link Tree if you need.

	<p>4. Budgeting:</p> <ul style="list-style-type: none"> • You will see that the budget does not include wine as it usually would. This is because this is included under Divya’s Social Justice and Equity budget as we are using her amazing charity company this year. Thank you to Divya for arranging this. • <i>The Committee commends Divya for sourcing the charitable wine company.</i> • In recognising that not every drinks alcohol, I have bought some non-alcoholic options to be used as prizes for our competition’s judges. • Covid restrictions permitting, I want to bring back catering food at our competition’s grand finals. If anyone knows any caterers, please let me know. • <i>The Committee agrees.</i> • The ALSA registration cost is based off of a previous budget. As far as I know, ALSA is still going ahead in July in Brisbane. However, as Peter has stipulated, we have not received much information on ALSA for this year. I will keep you updated on that as soon as I know more. <p>5. Office Space:</p> <ul style="list-style-type: none"> • Annabel and Peter have already spoken to this, but a reminder to please keep the office neat and tidy. • This is especially important on days in which competitions are occurring. • We will have judges and external parties accessing our facilities and we want to leave a good impression. • Also, if you are on the Committee and competing, I would advise you to please stay out of the office to avoid any appearance of collusion. • Also, if you do not need to be in the office on competition nights, please try to steer clear. My Portfolio will be in there helping to facilitate the events so the less traffic coming through the better. • Thank you in advance for following these instructions. <p>6. Appendix – Semester 1 Budget:</p> <ul style="list-style-type: none"> • As above in my discussion on budgeting.
Conclusions	N/A
Votes	N/A
Action items	N/A
Moved by	George Komninos
Carried by	Alicia Yihui Ng

Item: Director of Communications	
Presented by	Nicolas Rich
Discussion	<p>Deferred to written report with the following additions:</p> <p>2. Social Media:</p> <ul style="list-style-type: none"> • Communications Representatives have taken on a Portfolio each this as Annabel did with her Portfolio last year. I will now get each of my representatives to discuss what they have been up to in terms of social media. • Annie: I have partnered up with Leon to work on the communications for the Careers Portfolio. This has been quite hectic as there has been a lot of content going out for the Portfolio and with the Careers Fair on the horizon. We have been consolidating a general aesthetic for the Portfolio and I think it is coming along nicely. However, any feedback or suggestions are welcomed. • Christiana: Annie has really said it all. It is really great that we are differentiating each Portfolio so that they each have a unique look and feel. I am working with the Education Portfolio. It was great to see that our Instagram following went up significantly after our O'Week session with the first years. We have a really engaged first-year cohort which is excellent. We are trying to make our marketing as effective as possible to maintain this engagement. • Sofia: I am working with the Social Justice and Equity and Competitions Portfolios. We had a really great turn out for the 'Come and Try' and 'Information Night' Competitions events. SJ+E has not required that much social media posting yet but I am sure this will ramp up soon. Aside from this, I have been working on our Instagram to make this look more cohesive. I have been putting up an Instagram story that acts as a 'Weekly Round-up' of events. I feel that this is a really effective post as we have a lot of communications happening and so it is easy for information to get lost. This way, students have a condensed version of what's on so they can at least get a snapshot of what is happening with the AULSS. • Nic: in line with our accessibility policy, students might also come and ask you about our events in person. As such, it is really important that you know what events are coming up and what is happening within the AULSS. I would recommend taking some time out to look at our social media platforms so that you can update yourselves. • <i>The Committee agrees to do so.</i>

- Every event that we have posted so far is filling up and selling out so quickly. I feel this is a testament to the excellent work that the Committee has done over the summer and in line with post-covid conditions.
- Harry (via Zoom): don't you think the reason events are selling out is because of covid, people are worried they won't get a spot – rather than people wanting to go to the event.
- Annabel: thanks for the question Harry. Yes, to an extent. But this does not take away from the fact that the Committee has also been working tirelessly and been creating events that our students do want to come to also.
- Nic: yes. We have seen even more attendance at this year's events than in 2019. But thank you for your comment Harry.

4. Hilarian:

- I will pass over to the Hilarian to speak about their progress and time with the magazine so far.
- Will: issue 1 is coming along nicely. We have some great subcommittee and non-sub-committee submissions which will hopefully make for a hilarious and engaging issue 1.
- Jenny: we are planning to keep it at 50 pages per issue and aiming to complete 4 issues this year. Our fingers are crossed for this as we know that in the past two years the teams have only been able to publish 3. However, technically the Hilarian is supposed to produce 4.
- Jenny: we are planning to publish issue 1 by week 5.
- Will: we are always accepting submissions for our issues, so please send anything our way.

5. IT Representative:

- It is great to have a new representative on board. We will be in touch with them very shortly.
- Unsuccessful applicants will be contacted first and then we will reach out to our successful applicant.
- Our successful applicant has great experience with the 'back-end' of websites which was really what we were looking for over any sort of social media experience (which is much more suitable to the role of Communications Representatives).

6. Discussion Point – Engagement with Posts:

- I have spoken with some Committee members about potentially sending out calendar invites as reminders to engage with our social media posts. I really don't want to have to do that yet, but it is something I will consider if it appears that our Committee is failing to engage with our content. So, please be diligent with this.

	<ul style="list-style-type: none"> • Divya: engaging with our posts really important for the algorithms and being able to reach our students. So, please react to our posts. • Imogen: <i>agrees with Divya</i>. This is especially the case for sponsored posts. We use the numbers from our engagement to re-advertise sponsorship items in the following years, so it is imperative that the Committee is interacting with them. • Nic: all in all, we want the maximum engagement possible and can't do this without your help. Whenever you have a free moment, please scroll down our pages and react to the content. • Annabel: this is a create procrastination excuse! <p>7. Appendix – Semester 1 Budget:</p> <ul style="list-style-type: none"> • This is quite self-explanatory based off of the content I have put in there. • <i>Nicolas then explained the expenses and income items.</i> • Hilarian stickers were actually cheaper than expected to purchase, which was great. • Squarespace has made everything so much easier in terms of our website use. Looking forward to expanding on the work of the previous Communication's Portfolio and really elevating our website to another level this year. • If you have any questions or concerns about our budget, please feel free to reach out to me. I am more happy to explaining the reasoning behind any and all of our expenses.
Conclusions	N/A
Votes	N/A
Action items	N/A
Moved by	Will Broderick
Carried by	Christiana Michaels

Item: Director of Careers	
Presented by	Leon Kasperski
Discussion	<p>Meeting paused at 7:40pm for a quick break.</p> <p>Meeting continued at 7:46pm</p> <p>Deferred to written report with the following additions:</p> <ol style="list-style-type: none"> 1. How to Network Evening: <ul style="list-style-type: none"> • A big thank you to my representatives who have absolutely been smashing it over the summer holiday period. • <i>The Committee applauds the Careers Portfolio.</i> • Currently, we have 75 people registered to attend this event in-person. Hopefully, we get that many people actually at the event and not a huge drop-off. • <i>Leon continued to explain what the event will look like.</i> 2. Triversity Fair: <ul style="list-style-type: none"> • I need 7 people to help me out on the day for 15-20 minutes. What would be involved would be walking people to from the Convention Centre so that we can ensure we have students attending the fair. • <i>Nic, Peter, Chloe, Annie, Sofia, Hannah, Divya and Chelsea put their hands up to help.</i> • Thank you, guys. That is so very appreciated. • Registration for the fair is really good right now. Registration and attendance at this event is really important as we are paid on the basis of Adelaide Law School attendance. • Essentially, the profits from the event are split between the three universities based on the number of students who attended from each. We currently have 166 people registered to attend. Thank you to everyone for pushing the event. • We are at slightly less numbers attendance-wise overall when compared to the Careers Fair that happened 2 years ago. But this was to be expected with coming back from Covid, so I am not surprised or worried. 3. Mini-Fair: <ul style="list-style-type: none"> • I will send out a schedule of how the day will be running and also a roster for people to sign their names against for helping out on the day. • Does anyone know if there are any big games we can use as a fun activity on the game? Does anyone have any? • Divya: there is a storeroom at the university which might. Lex Salus also has old games which we would potentially use.

- Felix: have you considered approaching the Games Club at the university?
- Leon: No. but that's a great idea. Thank you, Felix.
- Thank you to George for organising the Mini-Fair.
- *The Committee applauds George for organising the Mini-Fair.*
- We have secured Andy, an employee of Careers Services, who does a lot of the University's LinkedIn photo-taking sessions for students. I think this will be a great addition to the day and gives something a bit extra for students to do on the day.

4. Jobs Board:

- Thank you to Anthony for updating the Jobs Board with our new instalment of opportunities available.
- *The Committee applauds Anthony.*
- Annie and I have decided to extend the updating of the board to every two weeks.
- Annie: previously when we had the WordPress website, the uploading of jobs was done via link dumping. This looked uneven and not as good as it could have. We now have a grid formation on Squarespace where the listings are in 4x4 grid. This will help us with updating it the back end of the website.
- Leon: on the front end, this will appear essentially as a little square with the firm logo on it. Hopefully this encourages sponsors to re-sponsor the jobs board as we unfortunately did not get a sponsor for the platform this year. This is usually quite a big-ticket item.
- Hopefully when our new IT Representative comes on board we will be able to increase the regularity of updates on the jobs board.

5. Additional Comments:

- Have eight responses from feedback I asked for at the 'Come + Try' event. Like Kellie mentioned, the day was really positive and the feedback we got was constructive and will enable us to host even better events in the future. A big thank you to everyone for helping out and making the event so successful.
- I have also been conversing with Gabby Golding, a law lecturer at the university, about a separate mentorship program. Our idea is to afford this opportunity to students who may not have any or as many internship/clerkship experiences with firms. I am in the midst of collaborating on this idea with Gabby and also the Careers Services team at the university and will be sure to update you at the next meeting of how we get on. As a Careers Portfolio this year I want to be trying to offer as many opportunities as possible and think this will be another really great way of giving back to our students.

	<ul style="list-style-type: none"> • <i>The Committee agrees.</i> • Peter: thank you Leon and the Careers Portfolio for looking into this. It is a wonderful opportunity. <p>6. Discussion Point – Any ideas for the Careers Portfolio? Careers and Clerkships Guide?</p> <ul style="list-style-type: none"> • <i>Committee had no ideas.</i> • Annabel: what have you put in the Careers and Clerkships Guide thus far? • Leon: this year we are trying to streamline it. Bella had an idea that we could include a section on how to write resumes and cover letters. • Nadeesha; can we please have a few more public law related pieces? • Bella: we have added a lot more non-legal pathways and more obscure legal pathways this year. This is in recognising that very few graduates will go down a traditional legal pathway. • Leon: <i>agrees with Bella.</i> We hope that the guide will also open your eyes beyond the corporate sphere by including names and links of quirkier opportunities. • Divya: one thing I mentioned in the Volunteer Handbook is for people to reach out to a student who has been involved in a firm or organisation to ask questions. I also think this is a great idea in respect of careers. Could you include something like this in the guide? • Leon: the closest thing we have to that is testimonies. I will look into this as I agree that is a great idea. <p>7. Appendix – Semester 1 Budget:</p> <ul style="list-style-type: none"> • This is a very brief budget as the only cost this month has been paying the LinkedIn photographer for our Mini-Fair. As such, I have only included this cost. • However, please note that there will absolutely be more costs occurring later in the year. I will be sure to update everyone as soon as these arise.
Conclusions	N/A
Votes	N/A
Action items	N/A
Moved by	Felix Eldridge
Carried by	Anthony Luppino

Item: Director of Activities	
Presented by	Chelsea Chieng
Discussion	<p>Deferred to written report with the following additions:</p> <p><i>Chelsea gave an overview of the success of the Activities Portfolio by comparing the numbers engaged in 2019, 2020 and 2021 events. The numbers for such comparisons can be found in the AULSS Annual Reports on the AULSS website.</i></p> <ol style="list-style-type: none"> 1. Open Party Reflection: <ul style="list-style-type: none"> • We hope that this event will increase hype for our next events. We will try and get bigger venues so that we can make more tickets available. However, we still have to be in line with Covid requirements. • Annabel: it's great to see that we have a very engaged first- and second-year cohort. • Chelsea: yes, it is great that the second years get to experience in-person events this year as unfortunately this was not possible last year. 2. Pro Vino Update: <ul style="list-style-type: none"> • This year we're aiming to have more tickets than ever before. As I explained before we're seeing an increase in engagement with our events in comparison to the last two years. • Opening party- sold 168 in 2019. Sold out at 178 this year. • Pro Vino – sold 115 last year. This year have we have 150 tickets available. • Pub Craw – sold 140 in 2019. This year we hope to sell 240. • Please come to Pro Vino! • <i>The Committee applauds Kirsty for organising the event.</i> • Kirsty: this year we are adding another winery to Pro Vino. This is Coriole where we have been before. We are going to a tasting there. Coriole is also chucking in some cheese platters for us to snack on which is fantastic. We were going to get a professional photographer, however the ones I looked into were too expensive so we will be looking to see if we can get photography at a much cheaper rate through friends or Committee connections. Otherwise, our other venue, Big Easy Radio, have been great. They have organised a food truck, DJ, the layout. Thank you, Big Easy Radio. • Annabel: do you know what sort of food we're getting from the food truck? • Kirsty: I am not sure but I will get back to you ASAP. Also, the bus will be doing a stop off at the Havelock on the way back to university at the end of the event in

	<p>case anyone would like to continue on into the night. I have organised some drink specials for this too.</p> <ul style="list-style-type: none">• Chelsea: be sure to remind people be ready to get their tickets as these will sell out super quickly. Ticket sales are restricted to two tickets per person.• Kirsty: for your information, 'Chimmi Churries' is the name of the food truck at the event. <p>3. Triversity Pub Crawl:</p> <ul style="list-style-type: none">• We have just released the 'Save the Date' poster for this event.• Since writing this report, Uni SA has informed us that another pub crawl is on that night. Hopefully, this won't affect the success of our crawl.• Nic: I agree. This sounds like a Uni SA problem rather than something we need to be worried about.• Leon: how much will t-shirts be to purchase?• The t-shirts will be for sale for \$25. Chloe has managed to find shirts we can buy for approximately \$23 so we will make a small profit from each shirt.• Sales will start in Week 4 and be done through Eventbrite this year. Then, we will have a collection week for students to come and grab their t-shirt, so they are able to crawl.• <i>Chloe discussed the range of venues planned for the crawl.</i>• Annabel: I can hopefully arrange Super California as a venue for you once they open back up.• Chloe: thank you Annabel. Zambrero's Rundle Mall and Hindley will also be doing discounted food and drinks for us too.• Chelsea: thank you so much to Chloe for organising this event.• <i>The Committee thanks Chloe for the organisation of Pub Crawl.</i> <p>4. Discussion Point – Feedback on Pub Crawl Teaser Posts:</p> <ul style="list-style-type: none">• <i>The Committee does not have much feedback on the teaser posts. Overall, it is agreed that they were generally effective. However, some people stated that they did not see them/ did not have enough time to see the first post before the second post revealed the surprised. Chelsea noted these points and thanked the Committee for their feedback.</i> <p>5. Discussion Point – Feedback on Opening Party:</p> <ul style="list-style-type: none">• Nic: photos from the event should be coming out over the next couple of days.• Nadeesha: didn't we only have the photographer for one hour? Why was she there for longer?• Chelsea: in the end we were able to get the photographer at a discounted price, 3 hours for the
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	<p>price of 1. This was fantastic as it meant more memories from the night could be captured.</p> <p>6. Appendix – Opening Party Budget</p> <ul style="list-style-type: none"> • <i>Chelsea explained the income and expenses using the attached budget.</i>
Conclusions	N/A
Votes	N/A
Action items	N/A
Moved by	Bella Mickan
Carried by	Kirsty MGINlay

Agenda Items – Other Business

Item: Other Business	
Presented by	Peter Tantalos
Discussion	Are there any other items that need to be raised before the conclusion of this meeting? <i>No other items were raised by Committee members.</i>
Conclusions	As above.
Votes	N/A
Action items	Please do not hesitate to bring up items at this time if you need to. However, as a general rule of thumb, please bring these to your Executive Director to discuss in an Executive meeting first.
Moved by	Imogen Tonkin
Carried by	Kellie Elmes

Agenda Items – Reminder of Next Meeting on 29/03/21


Item: Reminder of Next Meeting	
Presented by	Annabel Bramley
Discussion	A reminder that our next Committee meeting will be held on Monday 29 th March 2021 at 6pm. This will occur in this same room at the same time (Ligertwood 231 at 6pm). Peter: Have a great rest of your week everything. Thank you for your attendance!
Conclusions	N/A
Votes	N/A
Action items	N/A
Moved by	Chelsea Chieng
Carried by	Nicolas Rich

Meeting closed at 8:14pm ACST

Signed by the member who presided at this meeting pursuant to s 51(1)(b)(ii) of the *Associations Incorporation Act 1985 (SA)*:

Name: PETER TANTALOS

Position: PRESIDENT

Signature: 

Date: 09/06/21