



**Adelaide University Law Students' Society Incorporated (AULSS)**

## **Committee Meeting 5 - Agenda**

to be held at 6:00pm on Monday 5<sup>th</sup> June 2023 in Ligertwood 231

<b>1</b>	<b><i>Meeting Open</i></b>	<b>BL</b>
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<b>2</b>	<b><i>Acknowledgement of Country</i></b>	<b>BL</b>
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The Adelaide University Law Students' Society (AULSS) would like to acknowledge that the land we meet on today is the traditional lands of the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

<b>3</b>	<b><i>Attendance</i></b>	<b>BL</b>
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<b>4</b>	<b><i>Apologies</i></b>	<b>BL</b>
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<b>5</b>	<b><i>President's Report</i></b>	<b>BL</b>
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<b>6</b>	<b><i>Vice-President's Report</i></b>	<b>FE</b>
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<b>7</b>	<b><i>Treasurer's Report</i></b>	<b>MB</b>
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<b>8</b>	<b><i>Director of Activities' Report</i></b>	<b>NN</b>
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<b>9</b>	<b><i>Director of Careers' Report</i></b>	<b>ST</b>
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<b>10</b>	<b><i>Director of Communications' Report</i></b>	<b>HA</b>
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<b>11</b>	<b><i>Director of Competitions' Report</i></b>	<b>PP</b>
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12	Director of Education's Report	ES
13	Director of Social Justice and Equity's Report	HM
14	Other Business	BL
15	<i>Meeting Close</i>	BL

## Executive Reports

President	
<b>DATE</b>	1 <sup>st</sup> June 2023
<b>REPORT BY</b>	Bryan Lau
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. ALSA Updates – Discretionary Costs</li> <li>2. Respectful Ligertwood Committee</li> <li>3. Exchange program – Resignations</li> <li>4. AUES BBQ 3</li> <li>5. Thank you!</li> </ol>
<b>UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li>1. <b>AUES BBQ 3</b> <ul style="list-style-type: none"> <li>• Date: Friday, 28 July 2023</li> <li>• Time: TBC (Probably 11am-2pm)</li> <li>• Location: Unibar</li> <li>• Price: Free</li> </ul> </li> </ol>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>ALSA Updates – Discretionary</b> <ul style="list-style-type: none"> <li>• At the Executive meeting dated 29 May 2023, the Executive continued discussions on the discretionary cost subsidies. <ul style="list-style-type: none"> <li>• Based on a majority vote, the Executive has agreed to subsidise \$150 per competitor/delegate for discretionary costs.</li> </ul> </li> <li>• This brings our total subsidies in discretionary costs to \$1,800.</li> <li>• This also brings our total expenditure for ALSA to \$9,170.</li> <li>• In a perfect world, I would fully subsidise our delegates and competitors' expenses for ALSA. However, given our current budget, we have decided to take a conservative approach with ALSA expenditure (despite increasing ALSA expenses by \$1k from last year!).</li> </ul> </li> <li>2. <b>Respectful Ligertwood Committee</b> <ul style="list-style-type: none"> <li>• The Respectful Ligertwood Committee (RLC) had its first meeting on Friday, 26 May 2023.</li> <li>• The RLC consists of students from diverse backgrounds and key staff members from the law school.</li> <li>• We discussed the various issues that students and staff are currently facing at the law school, which included the lack of a coffee cart, lack of a front office, lack of campus culture at the liggy, etc...</li> <li>• Many interesting points and solutions were raised. An example includes getting the AULSS to enter</li> </ul> </li> </ol>

into a lease with the University so that we can source our own coffee cart without going through the University.

- Overall, it was a productive meeting, and I hope we will be able to act on some of the current issues at the law school this year.

### **3. Exchange Programs - Resignations**

- I am aware that there are several committee members going on exchange in semester 2.
- I require these members to formally submit their resignations to me to make room for co-opted members in semester 2.
- Please submit your resignations to me by COB 9 June 2023.
- I note that this has been an issue ever since the exchange programs started running post-covid. The Executive discussed the possibility of including a disclaimer in the end-of-year election rules that it would be preferred if candidates can commit to the full term.

### **4. AUES BBQ 3**

- The Adelaide University Engineering Society will be hosting its 3rd BBQ session on Friday, 28 July 2023.
- This BBQ is special because the President of AUES would like to host a mini competition between the AULSS, AUES and AMSS.
- This would include a few games like tug-of-war between the three societies.
- Therefore, I would like to have as many law students/AULSS Committee members as possible at the BBQ.
- Unfortunately, I will still be in Sydney on 28 July. However, I have left Felix in charge of recruiting a small team for the games.
- If you are interested, please message Felix.

### **5. Thank you!**

- I would like to take this opportunity to say thank you to all of you for your hard work this semester.
- Despite the numerous issues we are facing as a law school, the AULSS has managed to remain as active as ever, partaking in bigger and more meaningful initiatives than we ever had.
- I wish you all the best for your exams and I hope you enjoy the winter break!
- Thank you and I'll see you in Semester 2!

<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>• Updated President's Budget.</li> </ul>

**Appendix 1 – Updated President’s Budget**

President's Budget				
Income Items				
Item	Price	Quantity	Actual	Notes
<b>Total</b>	0.00	\$0.00	\$0.00	
Item	Price	Quantity	Actual	Notes
Early-bird registration fees	\$730.00	8	\$5,840.00	
General registration fees	\$765.00	2	\$1,530.00	
Discretionary costs	\$150.00	12	\$1,800.00	
<b>Total</b>			\$9,170.00	
		Projected	Actual	
<b>Net Position</b>	0.00	\$0.00	-\$9,170.00	\$ difference from projected

Vice President	
<b>DATE</b>	5 <sup>th</sup> June 2023
<b>REPORT BY</b>	Felix Eldridge
<b>SUMMARY OF REPORT</b>	1. Semester 1 Merchandise Distribution
<b>UPCOMING EVENTS</b>	1. NA
<b>ACTIVITIES OF PORTFOLIO</b>	<p>1. <b>Semester 1 Merchandise Distribution</b></p> <ul style="list-style-type: none"> <li>• Merchandise distribution of semester 1 merchandise has continued to progress.</li> <li>• There are still over a dozen orders yet to be collected, and a number of these have contacted me personally to arrange a time to collect their item which I am periodically doing.</li> <li>• Expect this to slow to a trickle after the next couple of weeks (and over the break) but please be mindful that people may periodically still come to the office to collect their items.</li> </ul>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>• Office Equipment Usage</li> <li>• Attendance Reminder</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>• Updated VP Budget.</li> </ul>

#### Appendix: Updated VP Budget 1<sup>st</sup> June 2023

Updated VP Budget				
<b>Income</b>				
<i>Items</i>	<i>Budgeted Cost</i>	<i>Quantity</i>	<i>Actual Cost</i>	<i>Notes</i>
<b>Expenditure</b>				
<i>Items</i>	<i>Budgeted Cost</i>	<i>Quantity</i>	<i>Actual Cost</i>	<i>Notes</i>
Committee Meeting 4 Catering	\$180	1	\$84.98	

**TREASURER**

**DATE** 31<sup>st</sup> May 2023

**REPORT BY** Minnah Butt

**SUMMARY OF REPORT**  
1. Treasury General Update

**UPCOMING EVENTS**  
1. NA

**ACTIVITIES OF PORTFOLIO**

- 1. Treasury General Update**
  - No more deficit!
  - Law ball revenues and expenses have settled (along with a few other pending items) and we are now in a ~\$15,000 surplus.
  - Huge props to Natalie and her team for Law Ball; not only was it an iconic event, but it made over \$5,000 in profits, making it our most profitable event ever.
  - Although this is a great position to be in, I continue to advise that we exercise financial conservatism given that this surplus is our funding for semester 2 and we do have significant expenses pending: ALSA discretionary funding, Hilarian expenses, Communications portfolio subscriptions; GDLP night, etc.
  
- 2. Profit and Loss Statement – Annual Budget**
  - Strong position of \$22,218.85 in profits.
  - Current number does not reflect the cost of C&C Guides or ALSA disbursements.
  
- 3. Profit and Loss Statement – Xero**
  - Current profit of \$23,521.23
  - Noting that this value will differ slightly from the Annual Budget.
  
- 4. Expense and Revenue by Portfolio**
  - See Appendix C

**DISCUSSION POINTS**  
• N/A

<b>MOTIONS</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"><li>• Appendix A: Annual Budget</li><li>• Appendix B: Profit Loss Statement</li><li>• Appendix C: Expenses and Revenues by Portfolio</li></ul>



## Appendix A: Annual Budget

As of	31 May 20.		
<b>Consolidated</b>			
Item	Budgeted	Actual	Comments
<b>Revenue</b>			
Sponsorship		\$36,280.00	
Grants		\$2,081.51	
Fundraisers		\$1,068.91	
Discount/Refunds		\$1,100.00	
Activities Ticket Sales		\$173,201.20	
Merchandise and LSL Sales		\$2,816.60	
Education Ticket Sales		585	
Interest Income		300.84	
Other		12	
<b>Total Revenue</b>	<b>0</b>	<b>\$217,446.06</b>	
<b>Expenses</b>			
Activities		\$169,803.10	
Vice President		\$3,142.73	
President		\$8,468.84	
Education		\$2,548.95	
Social Justice and Equity		\$1,871.43	
Treasurer		\$3,958.94	
Careers		\$462.83	
Competitions		\$304	
Miscellaneous		\$4,658.05	
Communications		8.4	
<b>Total Expenses</b>	<b>\$0.00</b>	<b>\$195,227.21</b>	
<b>Profit/Loss</b>	<b>\$0.00</b>	<b>\$22,218.85</b>	

## Appendix B: Profit and Loss Statement

# Profit and Loss

Adelaide University Law Students' Society Incorporated  
For the 6 months ended 31 May 2023

DEC 2022-MAY 2023

### Trading Income

Apparel/Merchandise	1,457.45
Interest Income	353.48
Law Ball	144,887.27
Opening Event	2,727.27
Other Revenue	2,860.06
Pro Vino Ticket Sales	6,702.73
Pub Crawl/T-shirts	3,138.36
Sales (Other)	13.64
Sponsorship	33,000.00
Square Sales	1,645.95
Square Surcharges	216.35
<b>Total Trading Income</b>	<b>197,002.56</b>

### Cost of Sales

Apparel/Merchandise Expenses	834.59
<b>Total Cost of Sales</b>	<b>834.59</b>

### Gross Profit

196,167.97

### Other Income

LSL Sales	45.45
<b>Total Other Income</b>	<b>45.45</b>

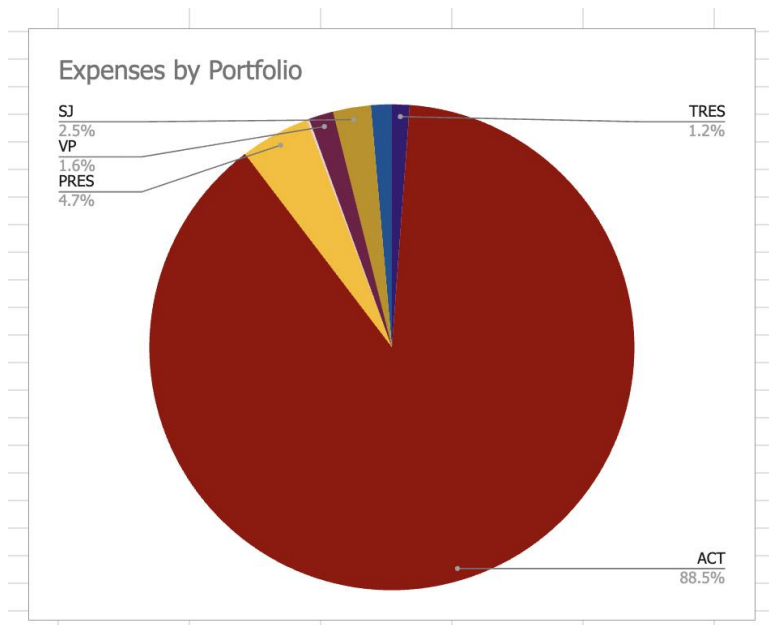
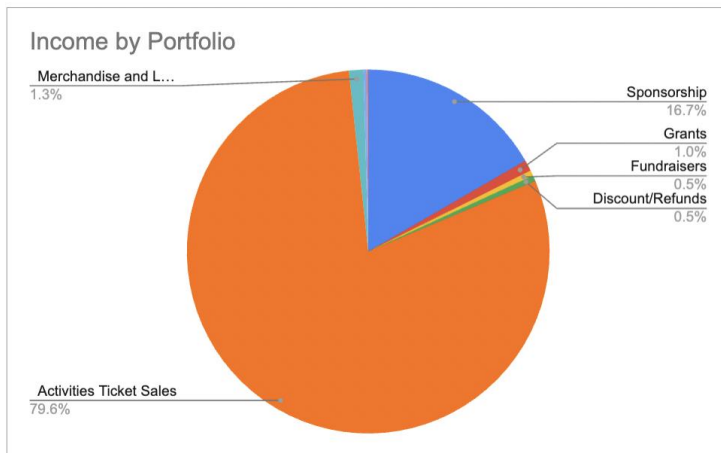
### Operating Expenses

ALSA (Affiliation and Other)	545.45
ALSA (Conference and Council Delegates)	6,700.00
Back to School Event Expenses	481.82
Bank Fees	241.65
Careers (Various Expenses)	402.40
Cleaning	11.18
Competition Expenses	185.40
Consulting & Accounting	1,080.00
Donations	272.73
Education (Other)	1,420.51
Gifts	436.36
Handover Dinner Expense	864.49
Income Tax Expense	(1,492.00)
Law Ball Expenses	140,443.46
Meeting Expenses	467.55
Miscellaneous Activities Expenses	710.59
Office Expenses	1,735.36
Opening Event Expenses	2,415.45

Party Expenses	454.55
President Miscellaneous Expenses	2,582.72
Printing – Other	91.00
Printing & Stationery	131.81
Pro Vino Expense	7,109.00
Pub Crawl Expenses	3,245.45
Social Justice (Other)	1,739.82
Square Fees	30.65
Subscriptions	321.84
Vice-President Miscellaneous Expenses	54.55
Website & IT	8.40
<b>Total Operating Expenses</b>	<b>172,692.19</b>

**Net Profit** **23,521.23**

### Appendix C : Expenses and Revenues by Portfolio



Activities Portfolio	
<b>DATE</b>	31 <sup>st</sup> May 2023
<b>REPORT BY</b>	Natalie Nimon
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Recap on Law and Paws</li> <li>2. End of Exams</li> </ol>
<b>UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li>1. <b>End of Exams Party</b> <ul style="list-style-type: none"> <li>• Date: 01/07/23</li> <li>• Time: 7:30pm</li> <li>• Location: Kent Town</li> <li>• Price: \$15</li> </ul> </li> <li>2. <b>ABLE Back to School Party</b> <ul style="list-style-type: none"> <li>• Date: 29/07/23</li> <li>• Time: TBC</li> <li>• Location: Uni Bar</li> <li>• Price TBC</li> </ul> </li> </ol>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>PAWS &amp; LAWS – with SJE</b> <ul style="list-style-type: none"> <li>• Made this before the event so hopefully it all went well!</li> </ul> </li> <li>2. <b>End of Exam Party</b> <ul style="list-style-type: none"> <li>• Run by Charlie – her first event!</li> <li>• Saturday 1<sup>st</sup> of July!</li> <li>• Date: 01/07/23</li> <li>• Time: 7:30pm</li> <li>• Location: Kent Town</li> <li>• Price: \$15</li> </ul> </li> <li>3. <b>ABLE Back to School Party</b> <ul style="list-style-type: none"> <li>• Run by Georgia!</li> <li>• With ABLE significantly funding a lot of the event</li> <li>• Local bands for live music</li> <li>• Games between faculty groups eg. "over/under",</li> <li>• Hungry Hippos - may have prizes involved</li> <li>• DJ for later in the night - Likely to have a theme</li> </ul> </li> </ol>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>

<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>• Activities Budget 31<sup>st</sup> May 2023</li> </ul>

### Appendix 1 – Updated Activities Budget 31st of May

EVENT BUDGET				
<b>Income Items</b>				
Item	Price	Quantity	Actual	Notes
Refund of Bond	\$600.00	1	\$600.00	
<b>Total</b>		0	\$600.00	
<b>Expense Item</b>				
Item	Price	Quantity	Actual	Notes
Donation to Paws and Claws	\$400.00	1	\$400.00	
Post event invoice	\$652.00	1	\$652.00	
<b>Total</b>	1,052.00	\$2.00	\$1,052.00	
		Projected	Actual	
<b>Net Position</b>			<b>-\$452.00</b>	<b>\$ difference from projected</b>

Careers Portfolio	
<b>DATE</b>	31 <sup>st</sup> May 2023
<b>REPORT BY</b>	Sofia Tait
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. HSF Firm Seminar Reflection</li> <li>2. Education x Careers Headstart Seminar Reflection</li> <li>3. Clayton Utz Seminar Reflection</li> <li>4. Kain Lawyers Seminar Reflection</li> <li>5. Semester Two Events</li> </ol>
<b>UPCOMING EVENTS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li> <b>1. HSF Firm Seminar Reflection:</b> <ul style="list-style-type: none"> <li>• We had Hong Le (Graduate Recruitment Consultant), Henry Materne-Smith and Keegan Lee (Solicitors) from HSF present on HSF's recruitment process and what life is like at HSF.</li> <li>• This event saw approximately 40+ attendees.</li> <li>• HSF expressed that they would like to host this seminar in person next year.</li> </ul> </li> <li> <b>2. Education x Careers Headstart Seminar Reflection:</b> <ul style="list-style-type: none"> <li>• This event was a great success. We had Celena Le, Nadeesha Indigahawela and Annie Zhang as our panellists.</li> <li>• It was held at the College of Law which was a good change of scenery and gave Graham Jobling a chance to speak to students too.</li> <li>• We had 34 registrations and a turn out around 20+.</li> <li>• Lots of students came up to myself and the panellists afterwards to ask for further advice and network.</li> <li>• I would suggest a similar set up for next year.</li> </ul> </li> <li> <b>3. Clayton Utz Seminar Reflection:</b> <ul style="list-style-type: none"> <li>• We had a solid turn out for this event.</li> <li>• Graduate Recruitment Consultant Danielle Sandys as well as Partner Andrew Fry joined us to speak to students.</li> <li>• The panellists spoke for around 30 minutes and the audience engaged for the following half hour with lots of questions which was good to see.</li> </ul> </li> <li> <b>4. Kain Lawyers Seminar Reflection:</b> <ul style="list-style-type: none"> <li>• This event had not occurred at the time of writing this report.</li> </ul> </li> <li> <b>5. Semester Two Events:</b> <ul style="list-style-type: none"> <li>• Celena Le, Secretary for AALA, reached out to organise an AALA x HAL careers event focusing on diversity in the workplace.</li> </ul> </li> </ol>

	<ul style="list-style-type: none"> <li>I plan to work with Hamish McNamara on organising a 'Careers in International Law' seminar which will focus primarily on public international law.</li> <li>I will also work with Dr Anne Carter, head of Next Steps, to organise a 'Careers in Public Law' seminar.</li> <li>Provided we can work out any issues of insurance, I aim to go forth with the Court Tour event next semester.</li> <li>We have a sponsored seminar with Leo Cussen.</li> <li>Barbri Global has also reached out to organise a seminar on attaining your legal qualification in UK and the US. This will either be co-hosted by the AULSS or just advertised by us.</li> </ul>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>Is there any feedback on careers events this semester?</li> <li>Is there anything specific you would like to see from careers in semester two?</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>Updated Careers Budget.</li> </ul>

## Appendix 1 – Updated Careers Portfolio Budget (31 May 2023)

Careers Semester 1 Budget					
<b>Income Items</b>					
Item	Income	Quantity	Projected Total	Actual Total	Notes
Trivarsity Law Fair Profit	\$500.00	1	\$500.00		This is an estimate of the profit that will be allocated to the AULSS.
<b>Total</b>			\$500.00		
<b>Expense Items</b>					
Item	Expense	Quantity	Projected Total	Actual Total	Notes
Careers & Clerkship Guide					
CC Guide Printing	\$4,174.50	1	\$4,174.50		Based on quote from Bowden Printing received on 13 April 2023.
CC Guide Launch Food	\$450.00	1	\$450.00	\$442.00	Estimated amount to last year; hopefully we can get a YouX grant to cover this
CC Guide Launch Supplies	\$0.00	1	\$0.00	\$0.00	Will utilise the general cup, plate etc. supplies purchased by Felix.
Careers Portfolio Printing	\$100.00	1	\$100.00	\$11.00	Budgeted cap for Careers Portfolio printing (eg. posters, running sheets etc)
<b>Total</b>			\$4,724.50	\$453.00	
<b>Net Position</b>			-\$4,224.50	-\$453.00	Loss
General Notes:					
<ul style="list-style-type: none"> <li>Estimated amounts as of all available information at the time - actuals are subject to significant changes.</li> <li>Please read our Income Items in conjunction with the Treasurer's budget as the majority of the Careers Portfolio's Revenue and Income Items fall under Sponsorship reported by the Treasurer.</li> </ul>					

COMMUNICATIONS	
<b>DATE</b>	1 <sup>st</sup> June 2023
<b>REPORT BY</b>	Henry Allen
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Post-Covid Adaptation Continued</li> <li>2. Posting Times &amp; Amounts: A New Concern?</li> <li>3. Engagement</li> <li>4. Hilarian Update</li> <li>5. I.T Update</li> </ol>
<b>UPCOMING EVENTS</b>	1. N/A
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>Post-Covid Adaptation Continued:</b> <ul style="list-style-type: none"> <li>• We are continuing to see the same drop in engagement continuing, but the adverse effects certainly seem to be lessening further as we have begun to adapt, particularly for in-person attendance, and old tactics are becoming more viable.</li> <li>• The drastic and unprecedented drop in engagement despite consistent viewing numbers has regrettably continued, but thankfully we are still continuing to see the outcomes of some positive steps to alleviate the consequences.</li> <li>• Our changes to posting times and amounts have continued to draw positive results, and we will see if this has paid off at the end of the heavy event period we experienced since the last meeting. I will discuss this further later in my report</li> <li>• We again ask that you do your best to stick to our process and procedure as it evolves so we can best identify what best practice will be going forward, and please feel free to let us know if you have any feedback that we can use.</li> <li>• I really want to again give heartfelt thanks to my reps: Minh, Ruby and Grace.</li> </ul> </li>   <li>2. <b>Posting Times / Amounts: A New Concern.</b> <ul style="list-style-type: none"> <li>• First, I want to again note this section of my report is not an admonishment nor condemnation of the way anything has been organised, planned or executed, it's simply intended to be discussion of what I view to be a potential roadblock that will always be present, and one we would like to better adapt to for the future.</li> <li>• We are still trying to balance the severe ramping for some events in the amount &amp; frequency of marketing and preventing marketing from becoming overwhelming and making it difficult to have individual events be highlighted or take precedence.</li> <li>• The past few weeks were, by no fault of directors or reps or event organisers, a particularly busy period,</li> </ul> </li> </ol>



with our current marketing plans meaning that the individual marketing entitlements we would normally provide to each event and initiative just simply isn't compatible.

- We were ok with juggling these various events, but there is certainly improvement we can make in trying to handle peak periods such as this. The key point in my opinion to take-away from this busy period is, as I suggested, the importance of **notice**. There will be some specific steps implemented to progress further, and something I will continue to emphasise through the year so we can plan and identify these points as early as possible.
- To that end, we continue to ask that you please give us as much notice as possible of your initiatives and events as is possible. This has been good across the board but we can improve here more.
- We also ask that particularly for non-AULSS events or initiatives that want to get sponsored that we get sufficient notice as soon as you know. This isn't in response to a current or previous issue, but more a preventative measure: sponsors are often reluctant or unable to make changes to events they are involved in, so we need to consider that fully.

### 3. **Engagement**

- Engagement regrettably still continues to be a problem across the board, we are still struggling to receive strong numbers from the student body. There has again been some improvement from the last meeting, but we still have a way to go.
- As I prepare this report well in advance of the meeting, I will leave discussion of how engagement is progressing to be current when presented for the meeting.
- Regarding engagement from the committee, I will again wait until the meeting to present my thoughts.
- It is still especially important that you as a committee do what we can to boost engagement. Interact with EVERY post in some way, as it will go a long way in reaching out to the student body, both in terms of making events appear as well-attended and anticipated as they are, and in using the algorithm to our advantage.
- Taking a cue from previous years, I may set aside time during my report in the meeting for members in attendance to go through and retroactively like as many posts as possible.
- We are continuing to workshop ways in which we can drive engagement effectively, and would appreciate any ideas, suggestions, or initiatives you can offer.

### 4. **Hilarian Update**

- *Editors to provide if required*

	<p>5. <b>I.T update.</b></p> <ul style="list-style-type: none"> <li>• <i>Rep to provide if required.</i></li> </ul>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>• Do you have any suggestions on how to improve our meaningful engagement across our platforms?</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>• Communications Budget.</li> </ul>

## Appendix 1: Communications Budget

<b>INCOME ITEMS</b>				
Item	Price	Quantity	Actual	Notes
N/A				
<b>Total</b>			\$0.00	
<b>EXPENSE ITEMS</b>				
Item	Price	Quantity	Actual	Notes
<b>COMMUNICATIONS</b>				
Canva Pro Subscription	-\$167.88	1	-\$167.88	
Vimeo Plus Subscription	-\$111.10	1	-\$111.10	
Squarespace Pro Subscription (Incl Google)	-\$300.00	1	-\$300.00	
Adobe Pro Subscription	-\$477.25	1	-\$477.25	
<b>HILARIAN</b>				
Stickers			TBA	
Hilarian Issue 1 Printing			TBA	Pending quotes from supplier
Hilarian Issue 2 Printing			TBA	Pending quotes from supplier
<b>Total</b>			-\$1,056.23	

<b>COMPETITIONS</b>	
<b>DATE</b>	31 May 2023
<b>REPORT BY</b>	Patricia Pappas
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Semester 2 Preparation</li> <li>2. ALSA Training Sessions</li> <li>3. IHL</li> </ol>
<b>UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li>1. <b>IHL Oral Rounds</b> Location: Ligertwood Time: TBC, Week 13</li> </ol>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>Semester 2 Preparation</b> <ul style="list-style-type: none"> <li>• Determining the format of each competition and constructing judging lists</li> <li>• Corresponding with external stakeholders</li> </ul> </li> <li>2. <b>ALSA Practice Sessions</b> <ul style="list-style-type: none"> <li>• Will be held closer to the actual conference</li> <li>• Facilitating chats with former attendees of the conference and an opportunity to practice skills in a low pressure environment</li> <li>• Last minute chance to gain feedback</li> </ul> </li> <li>3. <b>IHL</b> <ul style="list-style-type: none"> <li>• Not much to report</li> <li>• Oral Rounds will occur this week</li> </ul> </li> </ol>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>• Appendix: Updated Competitions Budget.</li> </ul>

## Appendix 1: Updated Competitions Budget

Competitions Budget			
Income Items			
Product	Projected Income	Actual Income	Notes
<b>Total</b>	\$0	TBC	
Expense Items			
Product	Projected Cost	Actual Cost	Notes
Trophy Engraving	\$150	\$164	Based on 2018, 2021, and 2022 estimations
Competitions Office Supplies (x1 USB-C to USB-A Adaptor and Masks )	\$40	\$39.94	
Parking for judges		\$5.00	
Printing Costs	\$100	TBC	Based on 2021 estimations
Grand Final Catering	\$200	\$83.98	
Additional External Competitions Registration	\$600	TBC	Based on 2022 cost
Printing Costs	\$100	TBC	Based on 2022 estimations
Competitions Dinner bottle of wine (x2)	\$100	TBC	Based on Menu at the Gallery
Wine for Judges (x105)	\$2,100	\$ 14.00	1 bottle - the rest will be bought at the end of the year if required
<b>Total Expenditure</b>	\$3,490	TBC	
<b>Net Position</b>	<b>Projected</b>	<b>Actual</b>	
	(\$3,490)	TBC	

Education Portfolio	
<b>DATE</b>	31 <sup>st</sup> May 2023
<b>REPORT BY</b>	Eleni Sarantou
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. Exam Prep 101</li> <li>2. Head Start Seminar</li> </ol>
<b>UPCOMING EVENTS</b>	<ol style="list-style-type: none"> <li>1. <b>LK Research Seminar</b> <ul style="list-style-type: none"> <li>• Date: 09/08/2023</li> <li>• Time 12.00pm-1.30pm</li> <li>• Location: Ligertwood 5.04</li> <li>• Price: Free</li> <li>• A light lunch with be provided.</li> </ul> </li> <li>2. <b>AALA Seminar</b> <ul style="list-style-type: none"> <li>• Date: 16/08/2023</li> <li>• Time 6.00pm-7.30pm</li> <li>• Location: TBA</li> <li>• Price: Free</li> <li>• A light dinner will be provided.</li> </ul> </li> </ol>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li>1. <b>Exam Prep 101</b> <ul style="list-style-type: none"> <li>• This was a well-attended seminar by first year students.</li> <li>• 23 students attended.</li> <li>• Thank you to Patricia for being one of our wonderful presenters.</li> </ul> </li> <li>2. <b>Education x Careers Head Start Seminar</b> <ul style="list-style-type: none"> <li>• This was also a well-attended event, despite the weather.</li> <li>• Our speakers, Nadeesha Indigahawela, Celena Le, &amp; Annie Yuan all did a wonderful job.</li> <li>• Many students provided positive feedback and engaged actively with the question time provided.</li> </ul> </li> </ol>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>

<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"> <li>• Updated Education Portfolio Budget.</li> </ul>

### Appendix 1 – Updated Education Budget 31/05/2023

Expense Items				
Item	Budgeted	Quantity	Actual Total	Notes
Mature Age Student Brunch	\$499		\$128.61	15 x approx \$32 per head. LSS venue so we will get 10% off the bill.
International Student Dinner	\$499		\$179.95	Only food provided. No drinks.

Director of Social Justice + Equity	
<b>DATE</b>	27 <sup>th</sup> May 2023
<b>REPORT BY</b>	Hamish McNamara
<b>SUMMARY OF REPORT</b>	<ol style="list-style-type: none"> <li>1. 6<sup>th</sup> celebration from the Uluru Statement of the Heart</li> <li>2. LAWS N PAWS- Stress Less Event with the Activities Portfolio</li> <li>3. Sanitary products in the Adelaide Law School</li> </ol>
<b>UPCOMING EVENTS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>ACTIVITIES OF PORTFOLIO</b>	<ol style="list-style-type: none"> <li> <b>1. 6<sup>th</sup> Celebration of the Uluru Statement of the Heart:</b> <ul style="list-style-type: none"> <li>• On the 26<sup>th</sup> of May, the AULSS in collaboration with the Adelaide Law School celebrated the 6<sup>th</sup> Anniversary of the Uluru Statement of the Heart.</li> <li>• This event also fell on National Sorry Day and was an opportunity to reflect on the atrocities committed against Australian and Torres Strait Islanders since colonization.</li> <li>• This event featured prominent speakers including Uncle Rod O'Brien who delivered the acknowledgement of Country, Michelle Hopkins, a post-graduate student at the Adelaide Law School, policy advisor and post-graduate student at the University of Adelaide.</li> <li>• Judith McNamara delivered the Adelaide Law School position on the voice where she embraced the Uluru Statement in full, specifically the 'YES' position on the 2023 Referendum.</li> <li>• I delivered the AULSS's position on the 2023 Referendum by offering the statement that was adopted at the last Committee Meeting.</li> </ul> </li> <li> <b>2. LAWS N PAWS- Stress Less Event with the Activities Portfolio</b> <ul style="list-style-type: none"> <li>• At the time of collating this report the event has yet to occur.</li> <li>• Games have been hired from Olympic Party Hire.</li> <li>• Baked good donations have been received by SJE Reps.</li> </ul> </li> <li> <b>3. Sanitary Products in the Adelaide Law School</b> <ul style="list-style-type: none"> <li>• Per my last report, we have now begun to receive the temporary measures with University Equity + Wellbeing Team.</li> <li>• Those who access the Female Identifying bathrooms will notice taboo branded containers featuring several types of sanitary products.</li> </ul> </li> </ol>

	<ul style="list-style-type: none"><li>• Please if you notice these are low, please let someone from SJE know or alternatively stock is kept in the AULSS office.</li></ul>
<b>DISCUSSION POINTS</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>
<b>MOTIONS</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>
<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>
<b>APPENDIX</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>