



**AULSS PRESENTS**

**VOLUNTEER**

**HANDBOOK**

**2019**

## ***Acknowledgement of Country***

The AULSS would like to acknowledge and pay respects to the Kurna people as the traditional owners and custodians of the Adelaide Plains, the land on which the AULSS currently conducts its operations today. We would also like to also extend our respects to the elders of the Kurna nation, past, present and emerging.

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## Introduction

Welcome to the volunteering for community legal services handbook!

This volunteer handbook includes an outline of various Adelaide based community legal centre programs. The centres range from those providing services to young workers, women, Indigenous people, and many other groups facing hardship. They all do equally important work in providing access to justice and legal services to those that otherwise might not have been able to have access to services.

A summary for each centre is provided which will give you some background information about the centre, what they do, the area of law the centre practises in, what your role as a student volunteer will be, past volunteer feedback, how to apply and the centre's contact details.

Additionally, we have included volunteering opportunities outside of legally based community volunteer centres, as well as volunteering opportunities within the law school.

### Why volunteer at a community based legal centre?

Volunteering at a community based legal centre provides you with many benefits and opportunities that can assist you in your future law career. They are a great opportunity to learn more about the law, our legal system and improve your understanding of legal issues within our community. It gives you a chance to exercise previously obtained knowledge in a practical way whilst allowing you to develop new skills in a professional environment. Additionally, these volunteering programs can be a great place to make new friends and build networks while giving back to the community, which also applies itself to volunteering more generally.

I encourage you all to use the skills you have gained so far throughout your law degree to help those that are disadvantaged and give back to your communities. I hope this guide will help facilitate this process.

Erin Mack  
*Director of Social Justice*

## Legally-based Volunteering Opportunities

### Southern Community Justice Centre (SCJC)

Southern Community Justice Centre is a not-for-profit community based organisation located at *40 Beach Road, Christies Beach SA 5165*. The service provides free initial legal consultation with a qualified solicitor to most members of the community regardless of their income level and assets. Ongoing court representation and casework are provided at no cost in many areas of law to eligible clients who cannot afford to pay a private solicitor and do not qualify for a grant of legal aid. SCJC receives funding from the Commonwealth and State Attorney General's department. Additionally, The legal service provides information and education to members of the community about the law and legal processes. Community Legal Education sessions are presented to the community in our partnership with Family Relationship Centre, Adelaide and Noarlunga.

#### Areas of Practice:

- Family Law
- Criminal Law
- Civil Law
- Employment Law
- Child support

### Your Role As A Volunteer

1 day per week for 12 weeks, doing:

- Administration, typing and data entry
- Assist solicitors with drafting letters and other documents
- Legal Research
- Transcribing documents
- Attending court with solicitor
- Sitting in on client interviews

### Feedback From Past Volunteers

"Volunteering at a Community Legal Centre will be one of the most rewarding experiences of your law degree! I have learnt the vast majority of my practical legal skills from the solicitors at the Southern Community Justice Centre. And best of all, all the work I've done has contributed to the provision of accessible legal services!"

*Jessica Wakelam, Student Volunteer.*

## How To Apply

SCJC places volunteers for a 12-week block. If you would like to express your interest for a volunteer position applicants should email [southern@community-justice.org.au](mailto:southern@community-justice.org.au) attaching a cover letter and resume. Applicants will be contacted and an interview will be arranged.

For further information about the SCJC and the volunteering, please see the Volunteer Information Kit at <http://www.scjc.com.au/>.

## Young Workers Legal Service

The Young Workers Legal Service (YWLS) provides workers under the age of 30 with free, confidential advice about work-related matters. Located at 170 Greenhill Road, Parkside SA 5063, the YWLS is staffed by volunteer advisors (in final or penultimate year of law) under the guidance and supervision of trained Industrial Officers and is a once-off Service.

### Areas of Practice:

- Employment law issues
- Unfair dismissal
- Underpayment of wages
- Equal Opportunity and discrimination
- Bullying and harassment
- Apprenticeships and traineeships
- Workplace dispute resolution
- Sexual harassment

### **Your Role As A Volunteer**

- Interviewing clients
- Managing your own files under supervision
- Providing legal advice under supervision
- Experience in drafting legal correspondence and using relevant forms for Industrial tribunals
- Research in the employment law area

### **Feedback From Past Volunteers**

“Under the guidance of our supervisor, we were given a high level of responsibility that isn’t generally given to students through conducting our own client interviews, writing legal letters, conducting legal research, managing the progress of client files and keeping in contact with the client to keep them updated. For me as a Law Student, it was a particular gratifying experience when clients secured a positive outcome, it not only was I able to help resolve the clients legal issue but most importantly was encouraging for me that I have the necessary skills and knowledge to continue to pursue a legal career (particularly when some interim assignment grades were telling me otherwise!). I would recommend volunteering at Young Workers Legal Service to any Law student who is itching to get outside of the Law Library’s walls and gain some practical legal experience in a supportive and welcoming environment!”

*Lauren Chappill, Student Volunteer.*

## How To Apply

If you would like to express your interest for a volunteer position applicants should email [ywls@saunions.org.au](mailto:ywls@saunions.org.au) attaching a cover letter and resume. Applicants will be contacted and an interview will be arranged.

For further information about the YWLS and the volunteering, please visit <http://www.ywls.org.au/volunteer.html>.

## WestSide Lawyers

WestSide Lawyers is a not-for-profit community legal centre that provides quality legal advice and representation to financially and otherwise disadvantaged people. WestSide Lawyers' services clients throughout South Australia from its offices in Hindmarsh and Port Pirie. Solicitors provide comprehensive legal advice and, where appropriate, appear in courts and tribunals, including in appellate jurisdictions, on behalf of clients across a broad range of practice areas. The centres are located at *212 Port Road, Hindmarsh, SA 5007 and Flinders Arcade, 72 Ellen Street, Port Pirie SA 5540.*

### Areas of Practice:

- Criminal Law
- Contractual disputes
- Administrative appeals
- Family law
- Property Law
- Employment law
- Road traffic offences
- Civil law

### **Your Role As A Volunteer**

Ordinarily student volunteers will attend 1 day per week for so long as WestSide Lawyers and the student has capacity. Ordinary tasks include:

- Legal Research
- Drafting memorandums of advice
- Drafting correspondence
- Drafting simple court documents
- Reviewing evidence

### **How To Apply**

If you would like to express your interest for a volunteer position with WestSide Lawyers, applicants should email [theparks@westsidelawyers.net](mailto:theparks@westsidelawyers.net) attaching a cover letter, resume and academic transcript to date. For further information about WestSide Lawyers, please visit <http://westside-lawyers.net/aboutus.htm>.

## JusticeNet

JusticeNet is a non-for profit organisation that provides pro-bono legal work to disadvantaged Australians. The JusticeNet office where you will be volunteering, is located in the *Ligertwood Building, North Terrace, The University of Adelaide, Adelaide SA 5005*.

### Area of Practice:

- JusticeNet offers services across a wide variety of legal areas.

### **Your Role As A Volunteer**

You should expect to be handling a range of different tasks that will further develop your legal skills including:

- Handling public inquiries;
- Reviewing civil law applications for pro bono assistance; and
- Engaging in legal researching and drafting advice.

You will be required to be at the JusticeNet CBD office from 10am-4pm for a weekday, every week for a semester. This day will be mutually agreed upon by you and JusticeNet.

### **Feedback From Past Volunteer**

“JusticeNet SA is an independent not-for-profit legal services which aims to provide a ‘safety net’ to those who cannot afford a lawyer or who cannot get help elsewhere. The work at JusticeNet is varied, you could be assisting in areas of law such as refugee and asylum seeker law, employment law, succession law or environment and planning law. An average day could include undertaking tasks such as compiling briefs for solicitors and barristers, summarising matters and administrative tasks.

Volunteers at JusticeNet are expected to commit to at least one day a fortnight (from 10am to 4pm) and it is located in the Adelaide Law School. JusticeNet is a great opportunity to gain exposure to law and to contribute to a great cause.”

*Astrid Gillam, Student Volunteer.*

### **How To Apply**

The e-book will be updated with 2020’s application dates when they are made known.

In your application you must include an academic transcript, resume and cover letter outlining why you would like to volunteer

All applications should be emailed to [admin@justicenet.org.au](mailto:admin@justicenet.org.au).

For more information visit the JusticeNet website at: <https://www.justicenet.org.au>. Alternatively contact JusticeNet on (08) 8313 5005 or [admin@justicenet.org.au](mailto:admin@justicenet.org.au).

## Environmental Defenders Office SA (EDA)

The Environmental Defenders Office SA is an independent community legal centre that specialises in environmental law. They offer legal advice to clients, (occasional) legal representation, contribute to law reform and policy work as well as conducting community legal education on environmental issues. The environmental defenders office is located on the first Floor of *182 Victoria Square, Adelaide, SA*.

### Areas of Practice:

- Environmental law

### **Your Role As A Volunteer**

Volunteers will be rotated on a 12 week roster with other legal practitioners. Here, you will give advice to clients about their legal rights within their particular environmental matter. Your tasks will include:

- Answering the phone;
- Conducting legal research;
- Helping with cases; and
- Different projects as well as carrying out various administrative tasks.

The EDA is looking for volunteers that are committed to using their legal skills in areas of environmental and social justice protection. You must demonstrate this on your CV by showing engagement with social justice causes or environmental protection issues.

### **How To Apply**

Applications are able to be submitted at any time. To apply, the form hyperlinked ([Download application form](#)) must be completed and sent along with your CV.

Once the timetable is out you should advise the EDA of your availability.

To apply you must have

- Studied environmental law
- An interest in environmental issues

For more information visit the EDA’s website: <https://www.edosa.org.au> or contact them on (08) 8359 2222 or by emailing [edosa@edo.org.au](mailto:edosa@edo.org.au).

## Women's Legal Service SA (WLSSA)

The Women's Legal Service SA (WLSSA) is a non-profit organisation working to provide free legal advice and assistance to women in South Australia facing domestic violence and other family law matters. WLSSA operates by funding received from the Australian Attorney-General's Department as well as private donations. The Adelaide office has a 20 staff at a time, including solicitors, social workers, community education coordinators, interns and volunteers and is located on 151 Franklin Street, Adelaide SA 5000.

### Areas of Practice:

- Family Law
- Criminal Law
- Employment Law

### **Your Role As A Volunteer**

- Be at the forefront of helping women with legal support
- Assist with the legal advice phone line
- Administrative duties and data entry
- Sitting in on client interviews

### **Feedback From Past Volunteer**

“WLSSA is a really great and insightful place to volunteer. The CLC mostly deals with family, criminal, and property law. Volunteers are trained to do client phone interviewing on the advice line to gain a client's details and situation, and then communicate a solicitors' legal advice back to the client. It is a really rewarding yet challenging job - you get lots of experience in interviewing clients and understanding the law, but on some days it is definitely challenging, as clients are often going through issues such as domestic violence, parenting arrangements etc. and are often disadvantaged. However, the support and training you get from WLSSA staff, lawyers and volunteers easily helps you through it all and the experience is incredibly rewarding.”

*Elana Bartholomeusz, Student Volunteer.*

## How To Apply

WLSSA are primarily looking for students who are at least in their third year and who are able to handle client information with care and sensitivity. The centre opens for volunteer intake in December 2019, with a deadline to submit an expression of interest in February 2020. However, keep an eye on Law Chats Facebook page for volunteer advertisements, and call or email the centre at any time to express your interest as volunteer positions often become available.

To express your interest for a volunteer position, email [volunteercoordinator@wlssa.org.au](mailto:volunteercoordinator@wlssa.org.au) attaching your cover letter and resume. Applicants will be contacted and an interview will be arranged. For further information about WLSAA see their website <https://www.wlssa.org.au/about/>  
**\*\*\*Please note:** Ignore the online submission page on the website. Applicants will only be accepted through emailing their CV and cover letter to volunteer: [coordinator@wlssa.org.au](mailto:coordinator@wlssa.org.au)

## **Roma Mitchell Community Legal Centre (RMCLC)**

The Roma Mitchell Community Legal Centre (RMCLC) provides free pre-booked sessions twice weekly with practicing solicitors who give free legal advice to anyone requiring information on a range of legal topics. This enables clients to consider all necessary steps towards resolving a legal issue. RMCLC is non-government funded and reliant solely on client donations. Volunteers are greatly appreciated and necessary to assist in the operation of the centre. The office is located at *Lower Level 110 The Parade, Norwood 5067.*

RMCLC is also affiliated with numerous Aboriginal Reconciliation events including Sorry Day, Candlelight Walks around Government House, and NAIDOC week and encourages all volunteer students to participate in these events.

### Areas of Practice:

- Human Rights Law
- Family Law

### **Your Role As A Volunteer**

Either weekly or fortnightly shifts on Monday from 4:30-7:30pm or Thursday from 4:30-7:30pm. These shifts are flexible and dependent on the availability of volunteers.

- An opportunity to sit in on confidential legal advice sessions subject to client and solicitor approval.
- Develop research skills in the many ongoing projects and typical legal issues found in a community legal centre.
- Learn basic foundations in business management including receiving email, accounting, record keeping and maintaining accurate client files.
- Learn appropriate confidentiality and professional conduct practices.

### **Feedback From Past Volunteer**

“RMCLC is a great place to start volunteering as the centre accepts all law students regardless of experience in the legal area. Volunteers are often tasked with administrative work and organising clients prior to a legal advisory service. You get to sit in on lawyer-client appointments, so it is a great way to gain exposure to a variety of legal issues and how a lawyer may handle them. You are not locked in to specific times, however I would recommend attending weekly or fortnightly so as to not forget the important processes and to make the most out of the opportunity.”

*Ruby Schutz, Student Volunteer.*

## **How To Apply**

RMCLC accepts expressions of interest from potential volunteers at any time throughout the year. Send a copy of your resume and a cover letter to [rmclc@ozemail.com.au](mailto:rmclc@ozemail.com.au) with a CC to [Patrickrmclc@gmail.com](mailto:Patrickrmclc@gmail.com) For further information visit the RMCLC website at <http://members.ozemail.com.au/~rmclc/#aboutme>

## **Aboriginal Legal Rights Movement (ALRM)**

The Aboriginal Legal Rights Movement is a not-for-profit and independent Aboriginal Community Controlled Organisation located at 321-325 King William Street, ADELAIDE 5000. ALRM's aim is to assist Aboriginal people, particularly those in prison or detained in custody, to relieve their poverty, the consequences of their dispossession and social misfortune, and to assist further in removing destitution and helplessness amongst Aboriginal people through the use of the law.

### **Your Role As A Volunteer**

- Office administration
- Law and research clerks
- Community legal education
- Book-keeping
- Financial counseling

### **Feedback From Past Volunteer**

My time at ALRM provided me with insight into how a legal office operated and the opportunity to work closely with lawyers, attend court and learn the basics of being a law clerk. It's a wonderful and friendly environment to work in and I highly recommend applying, especially for those interested in criminal law and/or Aboriginal rights.

*Appurva Raaj, Student Volunteer.*

### **How To Apply**

Applications for volunteers are accepted through ALRM on a rolling basis. You will be required to submit an online form, including your resume here: <http://www.alrm.org.au/volunteer/>

## **Uniting Communities Law Centre**

The Uniting Communities Law Centre provides free legal information, advice, representation, referral and assistance to vulnerable and disadvantaged people who are low income. They provide services in Medindie Gardens and in the city.

### Areas of Practice:

The Uniting Communities Law Centre operates in the following areas of law:

- Family law
- Minor criminal matters
- Traffic offences
- Consumer complaints
- Tenancy
- Debt
- Neighbourhood disputes
- Employment

### **Your Role As A Volunteer**

Volunteers can have a number of roles with the Uniting Communities Centre, including legal and non-legal roles.

### **How To Apply**

Applications for volunteers are accepted through Uniting Communities on a rolling basis. You will be required to submit an online form. Including your resume here: <https://www.unitingcommunities.org/volunteering-expression-interest/>

For further information about the Uniting Communities Law Centre, please call them on 1800 615 677.

## **Consumer Credit Law Centre**

The Consumer Credit Law Centre of South Australia (CCLCSA) focuses on helping people resolve consumer credit problems. It has locations within the CBD, Medindie Gardens, Smithfield, and at Christies Beach within the offices of the Uniting Communities Law Centres.

### Areas of Practice:

The Uniting Communities Law Centre operates in the following areas of law:

- Debt and hardship
- Credit law issues
- Creditor disputes
- Bankruptcy
- Mortgage stress

### **Your Role As A Volunteer**

Volunteers can be placed within the clinic and assist in conducting interviews and providing advice. CCLCSA is open Monday-Friday 9am-5pm.

### **How To Apply**

Applications for volunteers are accepted through Uniting Communities on a rolling basis. You will be required to submit an online form. Including your resume here: <https://www.unitingcommunities.org/volunteering-expression-in-interest/>

For further information about the Uniting Communities Law Centre, please call them on 1800 615 677.

## **Telephone Support Community Justice Volunteer**

People involved with the justice system can face a wide range of difficulties when released from prison. They need help in critical areas to support them as they re-enter the community. The Red Cross Keep in Touch Support program was created to support participants, over the age of 18, who are on court-ordered home detention or have completed home detention.

### **Your Role As A Volunteer**

The Telephone Support Volunteers will contact the participants by phone to check on their well-being, social connection and actively listen to their needs and or concerns.

Volunteers will also monitor participant's progress post home detention and their current circumstances.

- Ongoing position
- Minimum commitment is one day a week or fortnightly for 2 hours
- Adelaide CBD location

To volunteer in this role, you will be able to actively listen and communicate effectively with participants in a caring and courteous way regarding their progress post home detention. You will know how to recognise issues and concerns in relation to their wellbeing and respect their rights, privacy and dignity at all times. You will be able to maintain accurate records of all calls using the Red Cross database and follow organisational procedures.

### **How To Apply**

Applications for volunteers are accepted through sending a CV via <http://volunteering.redcross.org.au/cw/en/job/495620/telephone-support-community-justice-volunteer-adelaide>

## **Connections Mentor Volunteer**

The Connections program supports adults who are in contact with or exiting the justice system and are experiencing social isolation. The program provides assistance with re-integration back into society. This may include assistance with finding and accessing local services, government departments and building living skills.

### **Your Role As A Volunteer**

For this role you will meet weekly with the client and provide support and knowledge to assist them to re-integrate successfully into their community. You will do this by supporting them to link with services and organisations that they have identified as important to their social connection within their community. You will be non-judgmental and demonstrate compassion and patience with your interactions.

It would be great if you have knowledge and experience working with people of diverse backgrounds and an understanding of the rights and needs of vulnerable people who are in contact with the justice system in South Australia but this is not a requirement.

Availability: Business hours (9am-5pm), mornings

Time involved: 1 - 4 hours per week

Location: Adelaide

- 2 hours a week - Flexible depending on availability
- 12 month commitment required
- Adelaide Metropolitan area

### **How To Apply**

Applications for volunteers are accepted through sending a CV to <http://volunteering.redcross.org.au/cw/en/job/495508/connections-mentor-volunteer-adelaide>

## **Non-Legal Volunteer Opportunities**

### **Hutt St Centre**

- Generally volunteer roles at the Centre are Monday-Friday, between 7.00am-1.00pm
- Event volunteer roles are generally after-business hours, or on event weekends.
- Please note: we are not open in the evenings, or on Sundays
- All volunteers are required to undergo a police check. We can arrange this on your behalf, after your trial shift.
- see volunteer information here  
<https://www.huttstcentre.org.au/get-involved/volunteer>

## **Hope's Cafe**

Hope's Cafe opens between 10-2pm on Wednesdays and Fridays.

- Healthy delicious meals on a "pay-what-you-can-afford" basis.
- 6 levels of English classes for everyone who would like assistance with the English language
- Assistance for asylum seekers with the preliminary stages of their applications for asylum
- Guitar lessons
- Barista training
- Art and craft activities
- Fundraisers and cultural events
- Occasional Cooking lessons
- Community Garden
- Goodies Op Shop onsite

Contact The Spire Community on (08) 8331 3529 or (08) 8331 9589 for more general or application information.

## **Fred's Van**

Fred's Van provides comfort and a warm, nutritious meal for those experiencing homelessness or at risk of homelessness and marginalisation. Operating from eight sites across Adelaide and two regional sites in Port Lincoln and Port Pirie, this emergency service is delivered by the work and commitment of more than 550 volunteers.

[https://www.vinnies.org.au/page/Get\\_Involved/Become\\_a\\_volunteer/SA/Freds\\_Van/](https://www.vinnies.org.au/page/Get_Involved/Become_a_volunteer/SA/Freds_Van/)

## **Refugee Employment Mentor Volunteer**

Availability: Business hours, Mornings

Time involved: 1 hour per week

Location: Adelaide

### **Your Role As A Volunteer**

In partnership with the Department of Social Services, Red Cross Migration Support Programs have developed a strategy 'Here to Contribute' which expands and develops initiatives to build respect and understanding of migrants who have arrived in Australia. This program aims to support migrants who are looking for a job and need some mentoring and advice.

### **The Opportunity**

This role suits someone who has experience working in Australia with people of a Cultural and Linguistically Diverse - CALD background. You will be able to motivate others and support them with the development of resumes, cover letters and preparation for job interviews. You will be willing to share your own work experiences and career journey identifying challenges, successes and industry challenges.

To Apply See:

<http://volunteering.redcross.org.au/cw/en/job/495464/member-of-the-sa-divisional-advisory-board-volunteer-indigenous-identified-position>

## **Department of Correctional Services**

The skills and abilities of the volunteers in DCS vary according to the role undertaken. As a general rule they look for people who have the following qualities:

- Excellent communication skills
- Flexible and adaptable
- Reliable and honest
- Motivated
- Non-judgemental

If you are interested in volunteering in the education, library or community service areas, and you have relevant qualifications, these would be well regarded.

Training will be given and you will be required to attend the initial training and the in-going training courses.

### **What Commitments Will I Have To Make?**

Time: Volunteering with DCS is not suitable for short term volunteering, work or study placements. The minimum term you can sign up for is 12 months. As a guide you will be volunteering with us about 5 hours each week.

Training: You must commit to take the training and the induction courses.

### The Employment Program:

The Employment Program aims to support prisoners build their job-hunting skills and prepare for employment. Prisoners may have gone a long time without needing to prepare a resume, cover letter or prepare for an interview. Some prisoners who are preparing for release will need to start looking for work but are not sure what is required to apply for a position. Departmental volunteers assist prisoners by providing support in the following areas:

- Structure and format of resumes
- Structure and format of cover letters
- Different applications for different jobs
- Preparing for interviews
- Applying for employment
- Being realistic with applications
- What to do if unsuccessful
- First impressions
- Tips when employed.

Volunteers involved in this program attend court with an offender. They help the offender understand the information provided and also help pass the information back to the relevant case manager or social worker. To apply see:

<https://www.corrections.sa.gov.au/volunteers/become-a-dcs-volunteer/how-to-apply>

## **Volunteering Opportunities Within the Law School**

### **Clinical Legal Education**

Students can undertake community legal experience through the elective Clinical Legal Education. Through this elective, which can be undertaken in any year, you will be placed at a legal clinic run by the university. The placement locations may include:

- Magistrates Court Legal Advice Service
- Equal Opportunity Commission Legal Advice Service
- Adelaide Legal Outreach Service

Through the clinics, you will interview and give advice to real clients, and learn skills including:

- Giving legal advice
- Drafting legal advice
- Conducting interviews
- Maintain and establishing client relationships
- Working with fellow legal professionals
- Managing case work
- Project including community education

Work undertaken at the clinics is supervised by experienced and qualified legal practitioners.

The subject counts as three credits towards your degree, and includes formal academic assessment. You will be required to attend your placement clinic for one day per week, and may be required to work on matters outside of clinic hours depending on your workload management. The amount and type of work will vary depending on placement location, and you will be able to express preferences for placement locations before you commence the subject. The subject is available to final and penultimate students and may also be offered during the summer semester.

## ***Entrepreneur and Venture Advice Clinic***

The CLE elective can also be undertaken through the Entrepreneur and Venture Advice Clinic.

This clinic, housed in ThinkLab and operated by Adelaide University Law School, offers confidential commercial legal advice to individuals or small enterprises in relation to their business. This guidance may be in relation to business structure, partnership, intellectual property, labour issues, taxation regulation and security. The advice under the supervision of legal practitioners from the clinics commercial partners; Cowell Clarke and O'Loughlins Solicitors.

The clinic runs on Wednesdays throughout semester 1 and 2, and students will gain experience in conducting interviews, drafting legal advice and legal documents, working with legal professionals and managing client relationships.

## ***Law and Justice Internship***

The course helps to make students 'career ready' by placing them in 'internships' with host institutions for a period of between 22 and 25 days in total. Semester 1 and 2 enrolments ordinarily involve two intensive weeks over non-teaching weeks, eg summer or winter break, followed by one day per week over the semester (with each day being a 7 1/2 hour day) or five weeks intensive over the summer semester.

The internships enable students to build on their understanding of the theory of law by gaining an appreciation of its practical operation. The course aims to give depth and context to students' existing knowledge of law. Students will be required to complete an agreed research task under the supervision of the course coordinator. The research task will be negotiated between the student and the course coordinator, and will build on the work the student completes during the internship. It is expected that students will also be involved in day-to-day activities of their internship office and gain a broad understanding of the operation of law generally.

The subject counts as three credits towards your degree, and includes formal academic assessment. You will be required to attend your placement for 22 days which is left to you to negotiate. You may be required to work on matters outside of work hours depending on your workload management.

### **Feedback From Past Volunteer**

The Law and Justice Internship has provided me with a unique opportunity to work as a Judge's Associate under various judges of the District and Supreme court. My role has become largely that of a legal researcher, The most valuable part of this process was the fact I was receiving legal training directly from District Court Judges. Everyday I walk into work and get to see how the law is being applied, how it protects the everyman. This internship has rekindled my passion for the law and given me a new appreciation for the ability of a court to grant people justice. I cannot recommend this internship program enough! If you have the opportunity to apply you should definitely do so!

*Sufwan Wahabzada, Student Volunteer.*

